

MARY JAMIE TOLENTINO



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 Laguna, Philippines

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WORK EXPERIENCE

Private Equity and Deals Analyst - Intern **September 2022 - December 2022**
London Stock Exchange Group

- Gather, analyze, and maintain accurate data in a prompt manner using technical and financial knowledge
- Collaborate with both internal and external departments for the resolution of data queries
- Ensure data quality, accuracy, timeliness, and completeness of EMEA, North America, and APAC markets per company standards
- Acquire knowledge of financial regulations and market practices/conventions
- Proactively determine and resolve data problems
- Adhere to data standards, policies, and procedures
- Support specific tasks, as assigned by the manager

EDUCATION

Bachelor of Science in Accounting Information Systems **2018 - 2023**

University of Santo Tomas – Alfredo M. Velayo – College of Accountancy

Accountancy, Business, and Management (ABM) Strand **2016 - 2018**

University of Santo Tomas – Senior High School

CERTIFICATION

- Management and Strategy Institute
Project Management Essentials Certified (PMEC)[™]

AFFILIATIONS

- Sarbanes-Oxley Compliance Professionals Association (SOXCPA)
Standard Member, Since 2023
- UST Accounting Information System Society
Member, 2022-2023
- University of Santo Tomas Scarlet – Accountancy Unit
Member, 2018-2021
- UST – AMV – COA Commission on Elections
Member, 2018-2019

SKILLS

Brief experience with using SAP ERP, JASP, and Gretl
Well-versed in MS Office, Google Suite, Zoom, and Canva
Fluent in English and Filipino
Able to work well both as part of a team or independently
Detail-oriented and organizational skills
Project Management skills

SEMINARS

- ISACA Silicon Valley CISA Certification Course Review (15 CPE Hours)
ISACA Silicon Valley Chapter
July 5-24, 2023
- Cloud Enablement & Maintaining FedRAMP Compliance with Continuous Monitoring (2 CPE Hours)
ISACA Silicon Valley Chapter
October 5, 2023
- SAP Webinar: The World We Lead Tomorrow
SAP Asia
November 18, 2021
- Introduction to S/4 HANA Lecture
University of Santo Tomas – Alfredo M. Velayo – College of Accountancy
May 3, 2021
- Financial LiteraSteps 101: A Guide Towards Monetary Growth and Success
Rotaract Club of UST - Faculty of Arts and Letters
November 25, 2021
- STUDENT ACADEMIC ACTIVITIES: Research Colloquium, STRAMA Paper Presentation, SAP ERP-SIM Competition
University of Santo Tomas – Alfredo M. Velayo – College of Accountancy
November 9, 2021
- 16th Washington SyCip Lecture – Sustaining the Accounting Profession's Integrity: A Key to National Recovery
University of Santo Tomas – Alfredo M. Velayo – College of Accountancy
November 8, 2021
- The Accountants Role in the Revival of the National and Global Economy
University of Santo Tomas – Alfredo M. Velayo – College of Accountancy
November 5, 2020
- Jumpstart: Hopping into the World of Opportunities
University of Santo Tomas – Accounting Information System Society
April 7-8, 2022
- Further Into AIS: A Walkthrough the Domains of the CISA Examination
University of Santo Tomas – Accounting Information System Society
April 1, 2022
- Dive into AIS: Introduction to AIS and its Career Opportunities
University of Santo Tomas – Accounting Information System Society
November 20, 2021