



MARY JOY BALISI

Production Operator/ Machine Operator

Hardworking machine operator offers 7 years of supporting and operating wire bonding and tumbling machine in electronic and semiconductor companies. Successful in long working hours in challenging environments, completing quotas, and machining procedures.

📍 Zone 2, Taguing, Baggao, Cagayan Valley, Philippines

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PERSONAL INFORMATION

Age: 31
Date of Birth: December 16, 1991
Place of Birth: Taguing, Baggao, Cagayan Valley
Gender: Female
Civil Status: Single
Height: 159 cm
Weight: 50 kg
Nationality: Filipino

EDUCATION

Bachelor of Science in Psychology
Cagayan State University, Philippines— Bachelor's Degree
JUNE 2008 - APRIL 2013

SKILLS

- Problem Solver
- Machinery Operations
- Assembly Protocols
- Time management
- Decision making
- Quality Control

LANGUAGES

- ENGLISH
- TAGALOG

WORK EXPERIENCE

Machine Operator JANUARY 2020–JANUARY 2023

PANJIT Semiconductors, Taiwan

- Experienced in working assembly line and wire-bonding.
- Ensured that all machines are working perfectly, clean and maintain work areas.
- Used microscope in attaining a high quality produced integrated circuit.
- Operated and monitored wire-bonding machines which process the interconnections between the semiconductors and integrated circuits and silicon chips.
- Tallying and counting exact produced lead frames.
- Encoding finished products through the company system.

Machine Operator MAY 2015– OCTOBER 2019

YAGEO Corporation, Taiwan

- Operated several machines like tumbling machines which are often wet and dry barrels designed to remove excess materials to improve surface appearances.
- Multi-tasking in operating different kinds of programs while assuring the quality of produced resistors and capacitors.
- Tallying and computing the exact quantity of produced products through weighing scales.
- Using a microscope to ensure the correct color and texture of the produced products.

Sales Representative/Cashier AUGUST 2013–FEBRUARY 2014

SM MANILA, Philippines

- Operated a cash register for cash, check and credit/ debit card transactions with accuracy.
- Stocked and replenished merchandise according to the merchandising layouts.
- Completed points of sales opening and closing procedures, including counting contents for the cash register.
- Managed customer accounts to secure customer satisfaction and repeat business.
- Developed and maintained comprehensive understanding of products, services and competitors to enhance sales representations.
- Greeted customers and offered assistance with selecting merchandise, accessories, and completing purchases.
- Achieved or exceeded company defined sales quotas.
- Quoted prices, credit terms and other bid specifications