

# AUREA D. LAT

PROFESSIONAL TEACHER



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 Bilucao, Malvar Batangas

## PROFILE

I am a professional teacher with over six (6) years of professional experience. Eager to join your company to offer professional work, share knowledge and skills and provide exceptional service to anyone.

## SKILLS

- Interpersonal Skills
- Creative Thinking
- Collaboration/ Teamwork
- Time Management
- Problem-Solving
- Computer Literacy
- Ability to empower
- Strong Communication

## EXPERIENCE

### ASSESSOR AND TRAINER

Bookkeeping NC III- TESDA

2019 - Present

- Maintain an accurate record of financial transactions.
- Reconciliation of entries into the accounting system.
- Use knowledge of local laws to comply with reporting requirements

### JUNIOR AND SENIOR HIGH SCHOOL TEACHER

Canossa Academy- Lipa

2016-2022

- Presenting lessons in a comprehensive manner and use visual/audio means to facilitate learning
- Providing individualized instruction to each student by promoting interactive learning
- Educational institutions and online classroom management

### TEAM LEADER

Fresh N' Famous Inc.

2012-2016

- Coach team members
- Develop team strengths and improved weaknesses
- Identify team goals and evaluate team progress

## EDUCATION

BACHELOR IN SECONDARY  
EDUCATION

Batangas State University

2012-2016

MASTER IN EDUCATION

Batangas State University

2019-2022