



**KATRINA Z. LAURORA**

Brgy. Timbao Binan City, Laguna  
Contact No.: 0917-930-5418  
Email Address: kzorilla18@gmail.com

**EDUCATIONAL ATTAINMENT**

**TERTIARY:**

**Computer Programming**  
Imus Computer College  
2011-2013

**SECONDARY:**

**J.Z.G.M.S.A.T**  
San Antonio Binan, Laguna  
1991-1995

**ELEMENTARY:**

**BINAN ELEMENTARY SCHOOL**  
St. Domingo Binan, Laguna  
1986-1991

**SKILLS**

- Loyal and liable worker
- Computer knowledgeable
- Determine and sincere in doing lot of things
- Hard working and have long patience
- Good communication and interpersonal skills

*"I hereby certify that the above information is true and correct to the best of my knowledge and belief."*

**Katrina Z. Laurora**  
Applicant

**CAREER OBJECTIVE**

- To enhance and mold my personality particularly my social and communicative skills with other person.
- To be able to earn experience that can helps me in the near future.

**TRAININGS AND SEMINARS ATTENDED**

**Zeller Plastik Philippines Inc.**

- Work Attitude and Values Enhancement (February 28, 2018)
- Advance Excel Training (February 26, 2018)
- Meeting of the Minds: Negotiation Workshop (Nov 22-23, 2017)
- Supplier Auditing Training (August 07-08, 2017)
- Employee Discipline / Dealing with 3<sup>rd</sup> Party (October 06, 2016)

**Tsukiden Electronics Philippines Inc.**

- SAP: Basic SAP End-User Training (July 25, 2014)
- Technical Report Writing (May 27, 2014)
- Activity-Based Cost Seminar/Training (May 13, 2014)
- Method and Work Study Training (March 06, 2014)
- Effective Communication Skills Training (March 05, 2014)
- Effective Record Management (March 05, 2014)
- Basic Supervisory Training (February 12-13, 2014)
- Production Planning and Inventory (August 13, 2013)
- Customer Service Training (September 28, 2011)
- Basic Supervisory and Leadership skills Seminar (August 17-18, 2011)
- Understanding 8D Approach (April 14-15, 2010)
- Building Internal Partners Training (February 10, 2007)
- Leadership Training (September 15-16, 2006)

**WORK EXPERIENCE**

**Purchasing Supervisor**

Zeller Plastik Philippines Inc.,  
Bldg 3 Philcrest Compound, Km 23 West Service Road, Cupang  
Muntinlupa City 1772, Philippines  
June 16, 2016 – present

**Planner/Buyer**

SIIX Logistics Philippines Inc.,  
Carmelray Industrial Park 1, Canlubang, Laguna  
November 17, 2014 – June 15, 2016

**Planning Specialist**

Tsukiden Electronics Philippines Inc.,  
Laguna Technopark SEPZ Binan, Laguna  
September 17, 2014

**AWARDS RECEIVED**

**Best Employee Awardee** :Tsukiden Electronics Philippines Inc.,  
Biñan Laguna  
1<sup>st</sup> Half 2011; 2<sup>nd</sup> Half 2011  
Fiscal Year 2011  
1<sup>st</sup> Half 2012; 2<sup>nd</sup> Half 2012  
Fiscal Year 2012  
1<sup>st</sup> Half 2013

**PERSONAL INFORMATION**

**Birth date** : November 12, 1979  
**Birthplace** : Timbao Binan, Laguna  
**Civil Status** : Single  
**Citizenship** : Filipino  
**Sex** : Female  
**Height** : 5'1"  
**Weight** : 58 kgs.  
**Religion** : Roman Catholic  
**Languages/Dialect**  
**Can speak and write** : English and Filipino

**Person to be contact in case of emergency:** Felicidad Z. Laurora  
0915-195-0268

**CHARACTER REFERENCES**

**Rollie Orbigoso**

Manager  
Tsukiden Electronics Philippines Inc.,  
Laguna Technopark SEPZ Binan, Laguna

**Ernesto Ramos**

Manager  
SIIX Logistics Philippines Inc.,  
Carmelray Industrial Park 1, Canlubang, Laguna