

# NORBERT F. ISLA

4368 Valdez St., Poblacion Makati

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(+639) 219862378



## OBJECTIVE

I am very much interested in a work that will expose me to a new challenge, which can enhance my skills and abilities in my chosen career. I get on well with people and can work on my own or as a part of a team. I can adapt to any environment and would like to use my skills to contribute positively to any work situation.

## QUALIFICATION / SKILLS

*Technical person diversified in construction management (Electrical and Electronics) experience as Site Engineer / QA/QC Engineer / Project Engineer / Surveyor / Estimator / Project in Charge for various projects up to date; Degree of Bachelor of Science in Electrical Engineering (BSEE) & Registered Master Electrician; Successfully held positions requiring trust, ethical standards, and adheres high moral principles of honesty and integrity; responsible & reliable person and enjoys working with other people in a team situations to complete a task. ; Good grasp in building, electronics and electrical, also executes necessary design details relevant to project; Capable in reading Architectural and Electrical Plans, Structured Cabling Plan, and CCTV Plans; With IT related skills such as Network and Basic IT fundamental. Know how in handling computerized equipment's (MS Excel / Word / PowerPoint / Project / AutoCAD) presently used in the industry. Can implement Safety Awareness; and good in English written and verbal communication skills.*

## PERSONAL INFORMATION

Age	:	29
Birth date	:	March 15, 1994
Health	:	Excellent
Height	:	171 cm
Weight	:	83 kg
Civil Status	:	Single
Gender	:	Male
Religion	:	Roman Catholic
Dialect Spoken	:	English, Filipino
Name of Father	:	Robert N. Isla
Name of Mother	:	Norma F. Isla
Sport/Hobbies	:	Watching film and news
Other Skills	:	Computer Tech; Computer Hardware Maintenance, Electronics Troubleshooting, Fiber Optic Fusion Machine and Fluke Test Networks Operator.

## SCHOLASTIC RECORD

 **PROFESSIONAL LICENSED**  
*Registered Master Electrician*

**No. 0041114**  
*April 2013*

 **INSTITUTE OF INTEGRATED ELECTRICAL ENGINEER (IIEE)**  
*MEMBER – IIEE REGION 1*  
*DAGUPAN CITY, PHILIPPINES*

## TERTIARY

 **DEGREE in BACHELOR of SCIENCE in ELECTRICAL ENGINEERING**  
*Lyceum-Northwestern University*  
*Tapuac District, Dagupan City*  
*Date Graduated: April 7, 2015*

 **BACHELOR of SCIENCE in ELECTRICAL ENGINEERING**  
*University of Pangasinan*  
*Arellano Street, Dagupan City*  
*June 2010 – April 2012*

## SECONDARY

 **HIGH SCHOOL ACHIEVEMENT**  
*Malasiqui Catholic School*  
*Montemayor Street, Malasiqui Pangasinan*  
*Date Graduated: March 2010*

## ELEMENTARY

 **ELEMENTARY ACHIEVEMENT**  
*Malasiqui Central School*  
*Montemayor Street, Malasiqui Pangasinan*  
*Date Graduated: March 2006*

## TECHNICAL SEMINARS AND TRAINING ATTENDED

- ✚ **ADVANCE OCCUPATIONAL SAFETY AND HEALTH LOSS CONTROL MANAGEMENT (LCM) COURSE**  
Conducted by: PEME Consultancy, Inc. – Accreditation #. 1030-012014-0035  
email: peme\_consultancy\_inc@yahoo.com

*20-23 February 2014  
Abong na Alumni  
Dagupan City National High School, Tapuac District,  
Dagupan City, Philippines*

- ✚ **CONSTRUCTION OCCUPATIONAL SAFETY AND HEALTH TRAINING**  
Conducted by: PEME Consultancy, Inc. – Accreditation #. 1030-012014-0035  
email: peme\_consultancy\_inc@yahoo.com

*21-22 February 2015 & 28 February – 1 March 2015  
Abong na Alumni  
Dagupan City National High School, Tapuac District,  
Dagupan City, Philippines*

- ✚ **COPPER & FIBER TRAINING – DESIGN, INSTALLATION & TESTING – FIBER-REX PHILIPPINES (ST. GILES HOTEL MAKATI CITY)**

*15 August 2019  
FIBER – REX PHILIPPINES  
Kalayaan 1, Level 3, St. Giles Hotel Makati City*

- ✚ **NC-II TESDA – ELECTRICAL INSTALLATION & MAINTENANCE**

### **Course Completed:**

- *Introduction to Electrical Installation and Maintenance*
- *Performing Roughing-In Activities, Wiring and Cabling Works for Single-Phase Distribution, Power, Lighting and Auxiliary Systems*
- *Installing Electrical Protective Devices for Distribution, Power, Lightning Protection and Grounding Systems*
- *Installing Wiring Devices for Floor and Wall Mounted Outlets, Lighting Fixtures, Switches and Auxiliary Outlets*

*Technical Education and Skills Development Authority – TESDA  
National Institute for Technical Education and Skills Development - NITESD  
East Service Road, South Luzon Expressway (SLEX) Fort Bonifacio Taguig City*

- ✚ **HIKVISION CERTIFIED SECURITY ASSOCIATE - HCSA-112022-0063-03-4553**

*Hikvision Certified Security Associate – Training and Certification Nov. 10 – 11, 2022  
1 Madison St, corner Aurora Blvd, New Manila, Quezon City, 1112 Metro Manila*

- ✚ **NETWORK INFRASTRUCTURE CABLING DEPLOY APAC**

*Panduit Certified Network Infrastructure Cabling Deploy Associate  
Valid Until: March 7, 2025*

## WORK EXPERIENCED

### ACCENT MICRO TECHNOLOGIES INC. – PROJECT IN CHARGE

*October 2022 – July 2023*

*8/F Philippine Stock Exchange East Tower, Exchange Rd, Ortigas Center, Pasig City*

The Project Engineer is primarily responsible for providing technical support to all Business Units and the overall project management technical services to projects assigned:

- Provide the needed technical support to all Business Units (APPS, Ascend, Amarantos, AVIT, Huawei, and ICT-Solutions/Government) by recommending the most suitable and cost-effective solutions that would meet customer's technical requirement and specification.
- a. Pre-sales activities such as site survey, preliminary design, costing, and build-up of Bill of Materials.
- b. Project implementation covering shortlisting of partners or subcontractors, review and validation of material take-off and technical compliance, project scheduling/progress monitoring, and customer interfacing for clarification and/or change order request.
- c. Post implementation activities covering quality audit, clearing of punch-list, sign-off of Certification of Acceptance, preparation of as-built drawings, hand-over documents, and site photo documentation.
- d. Post-sales support such as attending to warranty issues by liaising with the equipment vendor / manufacturer for any technical concern that may arise during the warranty period
- Ensure that assigned projects are completed on time and the implementation cost (sub-contractors, material purchases, contingencies) is within or lower than the initial estimate to protect the profitability of each project.
- Conduct technical site survey and handle project coordination / technical meetings and clarification with customers and partners for proper understanding of the project scope and requirement.
- Develop technical competencies thru trainings, self-learning modules and passing the certification for the solutions as may be assigned by immediate head.
- Submit Bill of Materials (BOM) for Technical Proposal, Technical Design / Shop Drawings, Gantt Chart & BOM for JO, Weekly Project Status Report, Schedules, and Final Acceptance Report. Perform other duties as may be assigned from time to time.

*September 2018 – September 2022*

*3/F Acrocity 1 Building 1116 Antipolo St., Brgy. Poblacion, Makati City*

- Responsible of Executing, Implementing and Completion on every fit-out works especially on electrical and structured cabling works (cctv system, data cabling, data center & fiber optic works)
- Familiarization and implementation of structured cabling, electrical plans and specification.
- Cost Engineering, estimating and quality take-off of electrical and electronics plans, preparing bids, provide value engineering to generate competitive yet profitable bids, estimate cost limits and budgets for new designs, Identify cost reduction opportunities.
- Supervise installation of and monitoring of works.
- Review plans, shop drawings, product submittal and design documents for implementations and to avoid conflict with other trades.
- Coordinate with the Design Consultants concerning design issues
- Prepare monthly reports, Process Permits and Billings.
- Review of as-built plans
- Fiber Optic Fusion Machine and Fluke Test Machine Operator.
- Managing of All Manpower. Project Coordinator.

List of Projects Executed:

- \* Schneider Electric Phils. World Plaza, Taguig City New Office (May 2019-July 2019)  
Electrical Works: Lighting and Power Layout, Wiring and Termination  
Structured Cabling Works (Data and Wifi Installation, Server Room Renovation)
- \* Asian Life General Assurance Corp. Office (May 2019 – December 2019)  
Electrical Works: Lighting and Power Layout, Wiring and Termination  
Structured Cabling Works (Voice, Data, Door Access and Wifi Installation, Server Room Renovation, Fiber Fusion Splicing, Termination & Testing, Telephone Backbone Connection)
- \* Seven Seven Global Services, Inc., Ortigas (August 2019 – December 2019)  
Electrical Works: Lighting and Power Layout, MTS Wiring and Termination, UPS Backup Synchronizing Backup @ Server Room.  
Structured Cabling Works (Voice, Data, Door Access and Wifi Installation, Server Room Renovation, Fiber Optic Backbone Fusion Splicing, Termination & Testing).
- \* Tzu Chi Foundation Sta Mesa Fiber and Telephone Backbone (October 2019 – November 2019)
- \* KMC Solution 20th Floor Uptown Tower 2 (June 2020 – August 2020)  
Structured Cabling Works (Voice, Data, Door Access and Wifi Installation, Server Room Renovation, Fiber Optic Backbone Piping, Telephone Backup, Termination & Testing).
- \* Asian Hospital Cancer Department: Voice and Data Cabling (December 2020)
- \* Concentrix Recruitment Hub, Northgate Cyberzone, Alabang, Muntinlupa (January – March 2021) Lighting and Power Layout, Wiring and Termination

- \* Yokogawa Phils. Air Liquide Batino Calamba Laguna Fiber Optic Works (April–May 2021)
- \* APC by Schneider Electric Cavite: Feeder line Wiring for Equipment used in Competency Training Laboratory (April – May 2021)
- \* Concentrix Valenzuela (October – December 2021)  
Electrical Works: Lighting and Power Layout, MTS Wiring and Termination, UPS Backup Synchronizing Backup @ Server Room.  
Structured Cabling Works (Voice, Data, Door Access and Wi-Fi Installation)
- \* Makati Medical Center (January – March 2022)  
\* Voice, Data and Wi-Fi Cabling
- \* Teletech Robinson Sta Rosa Laguna (January – May 2022)  
Electrical Works: Lighting and Power Layout, Wiring and Termination
- \* Teletech Robinson Mexico Pampanga (April– May 2022)  
Electrical Works: Lighting and Power Layout, Wiring and Termination
- \* KMC Reinstatement Works: Voice and Data Cabling (June 2022)

## ONE ALPINE CONCEPTS – PROJECT IN CHARGE

*May 2017 – February 2018*

*Unit 203 Baclaran Excelsior Roxas Blvd. Paranaque City, Philippines*

- Responsible of Executing, Implementing and Completion on every project of sewage treatment plant they have given to me. Construction of Sewage Treatment Plant.
- Familiarization and implementation of mechanical, sanitary, electrical plans and specification.
- Supervise installation of sewage treatment systems
- Review sewage treatment plans, shop drawings, product submittal and design documents for implementations and to avoid conflict with other trades.
- Coordinate with the Design Consultants concerning design issues
- Prepare monthly reports
- Review of as-built plans
- Projects: Electrical Works (**Lighting and Power Layout, Equipment Installation, Preventive Maintenance of Equipment, STP Process Familiarization**)
  - \* Alaskaland The Results Sewage Treatment Plant (May 2017-July 2017)
  - \* Empire East Covent Garden Sta Mesa Sewage Treatment Plant (July 2017-September 17)
  - \* Empire East Noble Place Binondo Sewage Treatment Plant (June 2017 – October 2017)
  - \* Toyota Marikina Sewage Treatment Plant (October 2017 – January 2018)
  - \* Exquadra Unioil Tower Sewage Treatment Plant (October 2017 -February 2018)

 **TORQUE BUILDERS INC. – SITE ENGINEER**

*June 2015 – February 2016*

*1005 The Taipan Place Emerald Ave., Ortigas Center Pasig City, Philippines*

- Technical Coordinator with Contractors and Design Consultants
- Familiarization and implementation of electrical plans and specification.
- Cost Engineering, estimating and quality take-off of electrical plans
- Supervise installation of electrical systems
- Review electrical plans, shop drawings, product submittal and design documents for implementations and to avoid conflict with other trades.
- Review and recommend approval of contractor's shop drawings, progress billing and change orders.
- Coordinate with the Design Consultants concerning design issues
- Prepare monthly reports
- Review of as-built plans
- With experience on Auxiliary, FDAS and Low Voltage Works.

**Project: (ZITAN CONDOMINIUM) – Electrical Works (Lighting and Power Layout, Wiring and Termination, Feeder Line and Busduct Riser)**

 **LUCISSON GROUP INC. – ELECTRICIAN**

*6 February 2012 – 8 March 2013*

*SRP. BLDG., Zamora Ext.*

*Dagupan City, Pangasinan, Philippines*

- Lay-outting of conduit EMT, RSC, PVC
- Wiring installation of Lighting and Power
- Installation of Panelboards and Meter Center
- Installation of Service Entrance
- Testing, Troubleshooting and Commissioning of Power

## **CHARACTER REFERENCES**

**Engr. Alexander Baonguis**

*Project Engineer - Aux*

*Accent Micro Technologies Inc.*

+639957140470

**Engr. Ariel Dimaculangan**

*Section – Head EE & AUX*

*Accent Micro Technologies Inc.*

+639495907514

**Engr. Myken Danila**

*Engineering Technical Head*

*Neptel Design + Build*

+639778124895

## **OTHER REFERENCES**

**S.S.S. No. 02-3493415-9**

TIN#: 468-669-469-000

PHealth: 10-52032400-9

I certify that all information above is true and correct according to my best knowledge and belief.

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**Norbert F. Isla**  
**Applicant**