

# ROBE DWIGHT DE GUZMAN

## OBJECTIVE

To become associated with a company where i can utilize my skills, gain further experience and help me develop shape a career path in my course field that suits me well while enhancing company's productivity and reputations.

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## SKILLS

- Fast to learn and efficient in software usage
  - Communication skills
  - Customer Service
  - Problem Solving
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## EDUCATION

### ARRELLANO UNIVERSITY

Bachelor of Science in Business Administration Major in  
Marketing Management  
College Graduate/Diploma

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## EXPERIENCE

### ASIA UNITED BANK (AUB)

Service Associate/Teller

December 2022 - December 2023

- Safekeeping client's money
- Transacting client's deposit and withdrawal
- Providing right information about clients inquiries
- Providing quality customer service

### AMAZON OPERATION SERVICE PHILIPPINES, INC.

Customer Service Associate

November 2021 - January 2022

- Answering calls of customer and handle their concerns
- Assiting customers for their concern
- Providing right information on what concern they are consulting for
- Providing effective solutions
- Handling customers with different culture.

### MC DONALDS - GOLDEN ARCHES DEVELOPMENT CORP.

Service Crew

October 2018 - March 2019

- Interacting and taking orders of customers
  - Assisting customers for their orders
  - Providing quality customer service
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## CONTACT

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