

Rogelio Raagas



Flight Operations Officer

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Reliable, seeking a stable position with 17 years of experience in the field of aviation, dedicated to meet company goals utilizing consistent and organized practices. Can work under pressure and adapt to new situations and challenges to best enhance the company's organization. Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Willing to take on added responsibilities to meet team goals.



Skills

- ◆ Project Management - Planning, Development, Implementation & Prioritization
- ◆ Flight record maintenance
- ◆ NOTAMS decoding
- ◆ Aircraft operations procedures
- ◆ Flight log updates
- ◆ Active Listening
- ◆ Excellent Communication
- ◆ Cultural Awareness



Work History

Mar 2014 - **Flight Operations Officer**

Current Al-Atheer Aviation, Riyadh, KSA

- Prepares and handed Cabin and Cockpit crew scheduling and rotation.
- Flight Plan set up and out-station coordination with Crew members, IFS Manager and Catering officer for Scheduled VVIP flights.
- Monitoring flight paths, aircraft airworthiness and performance including loading, winds and weather forecasts, NOTAMS, airspace restrictions and airport conditions; in close coordination with crew and concerned Flight Operations personnel.
- Posted and interpreted weather reports and decoded sequence reports.
- Processed local and cross-country flight clearances and checked accuracy of flight plans.
- Maintained flight logs on incoming and outgoing flights and individual flights.
- Compiled data and prepared aviation operations and aviation safety reports.

- Adhered to safety procedures when managing logistics for pilot and ground crew.
- Created and implemented filing and organization practices for documents, reports and calendars.
- Reduced regulatory risks by acquiring documents, certificates, clearances and approvals from appropriate agencies.
- Addressed medical emergencies and flight operation obstacles as both first responder and emergency management leader.
- Monitored airfield duties and personnel to make proactive changes to procedures, workflows and task responsibilities to maintain operations targets.
- Maintained flight and events logs, aircrew flying records and flight operations records of incoming and outgoing flights.
- Managed flight itinerary updates and communicated changes to appropriate air traffic control contacts to optimize movements and protect aircraft.

Mar 2007 - Mar 2014 **Flight Operations Officer**

Saudi Arabian Airlines, Metro Manila, Philippines

- Prepared flight documentations for scheduled flight from Manila, Philippines – Kingdom of Saudi Arabia.
- Conducted Flight, Weather and NOTAM briefing to Cockpit crew.
- Acquired in-depth knowledge on SABRE and JET PLAN application for crew scheduling.
- Handled Flight monitoring and Station coordination.
- Handled Cabin crew rotation.
- Complied other tasks assigned by OCC Manager, Country Manager and station Manager.
- Transmitted flight plans and arrival reports to flight and air traffic control centers.
- Posted and interpreted weather reports and decoded sequence reports.
- Supported operations by managing professional communications, tracking data and managing records.
- Processed local and cross-country flight clearances and checked accuracy of flight plans.
- Maintained flight logs on incoming and outgoing flights and individual flights.
- Compiled data and prepared aviation operations and aviation safety reports.
- Adhered to safety procedures when managing logistics for pilot and ground crew.
- Created and implemented filing and organization practices for documents, reports and calendars.
- Reduced regulatory risks by acquiring documents, certificates, clearances and approvals from appropriate agencies.
- Addressed medical emergencies and flight operation obstacles as both first responder and emergency management leader.
- Anticipated aircraft equipment needs for air evacuation and cargo flights.
- Monitored airfield duties and personnel to make proactive changes to procedures, workflows and task responsibilities to maintain operations targets.
- Maintained flight and events logs, aircrew flying records and flight operations records of incoming and outgoing flights.
- Conducted departure and arrival briefings.
- Managed flight itinerary updates and communicated changes to appropriate air traffic control contacts to optimize movements and protect aircraft.
- Collaborated with maintenance crews and air traffic control to resolve problems and facilitate seamless operations.

- Spearheaded personnel safety initiatives to foster safe operating environment for all aircraft operations.

**Jan 2011 -
Feb 2012**

First Officer

Zest Airlines, Metro Manila, Philippines

- Assisted pilot with all aircraft operations from takeoff to landing.
- Checked aircraft equipment functionality before takeoff.
- Navigated flights according to routes.
- Communicated with tower control operators at airports.
- Completed careful pre-flight checks and post-flight briefings to maintain safety standards.
- Used instrumentation to pilot aircraft during poor visibility.
- Performed accurate calculations of plane loads and fuel needs.

**Dec 2008 -
Oct 2011**

First Officer

Batanes Airlines, Cagayan, Philippines

- Assisted pilot with all aircraft operations from takeoff to landing.
- Checked aircraft equipment functionality before takeoff.
- Navigated flights according to routes.
- Communicated with tower control operators at airports.
- Filed instrument flight plans with air traffic control so flights could be coordinated with other air traffic.
- Completed careful pre-flight checks and post-flight briefings to maintain safety standards.
- Used instrumentation to pilot aircraft during poor visibility.
- Performed accurate calculations of plane loads and fuel needs.

**Nov 2007 -
Jul 2010**

First Officer

Pacific Airways Corporation, Metro Manila, Philippines

- Assisted pilot with all aircraft operations from takeoff to landing.
- Checked aircraft equipment functionality before takeoff.
- Navigated flights according to routes.
- Communicated with tower control operators at airports.
- Organized and completed routine charter routes, as well as paths requested by customers.
- Filed instrument flight plans with air traffic control so flights could be coordinated with other air traffic.
- Completed careful pre-flight checks and post-flight briefings to maintain safety standards.
- Used instrumentation to pilot aircraft during poor visibility.
- Performed accurate calculations of plane loads and fuel needs.

**Oct 2005 -
Feb 2007**

Flight Dispatcher

DNATA Wings, Metro Manila, Philippines

- Monitored movement of aircraft to minimize delays and maximize safety.
- Monitored flight and duty times, coordinated schedules and recorded changes in master schedule.
- Posted and interpreted weather reports and decoded sequence reports.
- Transmitted flight plans and arrival reports to flight and air traffic control centers.
- Processed local and cross-country flight clearances and checked accuracy of flight plans.
- Maintained flight logs on incoming and outgoing flights and individual flights.

- Compiled data and prepared aviation operations and aviation safety reports.
- Created and implemented filing and organization practices for documents, reports and calendars.
- Reduced regulatory risks by acquiring documents, certificates, clearances and approvals from appropriate agencies.
- Addressed medical emergencies and flight operation obstacles as both first responder and emergency management leader.
- Conducted departure and arrival briefings.
- Managed flight itinerary updates and communicated changes to appropriate air traffic control contacts to optimize movements and protect aircraft.
- Collaborated with maintenance crews and air traffic control to resolve problems and facilitate seamless operations.

Education

Jun 1990 - **Bachelor of Science: Major in Flying**

Mar 1997 *Airlink International Aviation College - Metro Manila, Philippines*

- Ground schooling for Flight Training Course
- Aircraft Flight Simulator Training using Single Engine Propeller Type Fixed Wing Aircraft
- Cross country, basic navigation and flight planning
- Aviation weather and NOTAM decoding

Licenses

- **Commercial Pilot License with Instrument Rating: # 104909 –CPL**
- **Flight Operations Officer License: # 06-06**
- **NTC Radio License: # 93-RMAP-498**
- **Medical Certificate – Class 1**
- **English Language Proficiency (ELP) - ICAO Operational Level 4**

Flying Experience/Aircraft Type Rating

Aircraft: MA60 (XIAN)

Flying hours: 50hrs (OBS time)

Aircraft: BN-Islander (BN2A-21)

Flying hours: 560hrs (SIC)

Aircraft: Cessna 172

Flying hours: 100hrs (PIC-80hrs)

Aircraft: Cessna 150

Flying hours: 260hrs (PIC-230hrs)

Aircraft: Piper Tomahawk (PA-38-112)

Flying hours: 124hrs (PIC-80hrs)

COMBINED FLYING TIME: 1,094HRS



Awards/Commendations

Al-Atheer Aviation:

- Appreciation Award for Outstanding Performance for the year 2017

Saudi Arabian Airlines:

- Promoted as Senior Flight Operations Officer after 2 years with the company
- Award of Recognition for Outstanding Performance upon the first year with the company

DNATA Wings:

- Commendation for extra mile and exemplary performance



Core Competencies

- **Project Management - Planning, Development, Implementation & Prioritization**
- **Management Level of Business Flight Operations and Development Support**
- **Crew Resource Management**
- **In-Flight Operations of Specified Aircraft : BN-Islander; Cessna 172/ 150, & Piper Tomahawk**
- **Aviation Regulatory Compliance and Airworthiness**
- **Flight Dispatch Management**