

Colleen Althea C. Mamuri

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WORK EXPERIENCE

Project in Charge

November 2023 - Present

Spurway Enterprises

Designation: Flooring Works

TASKS:

- Sorts all the projects given
- In charge of reviewing the contract, to confirm the type of work in every project
- Does actual measurement on-site
- Appointed to do site visits, site inspections, and site supervision
- Assigned in ordering and estimating the materials needed in each project
- Arranges deployment of manpower every day
- Processes the delivery, pull out, and work permits
- Oversees the daily construction monitoring at the assigned project or site
- Directly coordinates with contractors/clients for all of the construction-related concerns
- Attends coordination meetings to represent the company
- Responsible for making turnover projects to clients

TURNOVER PROJECTS:

- Royal View Garden - GYM Area
 - Client: Baseline Construction Corporation
- 17th Floor at Primex Tower
 - Client: PH1 Developers - Megawide Construction Corporation
- Care Force Center - Laboratory
 - Client: Clinic Owner
- Health Cube - Greenhills Branch
 - GP Prime Construction Corporation
- Metropolitan Medical Center (6th Floor, 5th Floor, CT Scan, and Gamma Camera Room)
 - Client: Cadden Construction

EDUCATION

Mapua University | School of Civil, Environmental, and Geological Engineering

2018 - 2022

Bachelor of Science in Civil Engineering | Specialization in Construction Engineering and Management

Graduated - GWA: 2.3 / 5.0

Research Paper: A Comparative Study on the Concrete Mixture with Different Proportions of Coconut Shells as Partial Replacement to Conventional Aggregates in Adaptation to the Construction Industry of the Philippines

San Beda University | Senior High School 2016 - 2018
Academic Track | STEM (Science, Technology, Engineering and Mathematics) Strand
Graduated - The Bedan Alchemists Club Silver Medal Awardee (2018), Red Cross Youth Council Club Gold Medal Awardee (2018)
Affiliations: Young Scientist Den (2016 - 2017), Red Cross Youth Council “Membership Committee Head” (2016 - 2018), Marshal's Organization (2017 - 2018), The Bedan Alchemists (2017 - 2018)

Stella Maris College | Junior High School 2013 - 2016
Grade 8 - Grade 10
Graduated (Grade 10)
Awards: Achiever Awardee (September 2013, January 2014, & September 2014)
Affiliations: Science Club “Group Leader” (2013 - 2015)

Starland International School | Elementary 2010 - 2013
Grade 5 - Grade 7
Graduated (Elementary) - Outstanding Student Awardee
Awards: Aspirant Student Awardee (Grade 5)

Project 3 Elementary School 2005 - 2010
Kinder - Grade 4

SKILLS AND PROFICIENCIES

- Knowledge of AutoCAD Software, Microsoft Office Software, Primavera P6 Software, & and MATLAB
- Delivering projects on schedule, on budget, and at the required quality.
- Knowledge of relevant design codes for concrete and steel structures.
- Capable of working independently and learning quickly and creatively.
- Involved in personality development and updating knowledge based on reading, listening, and observation.

TRAININGS AND SEMINARS ATTENDED

Basic Leadership Training

Philippine Red Cross
September 2016

Leadership Formation Course

Philippine Red Cross
September 2016

Youth Volunteer Orientation Course

Philippine Red Cross
September 2016

Homeroom Officers Leadership Training Seminar

San Beda University
June 2017

5th Council Management Course

Philippine Red Cross

August 2017

Building Bridges and Breaking Barriers: Knowledge Transfer Series

January 2022

CERTIFICATIONS

TOEIC and Lexile

May 2022

AutoCAD 2017 with Fusion 360

Microcadd Technologies Co.

June 2017

AutoCAD 2017 with Color Rendering Course

Microcadd Technologies Co.

June 2017

I HEREBY DECLARE THAT THE INFORMATION PRESENTED ABOVE ARE TRUE BASED ON MY CONSCIENCE AND KNOWLEDGE.



COLLEEN ALTHEA C. MAMURI