



Christian Dispo

Quality, Health, Safety, Environment & Business Continuity

CONTACT DETAILS

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COMPETENCY SKILLS

- **MS Office Tools**
(Word, Excel, Outlook
PowerPoint, Publisher)
- **Experienced with SAP P92 :**
Horizon Phase 7.2 (System Analysis
Program Development)
- **ARCO WMS**
(Workflow Management System)
- **EpyPlus**
Regulatory Compliance Software
for Chemical Safety Data Sheet
- **ASSAI**
Oil & Gas Document Management System
- **Aconex**
Construction Management Software

- Quality, Safety and Health protocols &
Compliances
- Health, Safety, Environment & Quality
management
- Creating & analyzing Safety data sheets
- Document management
- Trainings, presentation & public
speaking skills
- Knowledge on ISO 9001, 14001, 45001,
22301 standards
- Creative design skills
- Photo and video editing skills

OBJECTIVES

A committed QHSE Specialist seeking for a challenging career to grow along with the organization that provides an opportunity that would intrinsically help me in achieving greater practical excellence in QHSE management as well as developing and implementing a safe system of work to come up with innovative solutions by effectively contributing towards the goal of the company.

KEY QUALIFICATIONS

Graduate Member (GradIOSH)

OSH qualification equivalent to European qualification framework level 6

International Diploma in Safety Engineering

Level 6 Diploma Certified by Qualifi, UK

Lead Auditor ISO 9001, CQI/IRCA LA 14001, 45001, 22301

NEBOSH International General Certificate in OHS

Level 3 Certificate, NEBOSH, UK

IOSH Managing Safely

Level 2 Certificate, Institution of Occupational Safety & Health, UK

OSHA 30 hrs Construction Safety and Health

OSHA 10 hrs General Industry (Manufacturing, Oil & Gas)

Occupational Safety and Health Administration, USA

IMS ISO 9001, 14001 & 45001 Internal Auditor

International Organization for Standardization, QRS, Abu Dhabi UAE

UAE Driving License

Road Transport Authority (RTA), Dubai UAE

Six Sigma Yellow Belt – 6sigmastudy

Certificate on H2S Specialist, Safety Inspector, Permit Issuer

Oil & Gas Exploration and Drilling Operation Certificate Fire and Safety Management Certificate

Water Rescue and Sea Survival Certificate

RODECH Services Link International

PROFESSIONAL AFFILIATIONS

Registered Safety Officer

International Board of Environmental Health & Safety (IBOEHS), USA

Chairman – IT & Social Media Committee

Filipino International League of Safety Advocates (FILSA), Dubai UAE

Professional Member

International Association on Safety Professional (IASP) Philippine Chapter

EDUCATIONAL BACKGROUND

2021-2024

Master's Degree in Environment and Natural Resource Management (MENRM) – On-going
University of the Philippines – OU Los Baños, Philippines

2012-2016

BS Biology, General Sciences

Saint Louis University, Baguio City, Philippines

LIST OF ACHIEVEMENTS

- Maintained compliances, such as ISO standards (SGS/ BM Trada/ DQS/ QRS), Dubai Civil Defense regulations, Dubai Central Laboratory, product quality certifications, Tadweer, Dubai Municipality, Abu Dhabi Quality Conformity Council, Thomas bell-wright, Exova waringtonfire, and building / client project documents.
- Planned, develop, and implemented policies and procedures in accordance with NCEMA 7000 / ISO 22301 (Business Continuity Management System) standards.
- Successfully managed and completed more than 40 projects involving roof insulation waterproofing supply and application in the field of QHSE.
- Introduced innovative QHSE and BCM technologies or tools to streamline processes and enhance data analysis.
- Led the development of comprehensive Business Impact Analysis (BIA) and Risk Assessment (RA) processes, resulting in a more robust BCM strategy.
- Successful audit transition from OHSAS 18001 migrating to ISO 45001.
- Developed and implemented training sessions, enhancing ISO awareness among process owners while ensuring thorough understanding of company policies and procedures.
- Prepared and developed Safety & Technical Data Sheets for the company's all products.
- Improved employee engagement and awareness regarding QHSE and BCM by conducting regular training sessions and awareness campaigns.
- Conducted tabletop exercises and scenario planning to identify potential vulnerabilities and improve crisis response strategies.

WORK EXPERIENCE

November 2023–Present

Facilities, Operations & Safety Officer

**Aldar Education
(School Industry)**

Abu Dhabi, United Arab Emirates



- To be responsible for the delivery of facilities and general services across the School. Delivering a 'service culture' and ensuring efficient, effective staff and resource deployment in timely manner.
- To ensure the school facilities are maintained to the highest standards (cleanliness, maintenance and safety) and that the support service teams are performing effectively and efficiently.
- To oversee the school accommodation requirements, ensuring staff are housed in accordance with school expectations, Aldar Education housing policy and allowances.
- To oversee efficient and cost-effective purchasing and contracting in accordance with the school budget, Aldar Education policy and school development plans.

General Operations

- To ensure all repairs and maintenance at the School, including the inspection of required repairs and, where necessary, the appointment of external service providers in line with Aldar Education HQ guidance and Aldar Education Procurement framework, and ensuring agreed works by staff or contractors have been completed satisfactorily and following up on any deficiencies to the initial scope of works.
- To ensure the security and efficient operation of the school site, buildings and grounds at all times, in accordance with current Health & Safety guidance, ensuring daily checks of the site are carried out by the site services team for vandalism and ensuring cleaning standards are acceptable.
- Implementation of issued policies, systems, processes and student safeguarding measures in conjunction with the Aldar Education HQ.
- To ensure school-based events and activities are effectively planned and resourced in a timely and appropriate manner.
- Ensure essential central services such as catering, security, maintenance, cleaning, transport, waste disposal and recycling are effectively planned and resourced throughout the year and be the point of contact for external services management.
- Support the OSM in utilisation of space and resources for buildings, or re-organisation of current premises. To ensure daily monitoring of the BMS and BMS alert systems (where installed) are carried out amongst the site services team.

- To support the OSM (and Group Housing Manager) in procuring and maintaining the Aldar Education standards of staff accommodation (where required).
- To act as the designated school Incident Commander and be contactable outside of normal School hours, available to attend site when required in line with the Aldar Education Critical Incident Response Protocols.

Leadership & Management

- To ensure the external support service teams are performing in line with school expectations, fully resourced and delivering on their contractual obligations delivering best value for the school and high standards of service for the school community.
- Manage the facilities and general service teams to ensure high standards of service are maintained throughout the School and that they provide an effective service culture.
- Ensure each member of the Facilities & General Services team partakes in professional development, appraisal and training and undergoes an individual development plan to help the school in building a high-performance team.

Finance, Commercial & Procurement

- To oversee relevant budgets and expenditure, effectively manage costs, and ensure the School receives best value and service at all times in relation to facilities and building standards.
- To support opportunities for shared resource, cost and/or services across partner schools to ensure that the schools benefit from improved access to service teams and physical resources (ie support staff, transport etc).
- Ensure purchasing policy and the Delegation of Authority (DOA) processes and procedures are followed at all times.

Relationship & Stakeholder Management

- Ensure that schools are fully compliant with local government authority regulations to safeguard against fines of any nature as a result of non-renewal of contracts at school level.
- Ensure all internal and external audit actions are completed in a timely and appropriate manner.

Health, Safety & Environment

- To promote a positive and proactive health and safety culture throughout their teams for health and safety.
- To ensure the school complies with current Health & Safety legislation and/or guidelines as issued by Aldar Education HQ.
- To review and monitor the health and safety performance of contractors and suppliers within their respective schools.
- To support the OSM with environmental related aims and objectives and ensuring that they are delivered within the required timelines.
- Ensure all internal and external health, safety and environmental related audits are effectively completed in a timely and appropriate manner.

November 2022 – October 2023

Quality, & Compliance Officer

Al Dhafra Recycling Industries LLC (Manufacturing Industry)

9B Street – Al Quoz Industrial Area 4, Dubai



Job Description

- Develop, implement, and continuously improve the company's management systems, processes, and procedures in alignment with ISO 9001, and ISO 22301 standards.
- Effectively communicate information on Management System throughout the organization, fostering awareness and understanding through various communication channels in collaboration with relevant departments.
- Ensure adherence to international and local standards, regulations, and best practices.
- Conduct comprehensive internal Quality & Business Continuity audits and coordinate external audits with third parties, such as external auditors, in accordance with the approved audit program.
- Take ownership of non-conformances and opportunities for improvement identified during audits and inspections, ensuring timely closure of corrective actions in coordination with the relevant departments.
- Monitor and record Quality & Business Continuity key performance indicators, and provide reports as needed.
- Facilitate and lead Management Review meetings.
- Promote and facilitate customer surveys, analyze results, and effectively communicate findings to management.
- Conduct thorough assessments of business risks, identifying potential areas of concern or vulnerability.
- Review and evaluate compliance with external regulatory requirements, such as laws, regulations, codes, and standards, as well as internal business policies and controls.
- Stay informed about changes in the external and internal environments, proactively identifying new or evolving legal and compliance risks.
- Conduct training and development initiatives related to management system and compliance.
- Drive business process improvement activities to enhance efficiency and effectiveness while maintaining compliance standards.

November 2020 –
July 2022

SHEQ Specialist

Henkel

(Manufacturing & Construction Industry)

PO Box 91479, Blk A 129 Mussafah 41 ICAD 3 - Abu
Dhabi - United Arab Emirates



Job Description

- Prepare QHSE documents (MSRA, COOSH, ITP, OM Manual) gate pass and other contractual project in compliance with customer requirements related to combo roofing application.
- Manage and close customer complaints related to our combo roofing / roof insulation application.
- Execution till end of construction projects related to application of combo roofing / roof insulation.
- Investigate HSEQ related incidents and prepare incident and root cause analysis reports.
- Train workers in ISO awareness, company policies & QHSE procedures.
- Ensure all company policies, procedures, and work instructions are documented in a clear, simple and concise manner.

- Prepare CA reports and estimate rectification costs for quality related complaints.
- Co-auditor during QHSE related audits & compliances.
- Identify and assist in complying with relevant legislative requirements.
- Ensure personnel have received appropriate training and are assessed as competent to perform tasks.
- Prepare and submit monthly management reports relating to QHSE key performance, compliance and incidents.
- Daily inspection of company projects related to quality, health, safety & environment management system compliances.
- Checking & securing all QHSE related documents for submittals and circulating internal & external documents within the group.
- Ensure the Company meets its statutory obligations in all areas pertaining to health, safety and welfare at work, including statutory training and reporting.
- Assisted in the development of procedures and processes which to ensure compliance with applicable standards, requirements, and identified best practices.
- Co-ordinate the development of health & safety policies, systems of work and procedures
- Inspect premises and the work of personnel to identify issues or non-conformity (e.g. not using protective equipment).
- Supported daily in toolbox talks and advise or instruct on various safety-related topics with contractor workforce teams.
- Review existing policies and measures and update according to legislation and assessing risk and possible safety hazards of all aspects of operations.
- Oversee installations, maintenance, disposal of substances etc.
- Stop any unsafe acts or processes that seem dangerous or unhealthy and meeting with the company's health and safety goals.
- Record and investigate incidents to determine causes and handle worker's compensation claims.

**October 2019 –
November 2020**

Promotion

**QHSE / ISO Management Representative
RAR Holding Group of Companies
(Manufacturing Industry)**

*1 Lake Plaza, Jumeirah Lake Towers
P.O. Box 47381, Dubai, UAE*



**September 2018 –
October 2019**

**QHSE Officer
Ritver Paints Manufacturing LLC
(Part of RAR Holding Group)**

Jebel Ali Industrial Area 1, Dubai, UAE

Job Description

- Ensure that company third party accreditations are obtained and maintained ISO 9001, 14001, & 18001.
- Ensure all company policies, procedures, and work instructions are documented in a clear, simple and concise manner.
- Assist in the preparation of tenders or prequalification documents by providing management system related documents.
- Management representative during QHSE related audits & compliances.

- Train all company personnel in ISO awareness, company policies & procedures.
- Identify and assist in complying with relevant legislative requirements.
- Prepare SDS & TDS using EPYPlus a regulatory compliance software for chemical safety data sheet of finished product and as per requirement of customer.
- Monitoring of air composition such as reactive gas concentration via Enose a compact instruments compromising a sensor array.
- Establish and maintain the annual company audit plan and risk assessment schedule.
- Conduct safety, quality and environmental system compliance internal audits.
- Ensure personnel have received appropriate training and are assessed as competent to perform tasks.
- Prepare and submit monthly management reports relating to QHSE key performance, compliance and incidents.
- Maintain the company library of compliance resources such as ISO, DCD, DCL, and dangerous goods permit and product quality certifications.
- Weekly inspection of 4 plant premises (Jebel Ali, JAFZA, UAQ) related to quality, health, safety & environment management system compliances.
- Checking & securing all QHSE related documents for submittals and circulating internal & external documents within the group.
- Inspecting other projects with regards with welfare, facilities, equipment & EHS related documents as per Dubai municipality safety code of practices.
- Assist in Laboratory & HSE documentations

**June 2017 –
August 2018**

EHS Officer & Document Controller
Offset Construction L.L.C
Business Bay, Burj Khalifa District
P.O. Box 127992, Dubai, UAE



Client:

ENOC Processing Company L.L.C (EPCL)
Project: Maintenance Building Complex G+1
P.O. Box 31288, DP World, JAFZA, UAE.



Client:

Ambassador Global Investments Limited
Project: Proposed Co-Ed School (G+3+Service Block)
Plot No 365-3942. Al Quoz 2nd, Dubai UAE



Job Description

- Ensuring & developing permit to work system, EHS health & safety practices and programs are being followed for all activities and should comply client demands & policies as per Trakhees regulations.
- Providing information & instruction regarding safe systems of work and emergency procedures to all employees to control hazards & minimize risks
- Assist EHS Manager for implementing & establishing a positive health & safety culture in all the sites.
- Coordinating & participating in Executive EHS meetings, EHS Management walk & safety tours.
- Prepare Internal (OFFSET permits) & External Work permits (Blanket permits) from EPCL via Adobe live cycle and secure supporting documents (MSRA, NOC, checklists, Inspection tags & documents,

- permits from EPCL, JSA etc.) for work permits
- Prepare and revise method statements, risk assessments & EHS plans (Waste management plan, Emergency evacuation plan & Environmental management plan).
 - Prepare & compile weekly & monthly checklist, SDS, inspection tags & inspection reports for all equipment & tools (heavy vehicles, extinguishers, scaffold checklist, generators, fuse box etc.) and other safety related documents.
 - Prepare & report monthly reports, weekly reports (EHS MOM) and observation close out report for client daily observation and recording incident/accident reports & accident/incident preventive action close out reports
 - Prepare & initiate monthly safety award event & monthly mock drills and its respected reports
 - Arranging material request form (MRF), tool box talks, trainings, EHS induction and compilation of personal documents & other 3rd party certificates/documents
 - Inspecting premises and monitoring workers during night shift activities as well as securing documents (lux monitoring log, night work permits, noise permits etc,) as per Trakhees standards.
 - Updating & reporting EHS deliverables / risks register for weekly EHS document status to provide statistical information to upper management
 - Handling & obtaining NOC, permit to work for night shift activities from Trakhees and contractual work permits from DP world, JAFZA Head office
 - Arranging weekly, monthly & yearly JAFZA gate pass from Ports, Customs & Free Zone Corporation, Dubai, UAE (PCFC) and material / equipment pass entry for JAFZA premises via dubaitrade.ae
 - Handling payment applications of project & receipts of gate pass

**June 2016 -
Apr 2017**

Jr. Safety Officer
Great Zone Enterprise
302 Kennon Road, Camp 7, Baguio City



Job Description

- Ensure the Company meets its statutory obligations in all areas pertaining to health, safety and welfare at work, including statutory training and reporting.
- Assisted in the development of procedures and processes which to ensure compliance with applicable standards, requirements, and identified best practices.
- Co-ordinate the development of health & safety policies, systems of work and procedures
- Inspect premises and the work of personnel to identify issues or non-conformity (e.g. not using protective equipment).
- Supported daily in toolbox talks and advise or instruct on various safety-related topics with contractor workforce teams.
- Review existing policies and measures and update according to legislation and assessing risk and possible safety hazards of all aspects of operations.

AUDIT EXPERIENCE

No.	What	When	Auditor	Auditee
1	HSE Internal audit	August 2017	Internal Auditor	Christian Dispo - Process owner
2	QHSE Internal audit	August 2018	Internal Auditor	Christian Dispo - Process owner
3	QHSE Ext. Surveillance audit	October 2018	SGS	Christian Dispo – Co-auditee
4	QHSE Internal audit	October 2018	Christian Dispo	Process owners
5	ISO 9001 Internal audit	October 2018	Christian Dispo	Process owners
6	ISO 9001 Internal audit	November 2018	Christian Dispo	Process owners
7	QHSE Surveillance audit	December 2018	BM Trada	Christian Dispo - Representative
8	ISO 9001 Ext. Surveillance audit	February 2019	BM Trada	Christian Dispo - Representative
9	ISO 9001 Ext. Surveillance audit	April 2019	BM Trada	Christian Dispo - Representative
10	Paint Fire retardant – Ext. Surveillance audit	January 2019	Exova – Elements	Christian Dispo - Representative
11	Paint FR Product Certification audit	March 2019	Thomas Bell-Wright	Christian Dispo - Representative
12	DCL Product Certificate – Surveillance Audit	June 2019	Dubai Central Laboratory	Christian Dispo - Representative
13	QHSE Internal audit	October 2019	Christian Dispo	Process owners
14	ISO 9001 Internal audit	October 2019	Christian Dispo	Process owners
15	ISO 9001 Internal audit	November 2019	Christian Dispo	Process owners
16	QHSE Recertification Audit	December 2019	BM Trada	Christian Dispo - Representative
17	ISO 9001 Ext. Surveillance audit	February 2020	BM Trada	Christian Dispo - Representative
18	ISO 9001 Ext. Surveillance audit	April 2020	BM Trada	Christian Dispo - Representative
19	Paint Fire retardant – Ext. Surveillance audit	January 2020	Warringtonfire	Christian Dispo - Representative
20	DCL Product Certificate – Surveillance audit	July 2020	Dubai Central Laboratory	Christian Dispo - Representative
21	ISO 9001 2 nd Party audit	August 2020	Sherwin Williams	Christian Dispo - Representative
22	ISO 45001 Migration audit	September 2020	BM Trada	Christian Dispo - Representative
23	ISO 9001 Internal audit	June 2021	Henkel Internal Auditor	Christian Dispo – Process owner
24	ISO 9001 Ext. Surveillance audit	November 2021	DQS Auditor	Christian Dispo – Process owner
25	ISO 9001 Internal audit	June 2022	Henkel Internal Auditor	Christian Dispo – Process owner
26	ISO 9001 Internal audit	November 2022	Christian Dispo	Process owners
27	ISO 22301 2 nd Party audit	November 2022	Tadweer	Christian Dispo – Co-Auditee
28	QHSE 2 nd Party audit	March 2023	Tadweer	Christian Dispo – Co-Auditee
29	ISO 14001, 45001 Internal Audit	April 2023	Christian Dispo	Process owners
30	RCA Product Certificate & ISO 9001 – factory assessment audit	May 2023	Abu Dhabi Quality Conformity Council	Christian Dispo - Representative
31	OSHAD-SF Follow-up audit	June 2023	Tadweer	Christian Dispo – Co-Auditee

SEMINARS and TRAININGS ATTENDED

- **ISO45001:2018 Awareness Training**
Occupational H&S Management System
- **ISO14001:2015 Awareness Training**
Environmental Management System
- **Lifting Awareness**
- **BSC Five Star OHS Awareness**
IRMAP, Dubai UAE, 2019
- **Radiation Safety (Ionizing Radiation)**

- FILSA, Dubai UAE, 2020
- **Fire and Safety Management**
 - **H2S Specialist / Authorized Gas Tester**
 - **Oil and Gas Exploration and Drilling operation**
 - **RIGPASS Onshore and Offshore Endorsement**
 - **Water Rescue and Sea Survival**
 - **UNILAB (MotiAcad)**
Address in preventing/decreasing the use of drugs & alcohol
 - **UNILAB (M4way Project)**
Address the increasing incidence of NCD's and lifestyle-related diseases
 - **Risk Management Awareness**
FILSA, Dubai UAE
 - **The Role of Human Resource in the implementation of HSE Management System**
FILSA, Dubai UAE
 - **Incident Investigation**
FILSA, Dubai UAE
 - **Confined Space Safety**
FILSA, Dubai UAE
 - **Hazardous Waste Management**
FILSA, Dubai UAE
 - **Machine Guarding**
FILSA, Dubai UAE
 - **Radiation Safety**
FILSA, Dubai UAE
 - **Excavation Safety**
FILSA, Dubai UAE
 - **Occupational Health & Safety Committee (Operations)**
FILSA, Dubai UAE
 - **COSHH Awareness**
The Knights of Safety
 - **The COSHH Risk Assessor Certification**
The Knights of Safety
 - **Construction Management: Safety & Health**
LinkedIn
 - **Environmental Risk Management Dealing with Spills**
PCR Global Limited
 - **Principles of Health and Safety Management**
PCR Global Limited
 - **Balancing Forests Conservation with Community Livelihood**
 - **Conservation of water to Sustain Life**
 - **Principles of Safe Driving, Fundamentals of Teamwork, Occupational Health & Safety Leadership, & Risk Assessment**
 - **Certificate on 911 on call Operation Summer Vacation”**
 - **Storage & Handling of Dangerous Goods**
FILSA, Dubai UAE
 - **Significance of Workplace Safety Inspection**
FILSA, Dubai UAE
 - **Understanding Root Causes: Is Human Error really a Root Cause?**
FILSA, Dubai UAE
 - **Loss Control Management: Entropy Model**
FILSA, Dubai UAE
 - **Certificate on Principles of Safe Driving, Fundamentals of Teamwork, Occupational Health & Safety Leadership, & Risk Assessment**
 - **Quality Management System ISO 9001 Awareness**
Henkel, Abu Dhabi UAE
 - **Occupational Safety & Health ISO 45001 Awareness**
Henkel, Abu Dhabi
 - **Work, stress-related psychological management**
Henkel, Abu Dhabi
 - **Food Safety Awareness**
FILSA, Dubai, UAE
 - **Energy Management System ISO 50001 Awareness**
FILSA, Dubai UAE

- **Driving Safety**
TADWEER, Abu Dhabi UAE
- **Emergency communication
procedure Awareness**
TADWEER, Abu Dhabi UAE
- **Business Continuity Management
System ISO 22301 Awareness**

I hereby certify that the above information is true and correct to the best of my knowledge and belief.



CHRISTIAN S. DISPO

Applicant