



Joemarie Faye Barit Demafelis,
Registered Medical
Technologist

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PROFESSIONAL SUMMARY

Well-qualified healthcare professional adept at managing specimens, assisting with mobility and responding to emergencies. Excellent relationship-building, prioritization and time management skills. Caring Patient Advocate with successful background working as positive intermediary between hospitals and patients undergoing treatment. Excellent communication and problem-solving abilities. Bringing 10 years of experience in field.

PROFESSIONAL EXPERIENCE

Healthcare Administrator/Patient Assistant

01st Aug 2020 to Till Date

Mediclinic Al Noor Hospital - Abu Dhabi, United Arab Emirates

1. Responded to patient concerns and questions with compassionate and knowledgeable service.
2. Entered details into computer systems and managed database of information.
3. Assisted patients in understanding individual rights and responsibilities in regards to care, coverage and payment.
4. Collected and reviewed patient information to assess eligibility for special programs.
5. Utilized knowledge of available resources to help patient select appropriate courses and obtain relevant support.
6. Maintained documentation on patient activities, coverage issues and hospital actions.
7. Reviewed patient claims, bills and medicolegal documents for accuracy.
8. Helped patients file appeals to insurance denials and worked with insurance companies to resolve disputes.
9. Monitored patient specimen samples and test results to effectively alert supervisors of potentially unhealthy changes.
10. Collaborated with physicians to design at-home medication guidelines and educated patients and families on correct medication administration.

Medical Assistant

May 2018 to Apr 2020

Advanced Cure Medical Center - Abu Dhabi, United Arab Emirates

1. Sanitized, restocked and organized exam rooms and medical equipment.
2. Obtained client medical history, medication information, symptoms and allergies.
3. Collected and documented patient medical information such as blood pressure and weight.
4. Performed clerical duties, such as word processing, data entry, answering phones and filing.
5. Documented vital signs and health history for patients in clinic and hospital environments.
6. Kept medical supplies in sufficient stock by monitoring levels and submitting replenishment orders before depleted.
7. Taught patients about medications, procedures and care plan instructions.

8. Completed clinical procedures and gathered patient data for interpretation by physician.
9. Collaborated with medical and administrative personnel to maintain patient-focused, engaging and compassionate environment.
10. Arranged surgeries with surgical center, confirming times with patients and preparing admission and consent forms.

Medical Receptionist

Feb 2017 to Feb 2018

Ahalia Hospital - Abu Dhabi, United Arab Emirates

1. Adhered to strict HIPAA guidelines to protect patient privacy.
2. Coordinated patient scheduling, check-in, check-out and payments for billing.
3. Helped patient's complete necessary medical forms and documentation.
4. Checked patient insurance, demographic and health history to keep information current.
5. Maintained current and accurate medical records for patients.
6. Transcribed phone messages and relayed to appropriate personnel.
7. Completed patient referrals to other medical specialists.
8. Responded to correspondence from insurance companies to verify patient's coverage.
9. Used computerized data management systems to organize immense datasets and coordinate care details for large patient bases.
10. Disseminated sensitive patient information and coordinated with translators to offer personalized service to individuals from diverse backgrounds.

Medical Laboratory Technologist

Aug 2012 to Feb 2015

Chinese General Hospital and Medical Center - Blumentrit, Manila, Philippines

1. Bed capacity of the hospital: 592+ beds unit
2. Collect and prepare specimens and perform laboratory procedures used in the diagnosis, treatment and prevention of disease
3. Ensured test-result validity before recording/reporting results, earning a reputation for meticulous attention to detail
4. Utilized expertise in microbiology, chemistry and hematology to help with diagnosis of medical issues.
5. Reduced turnaround time on lab results.
6. Maintained strict aseptic fields when collecting biological samples, minimizing staff and patient infection risks.
7. Analyzed bodily fluids with laboratory equipment and detected anomalies related to diseased states or acute injuries.
8. Located disease markers and outlined findings in thorough reports for clinicians.

Medical Technologist

May 2011 – May 2012

Health Line Medical Services - Valenzuela, Philippines

1. Does phlebotomy procedures on patients; performs routine laboratory procedures and performs qualitycontrol procedures; perform tasks assigned by their immediate supervisors/superiors.
2. Followed laboratory protocols for specimen processing, analysis and results reporting.
3. Operated, calibrated and maintained sophisticated instruments and equipment to facilitate quality laboratoryand patient care operations.
4. Trained and oriented new medical technologists to perform and interpret tests.
5. Identified patient and labeled specimens with correct information to protect patient from adverse errors.
6. Established and monitored quality assurance programs and activities to maintain accuracy of laboratoryresults.
7. Employed microscopic techniques to collect and study blood samples to determine number of cells,morphology and blood group, assessing compatibility for transfusion purposes.
8. Identified test system abnormalities with potential for negatively affecting test performance or reporting andcorrected issues.
9. Transcribed laboratory test results into patient charts.

EDUCATIONAL QUALIFICATIONS

Bachelor of Science: Medical Technology
Manila Central University, Manila, Philippines, April 2010

High School Diploma
International Christian School, Quezon City, Philippines, Philippines, June 2006

REFERENCES

Marlene P. Cato

Nurse (YAS Clinic Group, Abu Dhabi, UAE)
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Delma Sicoy

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Loribel Mang-usan

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COMPUTER SKILLS

Working knowledge of MS-Word, Excel 7 PowerPoint.
Knowledge of Internet.