Julie Ann P. Almazan

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EXPERIENCE

Pantado Learning Center| Philippines — *Online ESL Teacher (Vietnamese Kids)* 2022 - PRESENT

- Prepared and delivered ESL lessons tailored to the English proficiency levels of children
- Created engaging and interactive learning experiences to keep young learners motivated.
- Adapted to changing curriculum and teaching techniques.

Ez-Talk Online Tutorial | Philippines — Online ESL Teacher (Korean Kids) 2022 - 2023

- Ensured effective communication with students, offering clear instructions and encouragement.
- Maintained punctuality and adhered to schedules while considering time zone differences.
- Utilized online teaching platforms, teaching tools, and educational resources proficiently.

Shopwise | Philippines — Sales Clerk 2009 - 2010

- Assisted customers in selecting and purchasing products.
- Maintained an organized and visually appealing store display.
- Responded to customer inquiries, providing information about products and promotions.

VQ Solutions and Int'l Co. | Philippines — Sales Consultant 2007-2009

- Conducted client consultations to understand their needs and preferences.
- Presented product or service offerings, explained features and benefits.
- Responded to client inquiries and provided detailed information to facilitate informed decisions.

Citibank | Philippines — Telemarketer 2006-2007

- Conducted outbound calls to potential customers to promote products or services.
- Listened to customer inquiries, and addressed their concerns.
- Maintained accurate and detailed call records, including customer information and responses.

SKILLS

- Customer Service
- Organizing Skills
- Multitasking
- Cash Handling
- Flexibility/ Adaptability
- Communication Skills
- Time Management
- Teamwork
- Attention to Detail

Trainings/Certifications

- **120-Hour TEFL Certification Course - TEFL Professional Development Institute | 2021**
- **100-Hour English Proficiency Training Course | Global Accent Power English Training Centre 2021**

EDUCATION

Cavite Southern Emerald Academy,Inc. | Cavite,Philippines

Year 2023

Early Childhood Education Modular Course Seminar Workshop and Training (18 Units)

University of Rizal System Antipolo | Rizal, Philippines

Year 2000 - 2003

Bachelor of Arts Major in English