

# CHARLOU SALAS VELASCO

P-1 Libertad, Butuan City, Agusan Del Norte, 8600 Philippines

Contact No. +966502260413

Email: [charlou\\_velasco28@yahoo.com](mailto:charlou_velasco28@yahoo.com)

geraldjake31@gmail.com

Skype ID: charlou.velasco

## Objective:

To assist the company in accomplishing their envisioned goals and provide the needed skills for work enrichment.

## Work Experience:

1. Company : Construction Technical Services Arabia LRD.Co.  
Position : ***QC Civil Inspector***  
Head Office : Dammam, Kingdom of Saudi Arabia  
Period : February 2024 - Current

Name of the Project:

Duties and Responsibilities;

1. Perform "HOLD", "Witness" and "Surveillance" inspection and test at manufacturing facilities or construction sites to ensure compliance with customer requirements and project specifications.
2. Inspect material and equipment as applicable to ensure compliance with customer requirements for proper handling, storage and protection at customer facilities and/or construction sites.
3. Review and evaluate Contractor's Quality document submittals.
4. Witness on-site and off-site material and installations test for compliance with customers standards.
5. Review/evaluate contractor's quality assurance/quality control systems, as necessary and ensure inspection records (hard copy and electronic data bases) are complied and maintained.
6. Perform root cause analysis, assessments, and recommend short and/or long remedies.
7. Make frequent visit to construction sites to resolve inspection related problems, or appraise adequacy of inspection services provided.
8. Record legibly and accurately all controversial and non-complying construction practices materials and equipments and report to Supervisor detailed potential problems for early resolution.
9. Write inspection reports and initiate Non-Comformance Reports (NCRs) Worksheets (WSs) and equipment Deficiency Report (EDRs)

2. Company : **VCE Vienna Facility Management LLC**  
Position : ***QC/Material Inspector***  
Head Office : Vienna, Austria  
Period : February 2016 –August 2021

Name of the Project:

- Inner Doha Resewerage Implementation Strategy (Lateral Interceptor Sewer-01)  
Project ID/Code: C2016/53  
Doha, Qatar

Duties and Responsibilities;

1. Report to the QA Manager
2. Inspects various facets of work on the construction site and performs continuous surveillance of assigned construction activities to ensure compliance with all applicable codes, standards, and specifications.
3. Quality documentation and monitoring for micro-tunnelling works using MTBM Herrenknecht AVN 800, 1000, 1200, 1600 & 2000 and internal diameter RC jacking pipes lined internally with GRP fabricated as per QCS 2010 specification.
4. Coordinate with the contractor's QC Engineer/inspector's and arrange for sampling and testing of satisfactorily completed work, and quality assurance testing of suspect materials.
5. Documents non-conformance and may participate appropriate resolution.
6. Monitors the Contractor's receipt inspection of materials arriving on-site and monitors off-site production activities (e.g., precast concrete manhole segment and pipe production).
7. Inspect and monitor temporary and permanent civil works activities such as from shaft setting up to laying of concrete blinding prior to receive in-situ and pre-cast manhole segments.
8. Assures that the inspection staff has the most current contract documents and procedures for inspection of the work.
9. Assures that the construction work is performed and completed in accordance with the Contract Documents.
10. Conducts surveillance of the work, monitors the implementation of the Contractor's quality control program, and coordinates field sampling and testing for verification of quality results as needed.
11. Interfaces with Project Environmental Compliance Monitor as needed to integrate environmental inspection into QA oversight program.

3. Company : **JML Construction**  
Position : ***Project Engineer***  
Head Office : Agusan Del Sur, Philippines  
Period : January 05, 2013 - November 30, 2015

Name of the Project:

- The Construction of Residential Buildings.  
Butuan City, Agusan Del Norte, Philippines

Duties and Responsibilities;

1. Liaison between the owner, architect, engineer and subcontractor.
2. Maintains project schedule by monitoring project progress, coordinating activities, resolving problems.
3. Maintains safe and clean working environment by enforcing procedures, rules and regulations.
4. Maintains product and company reputations by complying with standards and regulations.
5. Material and equipment procurement and expediting of delivery of same.
6. Interpretation of drawings specification and site issues.
7. Contributes to team effort by accomplishing related result as needed.

4. Company : **Odebrecht Construction International, Inc.**  
Position : ***Lead Quality Control Engineer***  
Head Office : Rio De Janeiro, Brazil  
Period : December 17, 2010 - September 18, 2012

Name of the Project:

- Western Range Iron Ore DSO Project Railroad Reconstruction  
Buchanan/Yekepa, Liberia

Typical Duties and Responsibilities;

1. Report to the QA/QC site manager.
2. To prepare ITP's, Method statements, Project Laboratory Plan as per the contractual requirements and in accordance with the standards.
3. Responsible in checking and monitoring of sampling and testing for ballasts, bulk earthworks and concrete materials.
4. Conduct random quality control inspection on civil, bulk earthworks and track works.
5. Ensure that all material, equipment and system installation are operational and conform according to the contract documents.
6. Verify methods for testing, instrument calibration and evaluation for performing designated inspection and testing.
7. Reject and issue non-conformance report that does not comply with the contract documents.
8. Ensures adequate corrective measures are implemented in cases of noncompliance
9. Establish liaison with the consultant representative on quality related matters and make available upon request, copies of documents and test performed.
10. Maintain communication with the consultant's representative and site responsible to ensure adequate process capability and information feedback.
11. Collate quality control documents and prepare monthly progress report.
12. Oversees the maintenance of records and documents for the quality control area
13. Provide support in the completion of technical documentation as required for project close-out, operational requirements, and statutory compliance.

5. Company : **Saudi Oger Ltd.**  
Position : **QA/QC Engineer**  
Head Office : Riyadh, Kingdom of Saudi Arabia  
Period : October 17, 2007 -December 10, 2010

Name of the Project:

- Princess Noura Bint Abdulasis for Women University (Project Code # PN99)  
Riyadh, KSA  
June 10, 2010 – Dec. 10, 2010
- Government Fleet Light Maintenance Hangar Facilities (Project Code # 8461)  
Riyadh, KSA  
Sept. 06, 2008 – Jun. 09, 2010
- Development of King Abdullah Road ( Project Code # 8458)  
Riyadh, KSA  
Mar. 25, 2008 – Sept. 05, 2008
- Luxury Hotel Project in Riyadh (Project Code # 4885)  
Riyadh, KSA  
Oct. 11, 2007 – Mar. 24, 2008

Typical Duties and Responsibilities;

1. Report to the QA/QC site manager.
2. To prepare QA/QC programs, Project Quality Plan, ITP's, Method statements, Project Laboratory Plan as per the contractual requirements and in accordance with standards.

3. Conduct random quality control inspection on civil, steel structure, structural and architectural works.
4. Responsible in checking and monitoring of sampling and testing for bulk earthworks, asphalt and concrete materials.
5. Responsible in maintaining concrete and concrete mixtures in batching plants.
6. Ensure that all material, equipment and system installation are operational and conform according to the contract documents.
7. Verify methods for testing, instrument calibration and evaluation for performing designated inspection and testing.
8. Reject and issue non-conformance report that does not comply with the contract documents.
9. Establish liaison with the consultant representative on quality related matters and make available upon request, copies of documents and test performed.
10. Maintain communication with the consultant's representative and site responsible to ensure adequate process capability and information feedback.
11. Collate quality control documents and prepare monthly progress report.

6. Company : **EEI Corporation**  
 Position : ***Sr. Quality Control Engineer***  
 Head Office : **Quezon City, Philippines**  
 Period : **July 23, 2005 - September 15, 2007**

Name of the Project:

- G.A. Tower II Project  
Mandaluyong, Philippines  
Sept. 01, 2006 – Sept. 15, 2007
- The Construction of Subic-Clark-Tarlac Expressway Project, Package II (Clark-Tarlac Section)  
Pampanga, Philippines  
Jul. 23, 2005 – Aug. 30, 2006

Duties and Responsibilities:

1. Report to the QA/QC Project Manager.
2. To prepare QA/QC programs, Project Quality Plan, ITP's, Method statements, Project Laboratory Plan as per the contractual requirements and in accordance.
3. Work involving to arrange for material as per the contract drawings and specifications for approval
4. Conduct random quality control inspection on civil, structural and architectural works.
5. Ensures that all material, equipment and system installation are operational and conform according to the contract documents.
6. Verifies method for testing, instrument calibration and evaluation for performing designated inspection and testing.
7. Rejects and issues non-conformance report for that does not comply with the contract documents.
8. Establishes liaison with the consultant representative on quality related matters and makes available upon request, copies of documents and test performed.
9. Maintains communication with the consultant's representative and site responsible to ensure adequate process capability and information feedback.
10. Collates quality control documents and prepare monthly progress report.

7. Company : **TOA Corporation**  
Position : ***QA/QC Laboratory Technician***  
Head Office : Tokyo, Japan  
Period : July 2004 - July 2005

Name of the Project:

- The Construction of Second Magsaysay Bridge and Bypass Road Project  
Butuan City, Philippines

Typical Duties and Responsibilities:

1. Responsible in sampling and testing of bulk earthworks, material aggregates, concrete, asphalt and steel etc through ASTM, AASHTO, BS and ACI standards.
2. Inspection/monitoring of concrete delivery at site prior to pouring and asphalt temperature at site prior to spreading, rolling and compaction.
3. Control over Laboratory items for its Calibrations, maintenance for all types of works involved in our project.
4. Conduct Field Density Test using Sand Cone method, Nuclear Density Gauge (NDG) and Electrical Density Gauge (EDG).
5. Responsible in maintaining concrete and asphalt mixtures in concrete and asphalt batching plant.
6. Responsible to make sure that all materials are approved prior to used in concrete and asphalt batching plants.
7. Assist the materials engineer in preparing monthly report of the project.
8. Assist in preparing asphalt/concrete design mixes and conducting trial mixes.

8. Company : **EEI Corporation-Philrock Division**  
Position : ***QA/QC Laboratory Technician*** (Oct. 2002 – Jun. 2004)  
***QA/QC Laboratory Aide*** (Jan. 2002 – Oct. 2002)  
Head Office : Quezon City, Philippines  
Period : January 2002 - June 2004

Name of the Project:

- Construction of Phase I Surigao-Agusan-Davao Road Project  
Package 5 & 6 (Tabon-Tabon-Sibagat-Bayugan Road Project)  
Agusan Del Sur, Philippines  
Jan. 08, 2002 – Feb. 2004

Duties and Responsibilities:

1. Control over Laboratory items for its Calibrations, maintenance for all types of works involved in our project.
2. Responsible in sampling and testing of bulk earthworks, material aggregates, concrete, asphalt and steel etc through ASTM, AASTHO, BS and ACI standards.
3. Inspection/monitoring of concrete delivery at site prior to pouring and asphalt temperature at site prior to spreading, rolling and compaction.
4. Conduct Field Density Test using sand cone method and nuclear density gauge.
5. Responsible in maintaining concrete and asphalt mixtures in concrete and asphalt batching plant.

6. Responsible to make sure that all materials are approved prior to used in concrete and asphalt batching plants.
7. Responsible in maintaining concrete and asphalt mixtures in concrete and asphalt batching plant.
8. Assist the materials engineer in preparing monthly report of the project.
9. Assist in preparing asphalt/concrete design mixes and conducting trial mixes.

### **Seminars and Training Attended:**

1. Material Testing Procedures and Actual Laboratory Workshop  
Oryx Rotana and ACES Main Laboratory, Doha, Qatar  
September 8 and 15, 2017
2. Basic Concept of Asphalt Pavement Thickness Using Marshall Mix/Superpave Mix Design  
Mercure Grand Hotel, Doha, Qatar  
March 31, 2017
3. OSHA (Fall Protection Training)  
Odebrecht International Safety Office, Liberia  
February 03, 2012
4. ISO 9001 – 2000 Process Approach to Quality Management System and Self Auditing.  
Saudi Oger Ltd., Head Office, Riyadh, KSA  
November 06-07, 2007
5. Field Density Test using Nuclear Density Gauge  
EEI Board Room, Quezon City, Philippines  
May 06, 2006
6. ISO 9001-2000 Orientation (Quality Management Program)  
Sibagat, Agusan Del Sur, Philippines
7. On-the Job Training  
P.L. Sebastian Construction  
April – June 2000

### **Knowledge and Skills:**

1. Sufficient knowledge in conducting quality assurance/quality control activities.
2. Adequate understanding & familiarity of international standards; i.e. ASTM, BS, ACI etc.
3. Excellent communication skills with ability to express ideas clearly in oral and in writing.
4. Exceptional analytical and interpersonal skills.
5. Ability to deal with sensitive/confidential information without compromising quality.
6. Knowledge of Microsoft Office (Word, Excel & Powerpoint).
7. Driving (with Saudi Arabia license)

### **Examination Taken:**

1. DPWH Consultant and Contractor's Materials Engineer  
April 2003  
Accreditation # 02450
2. Civil Engineering Board Exam  
Nov. 2001  
PRC # 0092342

## **Membership:**

- Philippines Institute of Civil Engineers (PICE)
- Filipino Association of Materials Engineer (FAME-QATAR)

## **Educational Attainment:**

- Father Saturnino Urios University  
College (B.S. in Civil Engineering)  
Jun. 1996 – Mar. 2001
- Agusan National High School  
Secondary  
Jun. 1992 – Mar. 1996
- West Central Elementary School  
Primary  
Jun. 1986 – Mar. 1992