



Jhavon B. Hafalia

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PERSONAL PROFILE

I am a diligent, highly motivated and self-organised individual. I have successfully completed my teacher training in the Philippines and my degree. Since then, I have had a variety of employment, but for the past 10 years have been in Qatar as a teaching assistant. I am passionate about working with and guiding young children, helping them to grow intellectually and develop their skills. I have excellent communication skills that assist me in making new friends with confidence. This role has allowed me to support students with a wide variety of needs. I am a fluent speaker in English and Tagalog, but also have been learning some Arabic during my time in Qatar. I hope to expand on and develop my language skills.

EDUCATIONAL BACKGROUND:

University	Qatar University Master of Special Education (attained 9 units) Doha, Qatar	September 2017- January 2018
	University of the East – Manila Bachelor of Secondary Education Major in English C.M. Recto Avenue, Manila, Philippines	June 2009- March 2012
	University of Caloocan City BSBA- Financial Management Sangandaan Caloocan City, Philippines	June 2008- March 2009
Secondary	Bagong Barrio National High School	June 2004- March 2008

HIGHLIGHTS OF QUALIFICATIONS:

- Graduated with general weighted average of 1.70 (2012, University of the East-Manila, Philippines)
- College Scholars for three consecutive semesters (from second semester of 2010- to second semester of 2011-2012)
- Passed the Licensure Examination for Teachers September 2012. (Philippines)
- Champion in “Lesson Planning and Demonstration Teaching Contest” (September 23, 2010- University of the East)
- Has adept exposure in different lesson planning, utilization of diverse instructional media and classroom management.

EMPLOYMENT HISTORY:

Gulf English School

Teacher Assistant

Doha, Qatar

March 2013 to Present

I have been a teaching assistant in Gulf English School for the past 10 years. I have developed many of my skills whilst maintaining a variety of duties. Some of my duties include working and supporting children throughout Year 4 and Year 6, being involved in year group planning and assisting the teachers with their assessment. I provide support to students on a 1-2-1 basis, take intervention groups and assist with pastoral issues. I also enjoy making a variety of displays to help support the children's learning. I have had regular observations and appraisals, in which I have been commended and awarded outstanding in my support and guidance with pupils. I have been able to understand the school policies, which I ensure I always follow. I have enhanced my skills in behaviour management and understand that different approaches work with different children. I also accompany pupils on educational visits to aid them with their learning as well as been involved in extra-curricular activities one of which is called Destination Imagination.

Stone Henge Academy Korean School

English Teacher

Tuazon Cubao, Quezon City

January 2012- January 2013

Whilst studying for my degree, I was working part time in Stone Henge Academy as an English Teacher. During this time, I maintained not only my degree but working in the school to guide non English speaking pupils. This was not only challenging, but highly motivating for me as I was able to experience teaching first hand and use the experience within my degree. I was able to develop my behaviour management strategies, lesson planning and assessment, maintaining and discussing pupils' progress and evaluating my own teaching. I also had the chance to teach pupils via the internet using video lessons. This experience was very valuable as I advanced in my ICT skills during this time.

Ramon Magsaysay High School

Quezon City, Metro Manila

Practicum (Training during Degree)

December- March 2012

During my training I handled five sections of fourth year students with an average of 40-45 students per class. I was able to utilise different types of traditional lesson plans such as detailed, semi- detailed and brief lesson plans. I designed and executed lesson plans for literature, grammar, speaking, listening and reading. In my planning, I used student-centered activities with multimedia applications to enhance collaborative learning. I became adept in Smart Board, MS office, Microsoft PowerPoint presentation and Microsoft Excel. The atmosphere was one I was most comfortable and I was left satisfied with my experience, which aided me to develop a variety of skills to take with me on the future. This also showed in my final assessment, which was an outstanding grade.

REFERENCES:

Patricia Rafferty- Year 6 Teacher padma_mdd@yahoo.co.uk (50929138)