

SALDY B. GARDUQUE
198 Craigeith Avenue North, Forth Qu'Appelle,
Saskatchewan, Canada
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CARRER OBJECTIVE

- ❖ To be a part of company that indulges professional growth which provides challenging and rewarding career while allowing me to utilize my knowledge and skills.

SUMMARY OF QUALIFICATIONS

- ❖ Hard Working and Dedicated
- ❖ Open for new Technology and Innovation
- ❖ Flexible to any Environment
- ❖ Striving for excellence
- ❖ Competent in English both oral and written
- ❖ Can work independently with minimum supervision
- ❖ Computer literate; confident in using AutoCAD, Google Sketch-up with VRAY, Microsoft office, Photoshop.
- ❖ Open – minded, self motivated, goal oriented and self focused

WORK EXPERIENCE

May 30, 2020 to February 2024

Position: Part time Draftsman, and AutoCAD Operator

Company: HP BINONDO CONSTRUCTION Duties and Functions:

- ❖ Drafting Technologist/Draftsman
- ❖ AutoCAD operator
- ❖ Making Building Plan and Design
- ❖ In charge of any drafting & 3D rendering.
- ❖ Prepare and draw the As-build plans.
- ❖ Estimator of project cost and bill of materials.

February 2012 to April 30, 2020

Position: Draftsman, and AutoCAD Operator

Company: HP BINONDO CONSTRUCTION Duties and Functions:

- ❖ Drafting Technologist/Draftsman
- ❖ AutoCAD operator
- ❖ Making Building Plan and Design
- ❖ In charge of any drafting & 3D rendering.
- ❖ Prepare and draw the As-build plans.
- ❖ Estimator of project cost and bill of materials.

March 2004 to February 2009

Position: University Draftsman, AutoCAD Operator, and AutoCAD Instructor

Company: Adventist University of the Philippines

Duties and Functions:

- ❖ Instructor of AutoCAD
- ❖ Teaching basic and advance command for AutoCAD Level I and II
- ❖ Drafting Technologist/Draftsman
- ❖ AutoCAD operator
- ❖ Making Building Plan and Design
- ❖ In charge of any 2D drafting & 3D rendering.
- ❖ Prepare and draw the As-build plans.
- ❖ Project Estimator of project cost and bill of materials.
- ❖ Undertake the daily supervision of the project and to ensure that they are constructed as per approve plans and specifications based on my prepared building plan.

June 2002 to March 2007

Position: CAST-Technology College Instructor

Company: Adventist University of the Philippines

Duties and Functions:

- ❖ Instructor of Computer Aided Design (AutoCAD)
- ❖ Instructor of Drafting Technology
- ❖ Instructor of Basic Electronics

EDUCATIONAL BACKGROUND

2002 1st Semester -2003 2nd Semester

Adventist University of the Philippines (AUP), Silang Cavite

Masters of Arts in Education (MAED) Major in Supervision and Administration
(15 units earned)

1997-2001

University of Southern Mindanao (USM), Kabacan. Cotabato

Bachelor of Science in Industrial Education (BSIE)

Graduated

1994-1997

South Philippines Adventist College (SPAC), Davao Del Sur

High School Level

1989-1994

Kabacan Pilot Central Elementary School (KPCES), Kabacan, Cot.

Elementary Level

TRAININGS AND SEMINARS ATTENDED

November 11, 2006-January 20, 2007

AutoCAD 2007 LEVEL I & II

MICROCAD TECHNOLOGIES CO., INC.

AUTODESK Authorized Training Center

September 3, 2006-October 8, 2006

Autodesk VIZ 2006

MICROCADD TECHNOLOGIES CO., INC.

AUTODESK Authorized Training Center

October 2003 and November 2003

AutoCAD 2004 LEVEL I and II

STI College, Balibago Complex, Sta Rosa Laguna

COMPUTER SKILLS

- ❖ Microsoft Office: Word, Excel, Power Point
- ❖ Adobe Photoshop
- ❖ AutoCAD
- ❖ Google Sketch-up for 3D rendering + VRay

PERSONAL DATA

Age : 43
Date of Birth : December 14, 1980
Gender : Male
Civil Status : Married
Height : 5'4"
Weight : 65 kgs.
Nationality : Filipino
Religion : Seventh - day Adventist

CHARACTER REFERENCES

Engr. Rex B. Pueblo, C.E.

University Engineer

Adventist University of the Philippines

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I hereby certified that all above statement and information is true and correct in every respect.



Mr. Saldy B. Garduque