



# ASHLEY GAYLE NOBLETA DALGUNTAS

## PROFILE

To seek a job in the growth-oriented organization and enable to unleash my skills and abilities with mutual growth perspective with my potential exposure, knowledge, understanding and uplifts professional development

## CONTACT

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## HOBBIES

- COOKING
- DANCING
- ADVENTUROUS ACTIVITIES
- BADMINTON & VOLLEYBALLS

## EDUCATION

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### UNIVERSITY OF SOUTHERN MINDANAO

GRADUATED OF BACHELOR OF SCIENCE OF IN FOOD TECHNOLOGY

### ESPERANZA NATIONAL HIGHSCHOOL

2012-2018

### ROMULO L. LATOG ELEMENTARY SCHOOL

2007-2012

## WORK EXPERIENCE

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### QUALITY ASSURANCE OFFICER

JULY 13-2022- 2024

- As a **quality assurance officer**, I am involved in maintaining the policy and regulation of the company to ensures that the quality of food is safe in any physical, chemical and any biological hazard.
- Also ensuring that all employees follow the guidelines of the company especially when wearing their proper PPEs.
- Act as a **warehouse checker**, assuring that all item accepted, and release is correct and true.
- Act as **admin assistant**, all important documents is organized and maintaining the appropriate filling.

## PERSONNEL SKILLS

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- Optimistic attitude and pragmatic approach
- Excellence in Communication Skills
- Adaptability to work in demanding and tough situations
- Can work under pressure and supervision
- Computer literate
- Flexible in any task