

# DECY MAE O. MIÑOZA

Elementary Teacher

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Siteo Arcos, Sapangdaku,  
Guadalupe, Cebu City

## PROFESSIONAL SUMMARY

I bring extensive expertise and unwavering commitment to the field of education, prioritizing the comprehensive development of students. My focus lies in empowering them to realize and maximize their capabilities, fostering an environment that nurtures not only academic success but also personal growth so they can achieve their fullest potential.

## OBJECTIVE

To obtain teaching position that provides opportunities for professional advancement while enabling me to channel my deep enthusiasm for teaching and molding young learners.

## EDUCATION

- Master of Arts in Education**  
Major in Early Childhood Education  
Cebu Technological University  
2023 - 2024  
24 Units
- Bachelor's Degree in Elementary Education**  
University of Cebu, Philippines  
2005 - 2009

## CORE COMPETENCE

- Develop daily lesson plan
- Identifies and addresses students' need
- Creates a positive learning environment

## WORK EXPERIENCE

- January 2021- Present  
Buhisan Elementary School  
Siteo Eskwelahan, Buhisan, Cebu City
  - Drafts effective daily lesson plan
  - Uses varied teaching strategies
  - Encourages and inspires learners
  - Praises and recognizes students' hard work
  - Builds students' confidence and teaches them to believe in themselves
- September 2019- 2020  
Napo Elementary School  
Siteo Napo, Sapangdaku, Cebu City
  - Drafts effective daily lesson plan
  - Teaches students to read
  - Establishes positive discipline in everyday teaching
  - Models ideal behavior
  - Spends adequate time teaching routines and procedures
- July 2009- 2018  
English as a Second Language Teacher  
TOEIC Team Leader
  - Teaches English to variety of Asian students both young and adult learner.
  - Providing professional quality English language lesson development and instructions.
  - Managing a class of students focused on group learning.
  - Conducted new student's interviews and did counselling with students to assess progress and development on conversational ability.
  - Teaches TOEIC English and Speaking Master students.

## CERTIFICATION

- License Professional Teacher Elementary Education March 31, 2014

## LANGUAGES

- English (Fluent)
- Filipino (Native)

## SOCIAL MEDIA

 Decy Mae Miñaza

 Decy Mae Miñaza

## REFERENCES

### Ma. Jessica D. Batindaan

School Head

Phone: 09171550499

Email: majessica.batindaan@deped.gov.ph

### Norman Napoles

Administrative Officer II

Phone: 09605577050

Email: norman.napoles@deped.gov.ph

### Cherry Lou S. Castro

Teacher III

Phone: 09272176021

Email: cherrylou.castro@deped.gov.ph

## SEMINARS/TRAININGS

Virtual In-Service Training for Public School Teachers 2.0  
March 2021 and August 2021

Buhisan Elementary School

Sitio Eskwelahan, Buhisan, Cebu City

- Has completed 40 clock hours of training.
- Collaborated with co-teachers about teaching in the new normal.
- Discussed the different issues emerging during teaching in times of pandemic.
- Developed Learning Materials using the Different Interactive Learning Tools (Canva, Mentimeter, Padlet, Quizizz).
- Developed the use of positive discipline in everyday teaching and learning process.

School-Based Midyear In-Service Training for Teachers 2022  
February 2022

Buhisan Elementary School

Sitio Eskwelahan, Buhisan, Cebu City

- Has completed 40 clock hours of training.
- Collaborated with co-teachers about teaching in the new normal.
- Discussed the different issues emerging during teaching in times of pandemic.
- Crafted different learning tool and using authentic assessment in determining child's learning.
- Utilized differentiated instruction in the teaching and learning process

School-Based Midyear In-Service Training for Teachers 2023  
February 2023

Buhisan Elementary School

Sitio Eskwelahan, Buhisan, Cebu City

- Has completed 40 clock hours of training.
- Collaborated with co-teachers about teaching in the new normal.
- Discussed the different issues emerging during teaching in times of pandemic.
- Developed Learning Materials through the different strategies which involves classroom management.

Midyear In- Service Training for Teachers 2024  
January 2024

Buhisan Elementary School

Sitio Eskwelahan, Buhisan, Cebu City

- Has completed 40 clock hours of training.
- Collaborated with co-teachers about teaching in the new normal.
- Discussed the different intervention to address students needs.
- Created intructional materials for the intervention that address students literacy and numeracy