

# MYCO MOKINLY ORCULLO

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## SUMMARY

Dynamic and customer-focused hospitality professional with a proven track record in providing exceptional service and ensuring guest satisfaction. Skilled in multitasking, problem-solving, and maintaining a positive attitude in high-pressure environments. Seeking a waiter position to leverage expertise in delivering memorable dining experiences and contributing to the success of the team.

## WORK EXPERIENCE

### THE LEBANESE BAKERY

Waiter/Cashier/Baker

2022 – 2024

- Greet customers warmly and provide menu recommendations.
- Manage cash transactions accurately and efficiently.
- Prepare and serve bakery items following quality standards.
- Maintain cleanliness and organization of dining area.
- Collaborate with team members to ensure smooth operations during busy periods.

### THE EXPERT COFFEE

Barista/Cashier

2021 – 2022

- Brew and serve coffee beverages according to customer preferences.
- Handle cash transactions and process orders promptly.
- Maintain cleanliness of coffee equipment and work area.
- Assist in inventory management and restocking supplies.
- Provide friendly and efficient service to enhance customer satisfaction.

### TAGUM WOOD CORE INCORPORATED

Assistant Operator & Operator

2017 – 2019

- Operate machinery and equipment to manufacture wood products.
- Monitor production processes to ensure quality standards are met.
- Assist in troubleshooting equipment issues and perform minor repairs.
- Follow safety protocols and procedures to prevent accidents.
- Collaborate with team members to meet production targets efficiently.

## CONTACT

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**Phone:** 0562938253

**Email:**

mycomokinlyorcullo@gmail.com

**Address:** Exit 35 Mohamadhiya Riyadh  
Saudi Arabia

## LANGUAGES

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- English, Tagalog, Arabic

## SKILLS

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Technical skills:

- Proficient in POS systems
- Knowledgeable in food safety and hygiene protocol.
- Skilled in order taking and table service.
- Familiar with basic baking techniques.
- Capable of handling multiple tasks efficiently in a fast-paced environment.

Personal skills:

- Excellent interpersonal skills
- Ability to work well under pressure
- Detail-oriented with a focus on cleanliness and presentation
- Team player with a positive attitude
- Strong work ethic and reliability

## **VOLUNTEER PHILIPPINE RED CROSS**

Water Sanitation

2014 – 2016

- Assist in implementing water sanitation projects in communities.
- Educate community members on hygiene practices and disease prevention.
- Participate in disaster response and relief efforts as needed.
- Collaborate with team members to assess and address community needs.
- Maintain accurate records of project activities and outcomes.

## **EDUCATION**

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### **DAVAO ORIENTAL STATE COLLEGE OF SCIENCE AND TECHNOLOGY – Cateel Extension Campus**

Bachelor of Science in Business  
Administration  
Undergraduate

### **CATEEL VACATION HIGH SCHOOL**

2013 – 2014

### **SAN RAFAEL ELEMENTARY SCHOOL**

2009 – 2010