

MICHAEL PAMPLONA

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PROFESSIONAL SUMMARY: A Professional Biomedical Technician, highly experienced in the total management of healthcare technology, providing solutions that help organizations deliver high-quality patient administration through timely accurate and cost-effective control. Has a Strong ability to understand and comprehend technical data and electrical schematics.

SKILLS:

- Creating Medical Equipment Management Plans
- Mechanical and Electrical Safety Knowledge
- Conducting Performance Assurance Inspections
- Knowledge of Operation Verification Procedure
- Maintenance and Calibration of Biomedical Machines
- Use of MS Windows and Office Suites

PROFESSIONAL EXPERIENCE:

MEDICAL EQUIPMENT TECHNICIAN II (FULL - TIME)

September 2018 - Present

BATANGAS MEDICAL CENTER, Batangas City, Philippines

- Installing new medical equipment, repairing, calibrating and performing preventive maintenance of medical equipment
- Preparing Service Reports and submitting upon completion of job orders
- Processing received job orders within prescribed timelines
- Assisting in preventive and corrective maintenance of biomedical machines
- Conducting weekly inspections and monitoring of medical equipment identified in special areas
- Inspecting and monitoring hospital plants and facilities
- Troubleshooting, repairing and maintaining electrical distribution (e.g. circuit breaker) and all kinds of medical equipment (e.g. ECG machine, suction/ nebulizer machine)
- Checking and repairing hospital facilities (e.g. emergency lights, defective lights and electric fans)
- Performing wiring installations of hospital facilities (e.g. exhaust fans, speakers, telephone lines, LAN cable and autoclave machines) and other additional lightning fixtures and outlets)
- Inspecting circuit breaker for possible corrosion that can cause power loss
- Operating and monitoring backup power generator set
- Performing fabrication of all kinds, including iron work and wood work
- Cleaning and installing air conditioner units
- Monitoring work done by contractors for adherence to national electrical code requirements
- Repairing hospital vehicles and installing passenger seats on old ambulances for bloodletting activities
- Maintaining appropriate service and repair records
- Cleaning and segregating materials after performing certain tasks
- Assisting other employees with their concerns
- Performing other related functions as may be assigned

BIOMEDICAL TECHNICIAN/ ADMIN ASSISTANT (FULL - TIME)

April 2014 – June 2018

DANIEL O. MERCADO MEDICAL CENTER, Tanauan City, Batangas, Philippines

Technician Responsibilities:

- Approved and installed new biomedical equipment by conducting tests, calibrating, testing performance, ensuring equipment adhered to regulation codes and making modifications to equipment
- Maintained biomedical equipment by completing preventive maintenance schedules, conducting tests, following manufacturer's instructions, troubleshooting and repairing malfunctions, calling for special service and evaluating service contracts
- Maintained equipment inventories
- Directed biomedical equipment operation by providing demonstrations of equipment operation
- Instructed other healthcare staff in use and care of equipment
- Answered questions and provided information regarding equipment
- Evaluated proposed biomedical equipment by conducting tests and evaluations
- Improved biomedical equipment performance by studying machine-patient interaction, conferring with equipment users, developing modifications and collaborating with equipment manufacturers
- Maintained biomedical equipment supplies inventory by checking stock, anticipating needs, placing and expediting orders and verifying receipts
- Prepared biomedical reports by collecting, analyzing and summarizing information and trends
- Maintained patient confidence by keeping information confidential
- Maintained a safe and healthy working environment by conducting safety tests, recommending and complying with procedures, training and guiding medical and healthcare personnel and complying with codes
- Updated job knowledge by participating in educational opportunities, reading technical publications and maintaining personal networks
- Accomplished organizational goals by accepting ownership for accomplishing new and different requests and exploring opportunities to add value to job accomplishments
- Trained OJT students/ users

Admin Assistant Responsibilities:

- Answered all incoming calls to the switchboard in a professional manner
- Managed the incoming and outgoing mail and couriers
- Updated and maintained the contact list/telephone list
- Ensured that the office cleaning inspection was carried out daily
- Any other ad hoc duties or projects as required by the business and as advised by Line Manager

SALES ASSISTANT /MERCHANTISER

April 2011 – May 2012

WALTER MART, Tanauan City, Batangas, Philippines

Key Responsibilities:

- Ensured that the products were sent to its designated places
- Monitored and updated retail display areas
- Planned and affixed price tags on each product depending on the quantities, sales, and demands
- Made time to time check on the stock of products
- Kept important documents regarding the products, such as receipts, order slips, etc.

EDUCATION:

Biomedical Technician NCII

DMMC-HIS - Vocational TESDA NCII Accredited
Tanauan City, Batangas, Philippines
June 2012 – March 2014

SEMINARS & TRAININGS:

BTL Shockwave Therapy

BTL Medical Technologies
Daniel O. Mercado Medical Center,
Tanauan City, Batangas, Philippines
12 July 2017

RECHARGE: Clinical Excellence for Non-Clinicians

Hospital Engineering & Maintenance Association of the Philippines (HEMAP)
Makati City, Philippines
25 June 2016

Inspection and Corrective Maintenance Protocol

Narkomed Anesthesia Machines

5WINS, LLC
Daniel O. Mercado Medical Center,
Tanauan City, Batangas, Philippines
17 February 2015

Inspection and Corrective Maintenance Protocol

Physio Control Lifepak 8 and Lifepak 10

5WINS, LLC
Daniel O. Mercado Medical Center,
Tanauan City, Batangas, Philippines
17 February 2015

LANGUAGES SPOKEN:

Tagalog/ English/ Basic Arabic