Theresse Baguio

Brampton, ON
theressebaguio@gmail.com
+1 (437) 833-4697

PROFESSIONAL SUMMARY:

Seeks to obtain a position that will utilize and challenge the professional skills and field experience that have acquired, while offering position growth and development within the organization.

EDUCATION:

College Graduate – Bachelor of Science in Aviation Electronics Technology - Class 2019

SKILLS:

- Flexibility
- Organized
- Team Player
- Efficient Interpersonal Skills
- Attention to Detail

WORK EXPERIENCE:

Report Specialist (QA/QC)

QIMA (Asia Inspection) | Cebu City, Ph
July 2022 – August 2023

- Reviewed over 100 product reports per month for accuracy and completeness.
- Ensured all measurements and test inspection are performed and completed by the inspector.
- Delivered timely and accurate product reports to various international clients.

Customer Service Representative

Bogo Water District | Bogo City, PH
December 2020 – May 2022

- Provided primary customer support to internal and external customers.
- Updated account information to maintain customer records.
- Maintained customer satisfaction with forward-thinking strategies, focusing on addressing customer's needs and resolving concerns.
- Offered advice and assistance to customers, paying attention to customizing to customer's needs and wants.

Junior Maintenance Mechanic

Professional Air Maintenance Services | Lapu-Lapu City, PH
November 2019 – March 2020

- Completed partial and full dismantling of equipment's to repair or replace defective components and restore functionality of aircrafts (e.g., Cessna airplane and helicopters)
- Diagnosed malfunctions and troubleshot issues.
- Conducted routine and special inspections as required by regulations.
- Assisted with airworthiness requirements with detailed inspections before takeoff and after completed flights.

LICENCES & CERTIFICATIONS

- Licensed Aircraft Maintenance Specialist – Electronics (PH)
- Domestic Service Certificate (PH)
- Food Processing Certificate (PH)
- Preparing Cakes Certificate (PH)