



Elmer Jhon Siblos

I am always eager to learn new skills. I am a team player, I am open-minded. I get across to people and adjust to changes with ease and I am dependable person who is great at time management.

Contact

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Address
Phase 2 Blk 3 Lt 7 Diamond Heights
Communal, Buhangin Davao City

Education

2015
Secondary School
Mati High National High School

2020
**Bachelor of Industrial
Technology Management**
Davao Oriental State University

Expertise

- Computer Literate
- Basic Engine Troubleshooting
- Driving
- Data Entry
- Inbound Calls
- Outbound Calls

Language

English
Tagalog
Bisaya

Experience

○ 2020 - 2020

J&T Corporation | Madang, Mati City Davao Oriental
J&T Delivery

We are responsible for transporting packages and other goods from a mail facility to a personal or business address. Their duties include loading goods, using navigation tools to arrive at the right address and delivering parcels to the correct address.

○ 2022 - 2023

Alorica | Matina, Davao City
Customer Service Specialist

We process complaints and issues related to products or services. They help customers complete purchases, upgrades, and returns, and frequently provide advice and technical assistance as well. They generally work in office environments, call centers, or from their homes.

○ 2018 - 2019

Kurmat Enterprises | Jade Valley, Buhangin Davao City
Apprentice (OJT - 780 hours)

We carries out a variety of tasks while being supervised by qualified mechanics. In general, apprentices perform vehicle inspections, diagnose problems, perform vehicle maintenance and repairs, and give customers advice regarding their vehicles.

Reference

Kim Tulfo

Team Leader, Alorica

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Team Leader, Alorica

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