

JUSTINE LEOTAR A. SANTOS

CIVIL ENGINEER



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CAREER SUMMARY

A Civil Engineer with more than 2 years of experience within the field of Formworks Engineer, QAQC Engineer, Mechanical and Plumbing Works. Reliable and hard-working engineer who can easily adapt to work conditions, with extensive experience in handling workers and paperwork as well as committed to getting the job done as quickly, efficiently, and safely as possible.

SKILLS

- Computer Literacy: well versed with relevant computer tools such as the ff:
 - AutoCAD
 - Sketchup
 - Staad
 - Microsoft Office Tools: Word, Excel, PowerPoint
- Use modern techniques and tools of the computing practice in complex activities.
- Good with organization and problem solving.
- Excellent communication skills
- Time management and organization skill

WORK EXPERIENCE

QAQC ENGINEER

ISOMETRIC ENTERPRISES INC. | JUNE 2022 - OCTOBER 2022

- Responsible for QA/QC documents of the complete project, including certificates, calibration, test results, inspection requests, non-compliance reports and site instruction/observations, permanent materials delivered, and other important QA/QC documents.
- Develop and determine all standards to perform inspections and tests on all procedures, oversee all testing methods, and maintain high-quality standards for all processes.
- Review the quality of all materials at the site, ensure compliance with all project specifications and quality, and collaborate with the department for all material procurement and quality materials.
- Investigating structural issues and advising on material maintenance and repair
- Calculating material costs and advising on the best products to use
- Writing reports for project engineers and managers

EDUCATION

QAQC ENGINEER

JOUBERT CONSTRUCTION INC | NOVEMBER 2020 - JANUARY 2022.

- Review the quality of all materials at the site and ensure compliance with all project specifications and quality and collaborate with the department for all material procurement and maintain a quality of materials.
- Supervise the effective implementation of all test and inspection schedules and ensure adherence to all procedures and coordinate with various teams to perform quality audits on processes.
- Coordinate site meeting with the Consultant Management regarding the progress of the work and other technical problems involved in the project site.
- Checking quality of construction materials for the vertical/ horizontal and Utilities.
- Preparing Project Submittals
- Reviewing incoming raw materials to ensure that they meet quality standards for purity and identity
- Maintaining inventory records of all incoming and outgoing materials to ensure efficient use of materials and compliance with regulations
- Selecting and ordering materials based on quality and cost considerations.

BACHELOR OF SCIENCE IN CIVIL ENGINEERING

Technological Institute of the Philippines - Manila
2013 - 2018

SECONDARY SCHOOL

Al Jazeera International School in Dammam
2009- 2013

WORK EXPERIENCE

PROJECT-IN-CHARGE

E.P. DE LUNA BUILDERS CORP. | APRIL 2023 - JULY 2023

- Managing the production of the required deliverables
- Planning and monitoring the project
- Preparing and maintaining project, stage and exception plans as required
- Monitoring overall progress and use of resources, initiating corrective action where necessary
- Adopting and applying appropriate technical and quality strategies and standards
- Identifying and obtaining support and advice required for the management, planning and control of the project
- Review and validate all construction cost of site.
- Attend coordination meeting to represent the owner.

PROJECT ENGINEER

VISION PROPERTIES DEVELOPMENT CORPORATION | JUNE 2019 - FEBRUARY 2020

- Preparation of Formwork program-based on the overall construction program.
- Ensuring effective and proper utilization of shuttering and staging materials.
- Planning and allocation of materials / labor / Plant & machinery for formwork activities in coordination with concerned persons at site.
- Educating sub-contractors on System formwork.
- Making mock-up of various System formwork.

TRAININGS / SEMINAR / CERTIFICATION

- BASIC STAAD TRAINING - APD OPTICAD SOLUTION
JUNE 2018-JULY 2018
- COSH FOR S02 TRAINING - SERENDIPITY MULTI-PURPOSE COOPERATIVE
MAY 2023
- EXPOSED SANDWASH / STAMPCRETE INSTALLATION TRAINING
JANUARY 9 - 11, 2024
Location: Tondaligan, Pangasinan

REFERENCE

Alman Perez Senior | Structural Designer

Worley Parsons Engg. Consultancies Company

Al-Khobar, Saudi Arabia

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Ramil Cañano | Senior Piping Engineer

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