

JENNEFER MABASA

CAREGIVER / PRODUCTION OPERATOR

TO WHOM IT MAY CONCERN,

I'm Jennefer Mabasa. I am writing to let you know that I came across your job offering online and would like to know whether you can assist me in getting a position with an LMIA. I'm in Canada on a tourist visa right now, staying at my sister's in Redvers, Saskatchewan. If you can obtain me a work permit, I'm willing to move as soon as possible.

I completed my on-the-job training for caregiving in a reputable hospital for one month, and I have one year of experience working as an elderly private caregiver in the Philippines. I also worked as a production operator in Taiwan for about 12 years. Furthermore, I also worked as a reservation agent for a ticketing company for one month under paid training, and I worked as a sales clerk and occasionally as a cashier.

I have experience working under pressure in a fast-paced work environment, so I am confident in my performance. I am capable of standing for extended periods and doing repetitive tasks. Along with my skills, I also work well in a team, am quick to take things up and adapt well to my environment.

Enclosed is my resume for you to review. Please do not hesitate to contact me via email or phone. Thank you for considering my application.

SINCERELY,



JENNEFER MABASA

JENNEFER MABASA

Caregiver | Production Operator

+1 (343) 552-7040



jaljas14@gmail.com



Redvers, Saskatchewan



SUMMARY

Highly motivated and professional caregiver with a year of experience providing high-level support to the elderly. A diligent and driven individual who can work under pressure. Passionate about work and an honest person who doesn't believe in misleading people.

EDUCATION

ACTEC | Philippines

Caregiving NCII
06/2022 - 12/2022

City of Malabon University | PH

Associate in Computer Secretarial
2022 - 2005

SKILLS

- Assist clients with personal hygiene.
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Experience in working in fast-paced environment.
- Material Handling
- Ability to adapt in any kind of work environment.

CERTIFICATIONS

Caregiving NCII

- Issued on: December 12, 2022
- Valid until: December 11, 2027

TRAININGS

Standard First Aid and Basic Life Support - CPR with AED

- Issued on: May 12, 2023
- Valid until: May 11, 2025

REFERENCE

Annie Familiaran
CCA / +1 (306) 339-7080

Riza Celeste
HR Manager / Nurse / +63 -9053249018

An Christine Clodeth Canonigo
Employer / +63-9605574247

PROFESSIONAL EXPERIENCE

Private Caregiver (Elderly)

Helping Care Connection | Philippines | 07/2022 - 09/2023

- Administer bedside and personal care.
- Assist clients with bathing and other aspects of personal hygiene.

Production Operator

Powertech Technology Inc. | Taiwan | 07/2016 - 05/2022

- Check final assembly for finish, labelling and packaging methods.
- Collect, record and summarize inspection results.

Reservation Agent (Trainee)

I-tech Global Business Solution | Philippines | 02/2016 - 03/2016

- Provide information on airline passengers and process mileage points.
- Manage all incoming calls for reservations and ensure that all queries have been addressed.

Foreign Junior Technician

King Yuan Electronic Corp. | Taiwan | 02/2013 - 01/2015

- Operate automatic and semi-automatic machines to position, solder and clean prescribed components on printed circuit boards.
- Identify and mark acceptable and defective assemblies and return faulty assemblies to production for repair.

Production Operator

Chipbond Technology Corp. | Taiwan | 08/2010 - 04/2012

- Maintained good maintenance practices on machines and within work area, complying with company and OSHA safety rules and regulations.
- Manually set up machinery and equipment, including sheer test machine, hardness test machine and tencor machine.

Production Operator

Advanced Ceramic X Corp. | Taiwan | 06/2007 - 01/2009

- Identified malfunctions or failures by routinely monitoring and analyzing equipment operations.
- Printing the product's pattern, and quality visual inspection

Sales Clerk

Broadway Gems | Philippines | 10/2005 - 03/2006

- Supported promotional plans by updating signage with price changes.
- Kept front check out area clean and organized for efficient service
- Helped customers complete purchases by moving heavy items, collecting payments and bagging purchases.