



Marry Angelica A. Castillo

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Objective

Seeking a challenging position in a reputed organization where i can learn new skills, expand my knowledge and leverage my learnings. To get an opportunity where i can make the beat of my potential and contribute to the organization's growth.

Education

Business Information Management

SY 2014-2016

Asian Institute of Computer Studies

SY 2013-2014

AMA Computer College (Computer Engineering)

Work Experience

Dispatcher of Telecom

February 2019 - Present

Fiberhome Phils.

- Consolidation of report of technician
- Final report at the end of the day
- Updating the oracle system
- Extracting and bashing of report
- Coordination to technician, team leader and supervisor

Admin and Billing assistant

March 2017 - May 2018

VNB tracking services

- Collection of Waybills
- Validation of rates to be applied
- Creation and recording of the billing SOA
- Follow up and recording of payments
- Doing payroll

Production Operator

June 2016 - November 2016

Mitsuba Philippines Corporation (Plant3)

- Conduct 5S every start and end of shift.
- Performed FIFO of raw materials in the line.
- Setting up, monitoring and maintaining machines and equipment.
- Follow Standard operating procedure.

References

- Israel M. Calimag - Provisioning Supervisor - Fiberhome Phils - 09996579868
- Maria Paula T. Parungao - HR Assistant - San Miguel Corporation - 09171021868