

# MARIA MARIEL BANCOLITA-LOPEZ

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HEAD NURSE | REGISTERED NURSE

## Professional Summary

I have extensive ten years clinical experience; four years and ten months of Head Nurse proven position; effectively and efficiently managing both patients and staff nurses and with a six years staff nurse experience in the same institution providing quality and patient-centered care. I am extremely organized, calm and patient professionally with excellent healthcare skills. I have a passion for providing quality care to patients, and the necessary leadership skills to inspire other staff members. I am resilient and dedicated to my profession.

## Education

### TERTIARY:

Bachelor of Science in Nursing  
Virgen Milagrosa University Foundation (2004-2008)  
San Carlos City, Pangasinan, Philippines

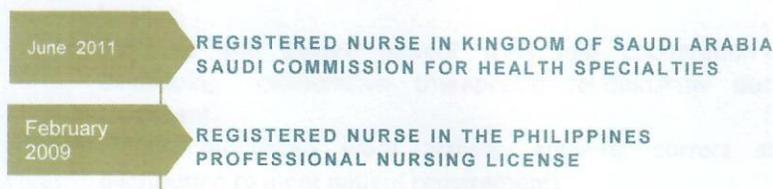
### SECONDARY:

Pangasinan State University Laboratory High School  
(2000-2004) Bayambang, Pangasinan, Philippines

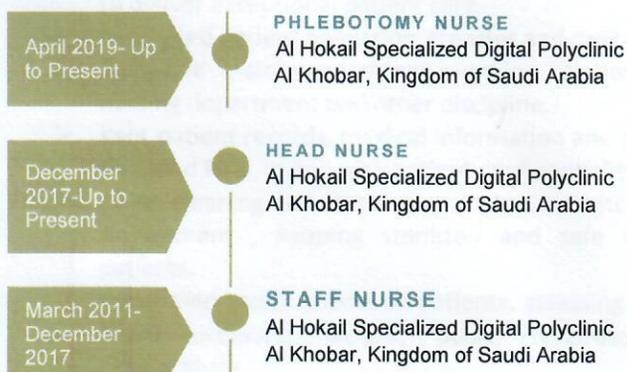
### PRIMARY:

Basista Central School (2002-2004)  
Basista, Pangasinan, Pangasinan  
Mary Help of Christian Catholic School (1999-2002)  
Basista, Pangasinan, Philippines  
St. Therese Catholic School (1998-1999) Kindergarden  
San Carlos City, Pangasinan, Philippines

## License



## Experience



## Personal Information

**Date of Birth:** July 21, 1987

**Age:** 35 years old

**Nationality:** Filipino

**Gender:** Female

**Marital Status:** Married

**Languages:** Tagalog, English, Arabic

**Height:** 160 cm

**Weight:** 170 lbs

**Address in the Philippines:** Lipa City, Batangas, Philippines, 4217

## ENGLISH PROFICIENCY (Occupational English Test)

Listening: B  
Reading: C  
Speaking: B  
Writing: C

## Duties and Responsibilities

- Managed all nursing operations in line with JCI standards, Ministry of Health standards, and infection control guidelines.
- Team Leader in preparation for CBAHI accreditation.
- Established policy and procedures for nursing staff.
- Assessed staff performance through 1:1 reviews and ongoing supervision.
- Performing physical assessment, administering medications, and monitor recovery progress.
- Providing primary care before referral to a higher level of health care for serious patients.
- Partnered with other medical personnel to ensure the best and most cohesive patient care possible.

- Managed grievance reporting and disciplinary hearings, delivering verdicts to management and employees.
- Led the implementation of clinical practice improvement groups, convening multidisciplinary meetings to improve service delivery.
- Maintained clean, safe working environments to eliminate accident risks.
- Managed complaints with calm, clear communication and problem-solving.
- Regularly assessed staff performance levels, seeking continual improvements to achieve outstanding care provisions.
- Addressed and answered questions for families regarding patient treatment, health and progress.
- Coordinated patient care in consultation with multidisciplinary team of health professionals.
- Supervised, trained and mentored new nurses on nursing requirements and procedures.
- Responded promptly to emergency situations to deliver life-saving care and stabilize patients for additional treatments.
- Administered oral, topical and intravenous medications based on patient symptomatology and treatment plans.
- Monitored patient pain and discomfort to assess needs for therapies or painkilling drugs.
- Partnered with patients and family members to deliver current, accurate information about conditions and care.
- Kept unit and stations well-stocked with necessary supplies for timely clinical care.
- Doing weekly and monthly inventory of medications and consumables making sure of the expiration date and number of stocks needed.
- Inspected, cleaned and dressed patient wounds for optimum healing.
- Fostered and gained patient trust and cooperation by developing collaborative therapeutic relationships during treatment.
- Closely monitored ward activity, ensuring correct staff distribution to meet patient requirements.
- Recruited and trained dedicated, compassionate nursing teams, to deliver exceptional patient care.
- Facilitated patient admission, transfer and discharge processes.
- Built and maintained strong working relationships between nursing department and other discipline.
- Kept patient records, medical information and personal records on Cloud Pital, in line with patient confidentiality laws.
- Doing cleaning and sterilization tasks on Central Sterile Supply Department , keeping sterilized and safe instruments for patients.
- Performed health checks on patients, assessing matters such as blood pressure, weight, pulse, respiratory rate, and temperature.

- Demonstrated compassionate communication skills, empathetically delivering difficult news to patients and families.
- Utilized practiced skills in phlebotomy, taking patients' blood with minimal distress, discomfort or error.
- Conducted electrocardiograms to quickly and accurately assess patients.
- Replaced oxygen cylinders and maintained stock with keen eye for detail.

### Skills

- Management
- Leadership
- Phlebotomist
- Computerized Charting | Cloud Pital
- Microsoft word
- Vital Signs
- Equipment Sterilization | Central Sterile Supply Department
- Multi-tasking
- Attention to details
- Dedicated
- Trustworthy

### Seminars

- ✚ 03 Jan 2022 Breast Cancer Symposium
- ✚ 17 Dec 2021 Best of Oncology Care Meeting
- ✚ 03 Dec 2021 Race against time in Homozygous Familial Hypercholesterolemia - What role Cardiologist can play.
- ✚ 24 Nov 2021 Update in Family Medicine and Primary Care Treatment and Prevention.
- ✚ 28 Jan 2021 Deep Vein Thrombosis Risk Assessment Symposium.
- ✚ 11 May 2016 Basic Life Support (BLS)
- ✚ 19 April 2016 Gentlelase Pro laser
- ✚ 23 April 2014 Measuring Quality of Care for Dental Services.
- ✚ 14 April 2014 Creating a patient safety Program in dental clinic.
- ✚ 12 April 2014 Compliance with CBAHI and JCI Standard Requirement.
- ✚ 04 March 2014 Contemporary in Diagnosis and management of Orofac.
- ✚ 27 March 2013 Basic Life Support (BLS)

- ✦ 18-23 May 2009 First Aid Training - Basic Life Support and Cardio-Pulmonary Resuscitation. (BLS-CPR)
- ✦ 22-24 April 2009 Regular Intravenous therapy (IVF) training.

## References

- ❖ **Mr. Mohammed El Gharabawy**  
General Supervisor  
Al Hokail Specialized Polyclinic  
Khobar, Kingdom of Saudi Arabia  
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- ❖ **Ms. Nimah Hassan**  
Assistant General Supervisor  
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- ❖ **Analene Nebril, RN**  
Staff Nurse  
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