



MARIA CONCHITA JAMER DENOLAN

LICENSED PROFESSIONAL TEACHER

PERSONAL PROFILE

I am a licensed professional teacher with 6 years of customer service experience, handling billing issues and maintaining utmost confidentiality and ensuring customer satisfaction. I am also an English as Secondary Language Teacher helping business professionals to compete globally.

WORK EXPERIENCE

SECONDARY SCHOOL TEACHER

November 2012 – Present

- I teach various subjects in Senior High School. Driven to teach students the 21st Century skills that would allow them to compete and be competent.

ENGLISH AS SECOND LANGUAGE TEACHER

Bizmates I July 2020 – Present

- Help Japanese business professionals excel in the global market by polishing their English skills.

Antoree I August 2019 – May 2020

- Teach Vietnamese students to communicate in English fluently

CUSTOMER SERVICE REPRESENTATIVE

Teletech I November 2006 – June 2012

- Interpret billing issues and concerns
- Setup trouble call appointment
- Cross trained to upsell

CONTACT INFORMATION

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Skype Id : live:f51fbbbd0b78c544

SKILLS SUMMARY

- Multitasker
- Excellent English communication skills
- English, Filipino, Cebuano
- Motivated, Teamplayer
- Dedicated
- Well-versed in Excel