

Jhaycelyn L. Borromeo

CUM LAUDE

**LYCEUM OF THE PHILIPPINES UNIVERSITY
MANILA, PHILIPPINES**

RESIDENCE:

#66 Silencio Street, Barangay Santol Quezon City
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Objectives

To prove my ability when it comes in corporate industry. To work well and share my knowledge to my fellow employees in the industry and combined with my enthusiasm to learn and to handle responsibilities were essential to my contributions and success during this employment.

Personal Particulars

Age	: 27 years old	Civil Status	: Single
Date of Birth	: March 03, 1997	Gender	: Female
Nationality	: Filipino	Religion	: Christian
Country	: Philippines		

Educational Background

College Education

Course : **Bachelor of Science in International Tourism and Hospitality Management**
With Specialization in: **Cruise Line Operation in Culinary Arts**
School : Lyceum of the Philippines University
Inclusive Dates : 2013-2017

High School Education

School : Carlos L. Albert High School
Inclusive Dates : 2009-2013

Primary Education

School : Doña Aurora Elementary School
Inclusive Dates : 2005-2009

School : Placido del Mundo Elementary School
Inclusive Dates : 2002-2005

Skills and Interest

- Follows high standards of personal and work ethics
- Knowledgeable on using MS Office and PowerPoint Office.
- Knowledgeable on Financial Handling
- Flexible on performing tasks.
- Good interpersonal skills.
- Willing to learn new things that might help now and in the near future
- Proficiency in English and Tagalog communication skills

Worked Experienced

- Alliance of Safety Transporter Logistics and Tours Corp.
 - **Admin & Logistics Manager**
Quezon City
August 2022 – Present
- Metrobank
 - Probationary Teller (Separated due to Covid Crisis)
Cubao P. Tuazon Branch
January 01, 2020 – Sept 13, 2020
- Banco De Oro Unibank
 - Regular Bank Teller
BDO-Banawe Agno Branch
Oct 16, 2017- Sept 9, 2019
- Crowne Plaza Manila Galleria Hotel
 - Contractual Pastry Chef
July – Oct 2017

Certifications

- *TESDA PASSER IN “NATIONAL CERTIFICATE”
EVENTS MANAGEMENT NC III
Lyceum of the Philippines University Manila
March 12, 2016*
- *TESDA PASSER IN “NATIONAL CERTIFICATE”
FOOD AND BEVERAGE SERVICES NC II
PSAA International Academy Incorporation
October 08, 2014*
- *TESDA PASSER IN “NATIONAL CERTIFICATE”
FRONT OFFICE SERVICES NC II
Asian Institute of Technical Skills Education Incorporation
September 24, 2014*
- *TESDA PASSER IN “NATIONAL CERTIFICATE”
COOKERY NC II
Culinary Arts Institute
August 27, 2016*

Achievements/Awards

- Graduated with Latin Honor
“CUM LAUDE”
School Year 2017
Lyceum of the Philippines University
- University Dean’s Lister
School Year 2015-2017

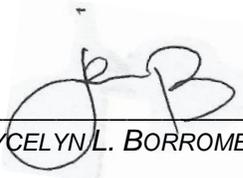
Lyceum of the Philippines University

- *Lyceum Environmental Science Org. "Nature and Wild Life Photography Contest"*
1st Place – "One Earth, One Life, One Future"
Lyceum of the Philippines University
September 06, 2013
- *GAWAD ALUMNI ARTS – AWARDEE*
"Best Photo Journalist of the Year"
Carlos L. Albert High School
March 27, 2012

Personal Qualities

- I am positive and constructive thinker
- Religious, proactive, diligent, trustworthy
- Motivated to accomplish my goals
- Willing to learn new things and enhance my skills
- Passionate on what I am doing.

I hereby confirmed that the above statements are true and correct.



JHAYCELYN L. BORROMEO

Character Reference

Marie Francis Deekimcheng
Branch Head
BDO-Banawe Agno Branch
Quezon City
0917-8366001

Vinnie Zalameda
Branch Head
Metrobank-Cubao P. Tuazon Branch
Quezon City.
0916-7915710