



# JASMINE GRACE JIMENEZ

## Objective

To be a part of a dynamic company who'll help me maximize my skills and knowledge to contribute to its productivity and growth while gaining as much experience and learning as I can.

## Work Experience

### **JP Morgan Chase & Co.**

#### **Payment Lifecycle Analyst – Cash Account Management**

- Provide Day to Day funding Support for Treasury and different Lines of business (Fixed Income, Custody, Equities and Prime Brokerage) on Nostro accounts with different currencies across Europe, Middle East, Asia and the Pacific
- Investigate adverse balances that end up long/short overnight and calculate costs if applicable.
- Supports Intraday funding for Syndicate team.
- Perform data analysis and implement different funding rules on nostro accounts to assist Lines and Business in minimizing costs and charges for balances ending long/short.
- Take on Liquidity Management for US Dollar accounts to support early settlement of trades.
- Series 99 Verifier for regulated Broker Dealer accounts

### **Eastwest Banking Corporation**

#### **C-Signor – Official Assistant**

- Responsible for Over-The-Counter cash transactions and miscellaneous services.
- Co-signatory in Manager's Checks/Gift Checks and Time Deposit Certificates regardless of amount.
- Co-Custodian of Cash In Vault
- Processing of SDB applications, Bank Certificates, Telegraphic transfers,SPO applications, ATM Card replacements
- Keeps Customer Account Maintenance
- Answer Customer Complaints

#### **Service Associate –Universal Teller**

- Performs over-the-counter transactions – deposits, withdrawals, bills payment, prepares MC, GC, and FOREX transactions, etc.
- Does the manual balancing of beginning and end of the day cash.

## References

Nicomedes Odevilas Jr.  
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## Education

### Bachelor in Banking and Finance

Polytechnic University of the  
Philippines  
2012 – 2016

Dean's Lister for 3 consecutive  
Years

## Expertise

- FINRA License Holder – Series 99
- Proficient in Microsoft Office. (MS Excel, MS Word, MS PowerPoint)
- Resilient and adaptable in a dynamic environment.
- Possess analytical and quantitative skills.
- Works well with a team or independently.
- Excellent communication and interpersonal skills.

## Language

English

Filipino