



Brgy. Plaridel Lipa City Batangas
0995-869-2014
Justin.lat11@gmail.com

JUSTIN C. LAT, CIE, AAE

Proactive and efficient Certified Industrial Engineer seeking a position to utilize and develop my skills as professional and be part of a progressive and highly dynamic company.

Knowledgeable in Inventory Management, AUTOCAD, and Microsoft Office

Knowledgeable in ISO Standards, GMP, Safety Standard and Food Safety

Knowledgeable on Engineering Principles, safety engineering, ergonomics and Five S system

Capable to oversee processes in manufacturing and quality control

Capable to manage and handle people

Capable to handle projects from planning to execution

EXPERIENCE

Production Assistant Supervisor | Maruichi Philippines Steel Tube

P2B B3 L2B LIMA TECHNOLOGY CENTER, BUGTONG NA PULO, LIPA CITY

2022 – PRESENT

- Supervising the manufacturing processes, ensuring quality work is done in a safe, efficient manner.
- Liaising with other engineers to develop plans that improve production, costs, and labor required.
- Diagnosing problems in the production line and providing recommendations and training.
- Establishing safety procedures and protocols that take the workers' well-being into account, and that also minimize the carbon footprint.
- Layout proposals, Kaizen projects and other cost saving improvements

Co-Owner/Operations Head | Café Lattea, Souqi Rice and Poultry Supply

BRGY. PLARIDEL, LIPA CITY

2018 – PRESENT

- Handle the overall business operation
- Ensure and manage real time delivery of products and other logistic matters
- Maintain good customer-supplier relationship
- Ensure quality of the products before it reaches customer
- Keep track of the supply by checking the re-order point
- Control and update all the necessary legal documents as needed
- Manage zero (0) case accident in overall operation

Industrial Engineering Lecturer (Part-time) | De La Salle Lipa

JP LAUREL NATIONAL HIGHWAY, MATAAS NA LUPA LIPA CITY

AUGUST 2018 – JANUARY 2019 (2ND SEMESTER)

- Total Quality Management
- System Engineering
- Research Paper

Inventory Assistant cum Document Controller | JARD Inventory and Loss Prevention Solutions

404 WHITE CROWN TOWER SHEIKH ZAVED ROAD, DUBAI, UAE

2017 – 2018

- Inventory counting using handheld devices or manual counting to record data upon the request of the customer
- Ensure and manage the location and quantity of the items subject for counting by asset tagging
- Conduct fact-finding measures designed to ascertain the requirements of the system's end-users
- Identify potential technical and logistical issues that might interfere with a successful deployment
- Verify computer data with physical count of stock, adjust errors in computation, then count or investigate and report reasons for discrepancies if there is any.
- Prepare, operate and update Document Control Procedures in line with the Company's Document Management System.
- Create Document Control and correspondence folders for each department for the confidentiality of files
- Ensure all templates used with the department conform to the Company standard and keep safe the original copy of the documents
- Control all aspects of project documentation on multiple simultaneous projects, utilizing various control methods/systems.

Plant Operation Associate | Central Azucarera Don Pedro Inc. (CADPI)

NASUGBU, BATANGAS

2014 – 2016

- Gather and prepare true data needed to come up with the needed reports and initial improvement preparation using quality control tools such as control chart, Cause-and-effect diagram, Check sheet or Control chart or any related tools.
- Perform time and motion study to various processes to obtain a reliable and accurate data needed for initial preparations of any improvement
- Provide data to Factory Operations Manager to ensure attainment of the approved production and cost targets for both raw sugar factory and refinery in coordination with finance and marketing
- Plan schedules for both the raw sugar factory and refinery operations
- Construct and conceptualize study about any improvement projects in coordination with Plant Operations Officer
- Provide cost, energy and environment efficient projects aligned to the standard process
- Daily coordination with Factory Operations Manager to Department Head and vice versa concerning operation, repairs and maintenance
- Aid the Process Owner in other activities assigned by Factory Operations Manager

Document Data Controller Custodian | Central Azucarera Don Pedro Inc. (CADPI)

NASUGBU, BATANGAS

2014 – 2016

- Manage the distribution of Control and Uncontrolled Documents upon request
- Responsible for validation and auditing (revision code) all documents before final file submission
- Coordinate with concerned departments regarding timely submission of updated/revised procedure manual or any significant process that needs to be documented
- Have the knowledge to the ISO standard 9001:2015 – Quality Management System.
- Ensure all the obsolete documents have been collected and properly kept which will serve as reference for future use
- Conduct improvements to ease document retrieving process

Internal Auditor Member | Central Azucarera Don Pedro Inc. (CADPI)

NASUGBU, BATANGAS

2014 – 2016

- Conduct quarterly internal audit to other departments on process, procedures, documentation and knowledge in line with the company as well as to the certifying bodies such as ISO
- Performs audit whenever the customers needed or requested

Human Resources Associate | San Miguel Brewery Inc.

CANLUBANG INDUSTRIAL SITE, CALAMBA, LAGUNA

2013 – 2014

- Organize all the 201 files (hardcopy) and transfer it online (softcopy) for the better confidentiality of the files
- Keep track and update files by performing 5S on daily basis
- Perform layout improvements within the facility to comply with “one (1) minute rule” in retrieving data/files
- Evaluate the payroll system and its subsystem to come up with improvements

EDUCATION

Bachelor of Science in Industrial Engineering | De La Salle Lipa

2008 – 2013

CERTIFICATIONS

Certified Industrial Engineer | Philippine Institute of Industrial Engineering, Inc. (PIIE)

2016

Associate ASEAN Engineer | Philippine Institute of Industrial Engineering, Inc. (PIIE)