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- 15+ years of Invaluable Experience in Managing Projects
- Solid background in handling different Construction Projects - i.e., Infrastructure, Military Facilities, Residential Building, Hotels, Commercial, Real Estate, Medical Facilities, Road Design & Bridges and Oil & Gas
- Ensure that Projects are delivered on time, within the scope, and budget
- Proficient in MS Office, AutoCAD, and Other Computer Software
- Self-driven and Self-reliant
- Sets Aims, Targets, and Leads by Example
- Collaborative approach with good Interpersonal Skills to engage, motivate and encourage others through change and continuous improvement

EDUCATION

Project Management (Post-Graduate Certificate Program)

Centennial College • Toronto, Ontario • Sept 2022 – April 2023

Bachelor's Degree in Civil Engineering (4 years)

World Education Services • Toronto, Ontario • Issued on March 2021

Licensed Civil Engineer

Professional Regulation Commission • Philippines • Issued in April 2008

Bachelor of Science in Civil Engineering

Batangas State University • Philippines • Completed on March 2007

SKILLS

- Project Management Skills
- Technical Skills
- Analytical Skills
- Estimating
- Commercial Awareness
- Team Work
- Excellent Communication
- An Eye for Details
- Critical Thinking
- Knowledge in Microsoft Office
- Planning Skills
- Project Budgeting
- Creativity
- Problem Solving Skills

EXPERIENCES

Construction Support Specialist III July 2023 – Present

Fluor Canada (Gordie Howe International Bridge – Bridging North America)

Windsor, Ontario

- Plans and implements an engineering and construction program, including defining the project plan, activities, milestones, and labour requirements.
- Oversee multi-discipline construction phase and contract/commercial items coordination.
- Review project design for compliance with engineering principles, company standards, customer contract requirements and related specifications
- Coordinate internal communication between designers and Filed Review Engineers regarding the CPS schedule and commercial items.
- Assist in documenting project phases and creating project reports.
- Lead change management on assigned project packages.
- Responsible for subcontractor supervision, which includes attending weekly meetings with subcontractors.
- Coordinate and follow up with subcontractors on day-to-day operations such as submittals, material delivery, and any other field issues.
- Develop Accruals and Prepare monthly payment applications for subcontractors based on progress measurements discussed with the line manager.
- Oversee Safety, Quality and Environmental supervision.

- Develop SOW, JSA and participate in Inspection Test Plan
- Prepare field markups, review clashes, and be able to provide resolutions in consultation with engineering lead.
- Performs such other duties and responsibilities as assigned by the supervisor/manager.

Project Coordinator Jan 2023 – Sept 2023

Valard Construction LP (Wataynikaneyap Power Transmission)
Kenora, Ontario

- Preparing daily, weekly, and monthly client production report
- Preparing look-ahead plan and POD
- Coordinating interdepartmental project status
- Preparing helicopter flight schedules
- Plan and coordinate material movement, including the receiving, storage, and distribution of materials to production areas
- Process and coordinate Material requests thru PRONTO
- Process Material orders, Hauling orders, Yard Transfers, Cycle counts, MRRs, and Inventory thru MBOS
- Cost control and coding of materials to maintain the integrity of the data in reports.
- Assist the Quality department with the handling, inspection, and recording of shipments of materials and equipment.

Project Manager Mar 2021 – Aug 2022
Carawan Waterproofing & Projects Company
Doha, Qatar

- Plan, organize, direct, control and evaluate construction projects from pre-construction to project completion including design, coordination, budget, and scheduling.
- Attended project meetings with internal and external parties to monitor and support the team's ongoing development and progression to instill a positive working relationship.
- Prepared contracts and negotiated revisions, changes, and additions to contractual agreements with architects, consultants, clients, suppliers, and subcontractors.
- Implementing quality management plan and Quality Control.
- Participating in overall project closeout, including document archival, maintenance and warranty manuals, deficiencies, and warranty work.

Construction Manager Oct 2020 – Mar 2021
Al-Ajjaj Limited Company (AALCO)
Doha, Qatar

- Oversees construction sites, general contractors, and workers to ensure a high level of quality and safety.
- Monitor, interpret and forecast a project's cost reports ensuring they are in line with the estimate and maintain a positive cash flow, accurately and timely for submission and review with senior management.
- Work with project manager to develop clear, trackable, and executable project scope, specifications, and plans.
- Assisting the project team in coordinating and monitoring the design deliverable schedule to facilitate and/or assist with permits, procurement, shop drawings, offsite production, construction, and commissioning.
- Reviews weekly and monthly reports on the status and progress of the contracts, including project costs and potential changes.

Project Manager July 2018 – Oct 2020
Qatar Development & Trading Co.
Doha, Qatar

- Specializes on Military training facilities for Qatar Armed Forces
- Studying design from teams of Shooting Range Specialist
- Checking and consolidating MEP, Safety Components, Electrical and Civil Designs
- Coordinating with teams of Specialist in formulating design alterations
- Assessing the usability, environmental impact, and safety of a design
- Writing regular progress reports
- Planning and Cost Control

Project Engineer Dec 2015 – July 2018
Unigulf Electromechanical Services Co.
Doha, Qatar

- Prepare project plans and proposals, then work with other team leaders to develop project plans and safety strategies.
- Calculates time frames and sequences and material consumption for every stage of road marking project.
- Prepares and distributes a description and timeline of the projects.

- Reviews sub-contractor bids; interviews and assigns personnel to specific phases and location of the project.
- Regularly conducts site inspections, and in some cases attend or witness joint surveys or post site evaluations.
- Prepares a comprehensive QA/QC report for each on-going project.

Project Engineer Nov 2014 – Dec 2015
LANDCO Pacific Corporation
Philippines

- Confer with clients and other members of the engineering team and conduct research to determine project requirements.
- Monitors schedules and prepares cost monitoring and cash flows of sub-projects.
- Conducts technical inspections of structures, utilities, and landscaping.
- Ensure construction plans meet guidelines and specifications of building codes and other regulations.
- Evaluated progress billings and prepared all documents required to process invoices.
- Facilitate Contracts Close-out and Project Hand-over.
- Conducts regular construction meetings.
- Regularly submit weekly & monthly project status reports

Head Engineer Sept 2012 – Nov 2014
Macaraig Holdings, Inc.
Philippines

- Responsible for planning work and ensuring a contract is delivered on time.
- Arranged delivery of materials and managing a range of subcontractors
- Supervise and lead engineers and project coordinators and monitor construction projects and oversee the department's production and quality control.
- Attended pre-site and on-site meetings with clients and subcontractors.
- Develop cost estimates and draft proposals and reports for clients.
- Prepare budgets, bids, and contracts.

Operations Manager Nov 2007 – Aug 2012
Bouyant Construction Company, Inc.
Philippines

- Directs, coordinates, and exercises functional authority for planning, organization, control, integration, and completion of engineering projects within area of assigned responsibility.
- Plans and formulates engineering program and organizes project staff according to project requirements.
- Coordinates activities concerned with technical developments, scheduling, and resolving technical problems.
- Evaluates project plan by reviewing design and specifications, plan, and schedule changes.
- Prepares project status reports by consolidating, analyzing, and summarizing project progress, recommending actions.
- Prepares weekly, monthly and completion project reports.