

# RENEE JUSTINE CHACLAG

I am detail-oriented and with almost a decade of valuable construction management experience. Seeking a new challenge and career growth. I am motivated to apply my problem-solving skills with a positive attitude, and to demonstrate coordination with the team to deliver exceptional service.

(403) 493-5724

139 Pennsylvania  
RD SE Calgary, AB

rjustinechaclag@gmail.com

linkedin.com/reneejustinechaclag

## Professional Experience

2020 – 2023

### Engineer II, Contract of Service

### Engineer III, Contract of Service

DILG CAR, Kalinga, Philippines

- Provided technical assistance, inspect, supervise/monitor, collected measurements and assessed/validate conditions of all projects and conform to the design specifications, safety standards, material and labor cost
- Assisted and facilitated training and meetings
- Prepare terminal report and section budget report
- Prepare communications, presentations and reporting

2018 – 2019

### Quantity Surveyor

Century Limitless Corporation, Makati City, Philippines

- Prepared estimates and bill of quantities of all architectural and landscapes works for high rise projects
- Updated and maintained a database of suppliers and contractors
- Collected data and information from suppliers, contractors, and teammates to determine exact costs for all aspects of each projects
- Review material and labor cost

2015 – 2018

2013 – 2014

### Assistant Quantity Surveyor

Makati Development Corp., Laguna, Philippines

- Prepared Quantity take-off and Bill of quantities
- Prepared weekly and monthly progress and budget report.
- Communicated and negotiated with contractors to evaluate quality and contract pricing

2013 – 2014

### Civil Engineer Job Order

City of Tabuk, Kalinga, Philippines

- Prepared Program of work and detailed engineering design
- Inspected and monitored project site

## Education

### Bachelor of Science in Civil Engineering

2006–2011

Saint Louis University  
Baguio City, Philippines

## Key Skills

Quantity take-off  
Administrative work  
Quantity Surveying  
AutoCAD  
Planning and Budgeting  
Microsoft Office (Word, excel, PPT)

## Additional Skills

Attention to detail  
Data-oriented  
Friendly and communicative  
Customer service  
Teamwork/Team player  
Multi-tasking

\*\*Reference and trainings will be forwarded if needed\*\*