



Robin Lloyd D. Endozo

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CAREER OBJECTIVE

To use my 8 years working experience in electrical engineering to deliver high quality results in a fast-paced environment



EDUCATION

Bachelor of Science in Electrical Engineering

Eulogio “Amang” Rodriguez Institute of Science & Technology

June 2008 – March 2014



SKILLS

- Complex Problem-Solving
- Budget & Timeline Management
- Decision Making
- Multitasking



EXPERIENCE

Electrical Site Engineer

Primus Knowledge Specialist Inc. – Huawei Tech. Phils

June 2020 – March 2023

Monitored progress against established timelines while ensuring that all work was performed within budget constraints. Provides leadership and is responsible for, although not limited to scheduling, workforce planning, coordinating with higher management foreign national counterparts, and supervising permit applications at LGU & local power companies. Assisting in cost control and ensuring the safety, consistent and fair application of all labor relations policies and procedures, proper apprentice training, and productivity of installers in the workforce who install/assemble components and structures. Is generally the second management level and has a further role as a coordinating manager and on-site client interface. Resolved customer complaints efficiently by identifying the root causes of problems and implementing corrective actions. Maintained up-to-date knowledge about current industry standards for electrical systems design and construction. Successfully completed the installation and commissioning of electrical systems in a timely manner.

Responsibility

- Coordinate tasks according to priorities and plans.
- Process and monitor permits applications for LGU & Local power company.
- Ensure accuracy of work orders prior to handing them out and make sure that time efficiency is considered.
- Attending client meetings and create progress tracker reports daily and ensure that any significant information is communicated to the construction manager.
- Create and maintain positive working relationships with the client.
- Monitor and assign work assignment for SAQ & S.E
- Align & schedule joint survey with LPC, client and subcon.
- Process and push subcon & LPC for the release of charge letter
- Check & process payments of charge letter.
- Align & schedule line construction with LPC & client.
- Process & monitor transformer installation, energization & testing, and commissioning together with client & LPC. Attend on site & via online projects energization.

Project Handle: SMART and PLDT TNT SF Projects Phase 1 & 2 Visayas & South Luzon region transformer upgrades.



EXPERIENCE

*Field Service Engineer / Construction Supervisor
Tropical Focus Phils Inc.
September 2015 – February 2020*

Provides leadership and is responsible for, although not limited to scheduling, workforce planning, coordinating, supervising, assisting in cost control, and ensuring the safety, consistent and fair application of all labor relations policies and procedures, proper apprentice training, and productivity of installers in the workforce who install/assemble components and structures. Is generally the second management level and has a further role as a coordinating manager and on-site client interface. Project estimate, mobilization implementation, and project management. Attend technical meetings and provide daily reports.

Responsibility

- Coordinate tasks according to priorities and plans.
- Prepare work schedules and monitor attendance of installers.
- Supervise and train installers.
- Ensure manpower and resources are adequate.
- Guarantee that all safety precautions and quality installation standards are met.
- Supervise the proper use of equipment and tools.
- Monitor expenditure and ensure it remains within budget.

- Perform inspections to ensure that the installers are up to the set work schedules.
- Handle creation of job duties and delegate tasks to installers.
- Ensure accuracy of work orders prior to handing them out and make sure that time efficiency is considered.
- Ensure that work sites are cleaned and cleared of any hazardous materials prior to the beginning of a construction project.
- Create progress reports on a daily basis and ensure that any significant information is communicated to the construction manager.
- Handle onsite incidents and emergencies in a proactive manner.
- Ensure periodic maintenance and proper storage of construction equipment and tools.

Project Handle: BMS Upgrade SM Megamall, SM City San Lazaro, City Manila, SM City Fairview, SM City Ilo-ilo Extension.



EXPERIENCE

Project in Charge

Kempal Construction & Supply Corporation

April 2015 – September 2015

Attend Pre-bid and Bidding for NPC projects & assist the bidding team with the technical, legal & financial details for the creation of bidding documents. Leveraged strong communication skills to effectively collaborate with cross-functional teams throughout the organization. Created detailed reports outlining project objectives, goals, milestones, resources, timeline estimates, risks, issues, and action plans. Project estimate, mobilization implementation, and project management. Attend technical meetings and provide daily reports.

Project Handle: Installation and maintenance of Transformer Oil Cooling System at AGUS 1 and 4. Part of the bidding team as support Technical Engineer at remote office Brgy. Tubod Iligan



EXPERIENCE

Project in Charge

Hypervolt Construction Corporation

April 2014 – April 2015

Supported quality events through containment, root cause identification, and corrective action implementation. Participated in sprint planning meetings and provided input on how best to incorporate QA activities into each sprint cycle. Spearheaded quality plans from customer requirements and specifications to drive customer satisfaction and company profitability. Maintained documentation related to QA activities including test results, reports, and logs.

Project Handle: Shell Residence Pasay City



TRAINING & SEMINARS

- Huawei EHS Training – Online Training, September 22,2022
- Working Near Electrical Power Lines Safety Training – Online Training, December 5,2021
- MESH- Mandatory Eight Hour Safety and Health Training – Online Training, March 30,2021
- Construction Safety and Health Training Department of Labor and Employment Agham road Diliman Quezon City, Mar 14 - 18,2016



REFERENCES

Marivic E. Dela Rosa

Administrative Aide 2 DEPED

Mobile. No: 0918577492

Relationship: Auntie

Christian Paul Punzalan

Municipal Architect – Laurel Batangas

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Relationship: Cousin

Chriscelson Palma

Corporate Facilities Manager

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Relationship: Friend


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