

# RETO DALE CLARACAY

GRAPHIC DESIGNER

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 claracaydale22@gmail.com

 Bathurst and Steeles, North York, Toronto CA

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## ABOUT ME

I am a graphic designer, hardware specialist, and programmer with great problem-solving skills. I have excellent analytical and creative skills, and I'm a team player with sharp attention to detail.

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## WORK EXPERIENCE

GRAPHIC DESIGNER

### **Envato Freelance Graphic Designer (2016 - Present)**

- Create and design graphic content and templates.
- Publish and sell posters, logos, flyers, and t-shirt designs.
- Software Applications: Photoshop, InDesign, and Illustrator

HARDWARE MAINTENANCE

### **Freelance Hardware Maintenance (2016 - Present)**

- Repairs and troubleshoots server, network, and storage hardware.
- Install system software (MS Windows and Mac OS), application software, graphic software, etc.

CUSTOMER SERVICE REPRESENTATIVE

### **Concentrix (2021 - 2022)**

- Assist with technical support
  - Manage accounting and bookkeeping, which includes maintaining and updating financial records
  - Top Agent in 2022
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## EDUCATION

### **Seneca Polytechnic (2024 - Present)**

Graphic Design

### **University of Cebu (2018 - 2020)**

Associate in Computer Technology (ACT)

First Placer as Network Administrator in 2019

### **St. Elijah Christian International School Foundation, Inc. (2012 - 2018)**

Junior - Senior High School

Graduated as Class Valedictorian

NC2 Holder in Hardware Maintenance

### **Ocaña Central Elementary School (2006 - 2012)**

Elementary

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## REFERENCE

### **Raghav Sayal**

Swiss Chalet/Manager

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