MARY MARIA GUILLARTE

EMAIL

msguillarte@gmail.com

PHONE

(306) 713-3490

EDUCATION

Our Lady of Fatima University

June 2019 – July 2023

Bachelor of Science in Psychology

Our Lady of Fatima University

June 2017 – April 2019

Humanities and Social Sciences (Senior High School)

SKILLS

Organized

Collaboration

Customer Oriented

Hardworking

Oral and written Communication

Organization

Prioritization

CHARACTER REFERENCE

Imee Barrozo

(306) 514-1595

PERSONAL SUMMARY

Highly skilled and customer-oriented waiter and operational supervisor with a 4-year restaurant supervisor. Exceptional ability to provide attentive service, anticipate guest needs and deliver seamless dining experience.

WORK EXPERIENCE

Café Dominique

Operational Manager (January 2020 – July 2023)

- Maintain service standards and procedures of the store.
- Rotate the schedule of the staffs in order to maintain efficient service.
- Maintain an effective orientation programmed for all new staff and constantly re-train old staffs.
- Ensuring that all guest is served promptly.
- Ensure the cleanliness, tidiness and orderliness of the store.
- Ensure all of the store operational equipment is on hand and all stocks are on the appropriate level for daily operation.

Café Dominique

Waiter (December 2018 – January 2020)

- Escorts guest to the table.
- Present menus, answer questions about the menu items, and making recommendations upon request.
- Taking guests' orders.