



# John Carlo Arceo

Always charged with positive outlook in life and grit that makes me overcome hurdles and challenges.



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Calamba City, Philippines



13 September, 1996

## SKILLS

Knowledgeable in current Good Manufacturing Practices, Good Warehousing Practices, Good Distribution Practices, HACCP, and food safety standards (ISO, FSSC v5.1)

Can perform various food analytical tests/assays

Proficient in Microsoft Office Applications

Critical thinker

Ability to work in a team or as individual

Innovative & Resourceful

## WORK EXPERIENCE

### QA Analyst JFC-Zenith Foods Corp.

05/2018 - Present

Calamba, Laguna, Philippines

Jollibee is the largest fast food chain in the Philippines, operating a nationwide network of more than 1,400 stores.

#### Responsibility/Tasks

- Performs appropriate inspection and testing procedures, such as physico-chemical and microbiological analysis, sensory evaluation, and chemical assays required by the QA programs and systems. Involved products varies from bakery goods, meat and non-meat foods, sauces, spice mixes, up to processed agricultural products, and their raw and packaging materials.
- Monitors compliance to implemented Quality Assurance programs such as SSOP, GMP, GDP, GWP, HACCP & ISO food safety standards of the different operating units of the commissary, and its exterior clients such as suppliers, stores and 3rd-party service providers as well.
- Create, modify and update QA forms and manual.
- Conducts GMP, GDP, GWP, in-line and product audits and process QA-related non-conformances through root-cause analysis, documentation and corrective action validation.
- Assists translation runs (from experimental to commercialization) guided by process/procedures defined by a team from different work fields.
- Assists in the investigation of defects and non-conforming items in root-cause analysis or SWOT program.
- Supervises personnel assigned to perform minor clerical works in assistance to QA tasks.
- Conducts field audits to stores, external warehouses, and suppliers.
- Spearheaded company-initiated Mock Recalls starting 2021 to present.

### QA Officer Filipino Foods Favorites, Inc.

06/2016 - 04/2018

Pasig City, Philippines

A family-owned business that serves breads and pastries at every mall supermarkets

#### Responsibilities/Tasks

- Facilitated the renewal of License to Operate of the company.
- Involved in company's decision-making regarding quality and safety issues of products.
- Conducts in-line inspection, monitors employee's compliance to SSOP & GMP.
- Involved in staffs supervision and works as relievers for Production Supervisors.
- Conducts cGMP training to production staffs and store personnel.

## EDUCATION

### BS in Food Technology Bicol University

06/2012 - 04/2016

Albay, Philippines

#### Research Study

- Development of Breadnut Kropeck

## TRAINING EXPERIENCE

R&D Specialist at Salinas (IM) Corporation

Quality Control Specialist at Hi-Las Marketing Corp.