



RUMEL CLERIGO CAPUS

📍 Tiwi, Albay, Philippines 4513

📞 09457269379

✉ rumelclerigocapus98@gmail.com

SUMMARY

Looking for a position in which I can use, apply and develop the knowledge and skills that I've learned and acquired in Architecture course, to learn new things and meet new people which can help me to expand in my field of expertise, and to have an actual experience on said field and career. I am capable of speaking the English Language. I am flexible, innovative, and goal oriented. I'm also knowledgeable in Architectural Works and Site Inspections. I am proficient in Auto CAD, 3D Sketchup, Lumion, Photoshop and Microsoft Office. In addition to that, communication and interpersonal skills are my strengths. Moreover, I am willing to work under pressure and perform multi-tasking.

QUALIFICATIONS

- Knowledge of computer aided drafting and proficiency with CAD systems.
- Ability to produce CAD drawings in reasonable time frame with assistance.
- Understanding of basic drafting and design concepts.
- Ability to work in a multi-tasking environment.
- Basic knowledge of the construction process and techniques.
- Detailed-oriented
- Construction experience preferred.
- Basic skills using MS Excel.
- Ability to acquire knowledge of large format printer operation.

EXPERIENCE

May 2021 - November 2022

CAD Operator Reign-nan Sales Industry and General Contractor | Philippines

- Communicating with architects, engineers, clients, contractors, and subcontractors efficiently, and preparing economic feasibility studies on changes and adjustments to cost estimates.
- Prepares layouts, drawings, plans, technical documents and design according to engineering specifications.
- Participates in the review of engineering drawing and supporting documents in compliance with the local codes and standards.
- Create CAD design layout and detailed as-built drawings, plans and documents.
- Convert detailed technical specifications into CAD-models and derives the related drawings.
- Keep drawing standard and templates.

June 2020 - January 2021

Draftsman First Balfour Philippine Geothermal Plant Corporation-Tiwi Project | Philippines

- Analyzing Civil Works and Mechanical works specification.
- Creating drawing using Auto-CAD Software to create drawings that incorporate exact measurements and construction details.
- Create, modify, plot and file engineering CAD drawings requested.
- Observe safety produce at site at all times.
- Report directly to safety officer any observed unsafe condition at work place.

October 2018 - March 2020

Store Designer LCC Mall Supermarket | Philippines

- Work closely with Corporate Store Planning and Architects to assure all projects are executed in accordance to Brand's standards and schedules.
- Review shop drawings, coordinate and give general oral/written clarification to the contractor queries.
- Prepare floor plans, sketches, rendering, and other all necessary materials to support design concepts to successfully communicate ideas.
- Ensure that the execution of assigned projects is in alignment with Brand strategy, project schedule and project budget.
- Collaborate with purchasing partners, vendors, project manager, and peer designer to translate concepts into mock-ups and constructible details.

June 2016 - September 2018

Architectural Intern RMI Architecture and Design Services | Philippines

- Conduct periodic on-site observation of work during construction to monitor compliance with detailed design documents.
- Utilized computer-assisted software and equipment to prepare project designs and plans.
- Design work to be reviewed and stamped by a Registered Architect.
- Create three-dimensional building information modeling and two-dimensional construction documents using various software.
- Assist in the preparation of presentation drawings, design analysis, and various studies reports.
- Assist in preparation of construction contract documents, including plans, details, sections and schedules.
- Assist with specification, research and material selection for color/finish/materials on project-by-project basis.

EDUCATION AND TRAINING

2016

Aquinas University of Legazpi, Rawis, Legazpi City, Philippines

ARCHITECTURE LICENSURE EXAMINATION (ALE) BOARD PASSER- JANUARY 2020

- Professional Regulation Commission, Board of Architecture- Legazpi, Philippines