



Nikka B. Alano

DENTAL HYGIENIST / NURSING ASSISTANT

June 2, 2018 to Present

Caregiver • Babysitter • **7 SERVICES, W.L.L.**

- Assist client with activities of daily living, medication, meals/diet, feeding (for kids), exercises, and maintains a clean, safe and orderly environment.
- Taking care and playing with baby, infant and/or child.
- Cleaning up play areas and changing diapers.
- Follows proper procedures in emergency situations and responds promptly and positively to client requests for assistance.
- Encourages teamwork through cooperative interactions with the client.
- Maintains proper documentation before and after meeting the Client.

June 5, 2014 – April 15, 2018

Dental Assistant • Dental Secretary • **CNCF DENTAL CLINIC**

- Receives and registers patients in the dental reception area.
- Performs inventory, stocks all supplies, instruments and medications and orders supplies.
- Performs necessary actions for executing various accounts payable and accounts receivable jobs (Cash Register).
- Initiates client scheduling appointments follow-up visits.
- Organizes files and patient records.

June 5, 2008 – May 15, 2013

Dental Assistant • Dental Hygienist • **NAVAL DENTAL CLINIC**

- Supports dental care delivery by preparing treatment room, patient, instruments, and materials.
- Performs procedures in compliance with the Dental Practice Act.
- Sterilize dental instruments properly
- Conduct initial mouth screenings and check oral health history



Bldg. 17, St. 813, Zone 46, Al Thumama, Doha, State of Qatar



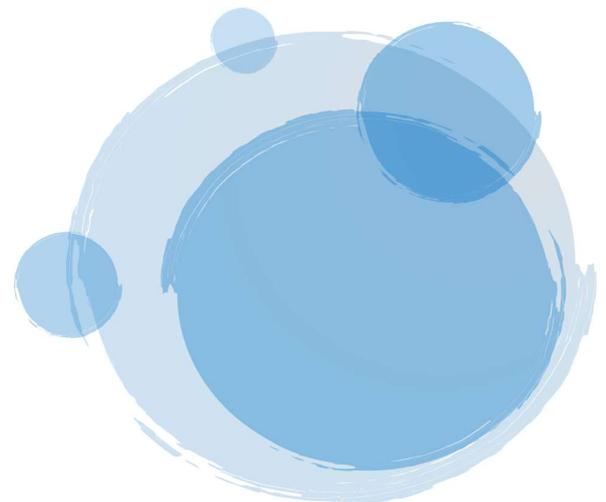
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Profile:

- Over 10 years experienced as a Dental Hygienist
- Hands-on experience in taking and developing Dental Radiograph, Oral Prophylaxis and Teeth Whitening.
- In-depth knowledge of repairing and maintaining the proper dental materials or equipment used for doing oral health care.



Personal Info:

Age: 34 yrs.
Date of Birth: February 6, 1988
Gender: Female
Nationality: Philippines
Passport No.: P3466810B
Expiry: October 7, 2029
QID: 28860820775
Expiry: May 28, 2023
Visa Type: Working Visa
(Transferable with NOC)

- Provides materials by selecting, mixing, and placing materials on instruments and in the patient's mouth.
- Provides diagnostic information by exposing and developing radiographic studies and pouring, trimming, and polishing study casts.
- Maintains patient appearance and ability to masticate by fabricating temporary restorations and cleaning and polishing removable appliances.
- Take X-rays or dental impressions. Identify conditions like gingivitis, caries or periodontitis
- Assist dentists with selecting appropriate treatments for various diseases, including dental prophylaxis and other procedures
- Clean and help protect patients' teeth e.g., remove plaque or apply fluoride
- Educate patients on proper teeth care, give instructions to patients after operations or other dental procedures
- Maintain proper documentation and charts of each patient, as well as monitoring of supplies

Education

Filipino Institute Qatar – Doha, State of Qatar

- **Nursing Assistant** – 2022 (Vocational – 6 mos. course)

De Ocampo Memorial College – Sta. Mesa, Manila, Philippines

- **Bachelor of Science in Dental Hygiene** – 2006 to 2008

De Ocampo Memorial College – Sta. Mesa, Manila, Philippines

- **Dental Laboratory Technician** – 2004 to 2005

