

JOVER O. MABINI

Eskina Sudlon Brgy. Maguikay,
Mandaue City, Cebu 6014 Phil.
0956-887-5554 / 0926-205-9365

Gmail: JOVEROTAKANMABINI@gmail.com

Facebook Page: JOVER O. MABINI

Instagram: joveromabini22

Twitter: jover_mabini

Viber: Jover O. Mabini



CAREER OBJECTIVES:

To seek an entry level position that enhances my professional skills and experience in a dynamic and stable workplace with opportunities for career growth and development of the company.

PERSONAL BACKGROUND:

Age:	31	
Date of Birth:	August 02, 1991	
Place of Birth:	J.S Perfecto Roseller T. Lim, Zamboanga Sibugay Province	
Nationality:	Filipino	
Gender:	Male	
Civil Status:	Single	
Religion:	Roman Catholic	
Height:	5"10	
Weight:	79	
Mother's Name:	Jevelyn E. Otakan	Occupation: Housewife
Father's Name:	Edelmerio V. Mabini	Occupation: Farmer

EDUCATIONAL ATTAINMENT:

COLLEGE

2011-2015

Bachelor of Science in Business Administration

Major: Human Resource Development Management

Sibugay Technical Institute Incorporated

Lower Taway Ipil, Zamboanga Sibugay Province

HIGH SCHOOL

2007-2011

San Fernandino National High School

San Fernandino Roseller T. Lim, Zamboanga Sibugay Province

ELEMENTARY

2001-2006

Guinabucan Elementary School

San Fernandino Roseller T. Lim, Zamboanga Sibugay Province

SKILLS:

Possesses knowledge in Computer Software (MS Word, Excel, PowerPoint Presentation)
Strong Organizational and Communication Skills
Time-oriented and resourceful
Can work under pressure

WORK EXPERIENCE:

Securities and Exchange Commission-Zamboanga Extension Office

2nd floor JV Building San Jose Panigayan St. Zamboanga City

On-The-Job Training

March 01, 2014-June 05, 2014

On-The-Job Training

Duties and Responsibilities:

- Sorting of General Information Sheet and Annual Financial Statement for filling in the stockroom.
- Answering queries from the client

Goodwill Manpower Services

3rd floor Villadolid Real Estate Lessor, Highway Tabok, Mandaue City, Cebu

HR Staff

December 4, 2016-March 4, 2017

HR Staff

Duties and Responsibilities:

- Recruitment and Job Posting

Singfil Hydro Builders Corporation

Unit 401, 4th Floor FCB Financial Center A.C. Cortes St.

Brgy. Alang-Alang Mandaue City, Cebu 6014

Accounting Staff

May 22, 2017-December 31, 2018

Accounting Staff

Duties and Responsibilities:

- Weekly Cash Flow / Cash Position
- Peachtree Bank Reconciliation
- Peachtree issuing Purchase Order
- Peachtree issuing Check & Voucher
- Prepared and Monitor Monthly Dues
- Prepared Timekeeping every 25th day and 10th day of the month
- Prepared monthly remittance of mandatory contribution like Social Security System, Home Development Mutual Fund and Philippine Health Insurance Corp.
- Process SSS Sickness Benefit and Retirement Claim of the personnel

Mactan Rock TGV Builders Corp.

Unit 401, 4TH Floor FCB Financial Center A.C Cortes St.

Brgy. Alang-Alang, Mandaue City, Cebu 6014

Admin Staff / HR Staff / Purchaser Staff

May 22, 2017 up to Present

Admin Staff

Duties and Responsibilities:

- Process and Monitor of Permitting like Business Permit, Sanitary Permit, Environmental Clearance, Fire Safety Inspection Certificate, Water Permit and etc.
- Process of Annual Submission of General Information Sheet (GIS) and Audited Financial Statement (AFS) thru SEC CIFS-OST and etc. related to SEC
- Make Board Resolution, Secretary Certificate, Special Power of Attorney & Letter regarding the operation
- Booked Plane Ticket of Board of Directors for monthly face-to-face Board Meeting

HR Staff

Duties and Responsibilities:

- Recruitment and Job Posting thru Mynimo, Inc. Portal
- Prepared Timekeeping every 15th day and end of the month
- Prepared monthly remittance of mandatory contribution like Social Security System, Home Development Mutual Fund and Philippine Health Insurance Corp.
- Process SSS Sickness Benefit and Retirement Claim of the personnel
- Monitor the Performance of all personnel

Purchaser Staff

Duties and Responsibilities:

- Prepared Purchase Order for request of materials, chemicals and fuel needed in the operation
- Canvass various materials and etc. to supplier thru call and Gmail
- Facilitate the delivery of the materials and chemicals thru shipping lines

SEMINARS ATTENDED:

Participant of Personality Development

Paco, Manila City Phil.

November 9, 2013

Social Security System

Jmall Brgy. Bakilid Mandaue City, Cebu 6014 Phil.

June 18, 2018

REFERENCES:

Lovefaith Alexilyn J. Amodia

Admin/Hr Supervisor

Singfil Hydro Builders Corporation/Mactan Rock TGV Builders Corp.

Unit 401, 4TH Floor FCB Financial Center AC. Cortes St. Alang-Alang Mandaue City, Cebu
0942-466-9602

Liezl D. Thaking
Support Clerical I
Securities and Exchange Commission-Zamboanga Extension Office
2nd floor JV Building San Jose Panigayan St. Zamboanga City
0917-722-0414

Annabelle Corral-Respall
Acting Director
Securities and Exchange Commission-Zamboanga Extension Office
2nd floor JV Building San Jose Panigayan St. Zamboanga City

I hereby certify that the facts contained in this resume are true and complete to the best of my knowledge.

JOVER O. MABINI

Applicant

 **REPUBLIC OF THE PHILIPPINES**
Unified Multi-Purpose ID 

CRN - 0111-9178743-5

 **SURNAME**
MABINI

GIVEN NAME
JOVER

MIDDLE NAME
OTAKAN

SEX M **DATE OF BIRTH** 1991/08/02

ADDRESS
UNIT 401 FCB FINANCIAL
CENTER A.C. CORTES AVE
ALANG-ALANG MANDAUE CITY
CEBU PHL 6014

Jover

 **Pag-IBIG**
LOYALTY CARD *Plus*



JOVER O. MABINI

MID No 1211-8837-4118

Jover


3*1505*1043*022684





Republic of the Philippines

PHILIPPINE HEALTH INSURANCE CORPORATION

8/F, Golden Peak Tower, Gorordo Ave., cor. Escario St., Cebu City 6000

Healthline (032) 233 7407 (032) 233 7523 (032) 233 3287 (fax) (032) 233 3281 (032) 233 7871 www.philhealth.gov.ph

20 December 2016

Member Name : **MABINI , JOVER OTAKAN**
Member Address : **DON PERFECTO, ROSELLER LIM, ZAMBOANGA SIBUGAY 7002**
Member Category : **INFORMAL ECONOMY INFORMAL SECTOR**

We are glad that you are now registered with the National Health Insurance Program (NHIP), a program being administered by the Philippine Health Insurance Corporation (PhilHealth).

Your lifetime PhilHealth Identification Number (PIN) is : **1202-5583-1106**

In order for you or any member of your family be entitled to the benefits of the NHIP especially during hospitalization, you or with your employer, or local government or sponsor should have paid the required number of monthly contributions to the Program.

It is important that you always use your PIN in paying your contributions and when you or any member of your family avail of NHIP benefits during hospitalization.

We would like to give you and your family continued protection on health.

Respectfully,

WILLIAM O. CHAVEZ
Regional Vice President
PRO - VII Cebu City

This is a system generated document, signature is not required

REPUBLIC OF PHILIPPINES
CERTIFICATE OF BIRTH
(Fill out completely, accurately and legibly in ink or typewriter)

(To be accomplished in triplicate)



LOCAL CIVIL REGISTRY NO. 555 (4-91)

PROVINCE SARANGANI DEL SUR
CITY/MUNICIPALITY RODAR 2

1 NAME (First) (Middle) (Last)
JOVIER O MABINI

2 SEX (Place 'X' on appropriate answer) 1 Male 2 Female 1 Male 2 Female
3 DATE OF BIRTH (Day) (Month) (Year)
2 10 1991

4 PLACE OF BIRTH (Name of Hospital/Institution; if not in hospital, give street/barangay) (City/Municipality) (Province)
San Fernando, Roseller I., Sarangani del Sur San Fernando Sarangani

5a TYPE OF BIRTH 1 Single 2 Twin 3 Three or more
b IF MULTIPLE BIRTH CHILD WAS ... 1 First ... 2 Second ... 3 Third, etc.
 1 Single

6 MAIDEN NAME (First) (Middle) (Last) 7 NATIONALITY 8 RELIGION
Jovier O. Mabini Philippines Catholic

9 NAME (First) (Middle) (Last) 10 NATIONALITY 11 RELIGION
Jovier O. Mabini Philippines Catholic

12 DATE AND PLACE OF MARRIAGE OF PARENTS (Important, if not applicable, fill Affidavit of acknowledgment at the back)
October 30, 1989

13 CERTIFICATE OF ATTENDANT AT BIRTH
I hereby certify that attended the birth of the child who was born alive at San Fernando, Sarangani del Sur on the date stated above

Signature Cela Zamora Address San Fernando, Sarangani del Sur
Name in print Cela Zamora Title or position Midwife
Date November 1, 1991

14 INFORMANT Signature Jovier Address San Fernando, Sarangani del Sur
Name in print Jovier Mabini Relationship to child Father
Date November 1, 1991

15a PREPARED BY Signature [Signature] Address San Fernando, Sarangani del Sur
Name in print [Name] Title or position [Position]
Date November 1, 1991



15b PREPARED BY Signature [Signature] Address San Fernando, Sarangani del Sur
Name in print [Name] Title or position [Position]
Date November 1, 1991

16a INFORMATION GIVEN IN SUPPLEMENTAL REPORT & DATE WHEN INFORMATION WAS SUPPLIED

(Important: Informant should also provide information) The code boxes are to be filled out at the Office of the Local Civil Registrar

Local Civil Registry No. 91000505 Registration Status 1
15

PROVINCE SARANGANI DEL SUR
CITY/MUNICIPALITY RODAR 2

17 Weight at Birth (In grams) 3629 18 Birth Order of Child (Ex. first, second, etc.) 02
6 20

19a Total Number of Children Born Alive 03 22 How many children are now living including this birth 03 24 c. How many children were born alive but are now dead? 00 20

20 Usual Occupation Unemployed 26 21 Age at the time of this Birth 20 31

22 Usual Residence (Barangay) (City/Municipality) (Province)
San Fernando, Roseller I., Sarangani del Sur 33

23 Usual Occupation Unemployed 38 24 Age at the time of this Birth 20 41

25 Attendant at Birth (Place 'X' on appropriate answer) ... 1 Physician ... 2 Nurse ... 3 Midwife ... 4 Healer ... 5 Others
 1 Physician 2 Nurse 3 Midwife 4 Healer 5 Others

Sex 1 44 Date of Birth 10/09/91 46 Place of Birth San Fernando 51 Mother's Nationality 1 56 Father's Nationality 1 57

NAME OF CHILD (First) (Last)
JOVIER O MABINI

RESERVED FOR BINDING

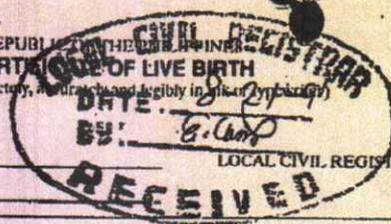




Form No. 102 (Revised 1983)

REPUBLIC OF THE PHILIPPINES
CERTIFICATE OF LIVE BIRTH
 (Fill out completely, in Spanish and legibly in block type)

(To be accomplished in triplicate)



PROVINCE ZAMBOANGA DEL SUR
 CITY/MUNICIPALITY ROSSELLER T. LIM LOCAL CIVIL REGISTRY NO. 555 (#-91)

1 NAME (First) JOVER (Middle) OUAKAN (Last) MABINI
 2 SEX (Place 'X' on appropriate answer) 1 Male 2 Female
 3 DATE OF BIRTH (Day) 2 (Month) August (Year) 1991

4 PLACE OF BIRTH (Name of Hospital/Institution; if not in hospital, give street/barangay) (City/Municipality) (Province)
San Bernardino, Roseller T. Lim, Zamboanga del Sur

5a TYPE OF BIRTH 1 Single 2 Twin 3 Three or more
 b. IF MULTIPLE BIRTH CHILD WAS 1 First 2 Second 3 Third, 4th, etc.

6 MAIDEN NAME (First) J Evelyn (Middle) O (Last) OUAKAN 7 NATIONALITY Filipino 8 RELIGION Catholic
 9 NAME (First) Edelcorio V. (Middle) Mabini (Last) 10 NATIONALITY Filipino 11 RELIGION Catholic

12 DATE AND PLACE OF MARRIAGE OF PARENTS (Important, if not applicable, fill Affidavit of acknowledgment at the back)
October 30, 1989, Apil, Zamboanga del Sur

13 CERTIFICATE OF ATTENDANT AT BIRTH
 I hereby certify that: attended the birth of the child who was born alive at 8:07 clock a.m. on the date stated above
 Signature Cida Zaragoza Address San Bernardino, Roseller T. Lim, Zamboanga del Sur
 Name in print CIDA ZARAGOZA Date August 2, 1991
 Title or position Midwife

14 INFORMANT
 Signature J Evelyn Mabini Address San Bernardino, Roseller T. Lim, Zamboanga del Sur
 Name in print J Evelyn Mabini Date August 23, 1991
 Relationship to child Mother

15a PREPARED BY
 Signature Aida O. Ochoan Signature Aida O. Ochoan
 Name in print AIDA O. OCHOAN Name in print AIDA O. OCHOAN
 Title or position Midwife Title or position Local Civil Registrar
 Date August 21, 1991 Date August 21, 1991

16a. INFORMATION GIVEN IN SUPPLEMENTAL REPORT b. DATE WHEN INFORMATION WAS SUPPLIED 3540

(Important: Informant should also provide information for items 17 to 25. The code boxes are to be filled out at the Office of the Local Civil Registrar)

Local Civil Registry No. 91010055 Registration Status 1
 15

PROVINCE ZAMBOANGA DEL SUR
 CITY/MUNICIPALITY ROSSELLER T. LIM

17 Weight at Birth (In grams) 8 lbs. 3429 18 Birth Order of Child 02 02
 Ex: first, second, etc. 02

19a Total Number of Children Born Alive 02 22 How many children are now living including this birth 02 24 c. How many children were born alive but are now dead? 00 26

20 Usual Occupation Housekeeper 26 21 Age at the time of this Birth 28 31

22 Usual Residence (Barangay) (City/Municipality) (Province)
San Bernardino, Roseller T. Lim, Zamboanga del Sur

23 Usual Occupation Business 38 24 Age at the time of this Birth 38 41

25 Attendant at Birth (Place 'X' on appropriate answer) ... 1 Physician ... 2 Nurse ... 3 Midwife ... 4 Midwife ... 5 Others 43

Sex 1 Date of Birth 02/08/91 Place of Birth 73429 Mother's Nationality 1 Father's Nationality 1
 44 46 51 56 57

NAME OF CHILD M.I. First Last
J O V E R O M A B I N I

RESERVED FOR BINDING

07314-E0-703MTR-00412-BI022

BEST POSSIBLE IMAGE



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 [07342-A91Q202-6]

Documentary
 Stamp Tax Paid

CDSM

CLAIRE DENNIS S. MAPA, Ph. D.
 National Statistician and Civil Registrar General
 Philippine Statistics Authority





Republic of the Philippines
COMMISSION ON ELECTIONS

Office of the Election Officer

ROSELLER LIM, ZAMBOANGA SIBUGAY

VOTER'S CERTIFICATION

Voter's Identification Number : 83120045AH0291JOM10000-7

Province : ZAMBOANGA SIBUGAY

Municipality : ROSELLER LIM

Barangay : DON PERFECTO

Precinct No. : 0045 A

VRR No. : 8312300007368

Illiterate / Disabled : NONE



Name : **MABINI, JOVER OTAKAN**
Sex : **Male**
Civil Status : **SINGLE**
Residence : **PUROK NANGKA
DON PERFECTO
ROSELLER LIM
ZAMBOANGA SIBUGAY**

BIOMETRICS :



PERIOD OF RESIDENCE IN :

Municipality : 18 year(s) and 10 month(s)

Date of Birth : 08/02/1991

Date of Registration : 08/01/2009

Sector :

Registration Type : REGISTRATION

VOTING RECORD

Current : Y 05/09/2022

Previous : Y 05/13/2019



Issued and signed on this 30th day of December, 2022 at ROSELLER LIM, ZAMBOANGA SIBUGAY.

Paid Under O.R. # : FREE

Amount Paid : 0.00

Date Issued : 12/30/2022

CERTIFIED CORRECT :

ALVIN L. GOTOHAN
Election Officer



NOTICE: All authorized recipients of any personal data, personal information, privileged information and sensitive personal information contained in this document, including other pertinent documents attached thereto that are shared by the Commission on Elections in compliance with the existing laws and rules, and in conformity with the Data Privacy Act of 2012 (R.A. No. 10173) and its implementing Rules and Regulations, as well as the pertinent Circulars of the National Privacy Commission, are similarly bound to comply with the said laws, rules and regulations, relating to data privacy, security, confidentiality, protection and accountability.

SIBUGAY TECHNICAL INSTITUTE

Lower Taway, Ipil,

Zamboanga Sibugay



DIPLOMA

is hereby awarded to

JOVER O. MABINI

for having satisfactorily completed the requirements of the course,
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION major in HRDM prescribed by the
Commission on Higher Education (CHED), Republic of the Philippines.

In testimony whereof, we have hereunto subscribed our names and affixed the seal of
the Institution at Ipil, Zamboanga Sibugay, Philippines this 30th day of March in the
year of the Lord two thousand and threen

DR. EUFEMIO P. JAVIER JR.
School President

ERWIN A. CENAS
School Registrar

MA. BELLA CIRONG-JAVIER
Chairman - BOT

S.O. no. 50-340101-0290
Series 2016





SIBUGAY TECHNICAL INSTITUTE INC.

Lower Taway, Ipil, Zamboanga Sibugay

Tel No. 062 - 333 - 2469

Fax No. 062 - 333 - 2469

OFFICE OF THE SCHOOL REGISTRAR

OFFICIAL TRANSCRIPT OF RECORDS

ID No. 2011-0157-BSBA **Sex:** Male **Status:** Single
Name: JOVER O. MABINI **Place of Birth:** J.S. PERFECTO R.T. LIM, ZAMBOANGA DEL SUR
Date of Birth: 7/22/1991 **Address:** J.S. PERFECTO R.T. LIM, ZAMBOANGA SIBUGAY
Parents: Mrs. Jovelyn O. Mabini **Entrance Data:** Form 137-A
Course: Bachelor of Science in Business Administration- major in Human Resource Development Management

RECORDS OF PRELIMINARY EDUCATION

Completed	School	S. Y.
ELEMENTARY	GUINABUCAN ELEMENTARY SCHOOL	2007-2008
SECONDARY	SAN FERNANDINO NATIONAL HIGH SCHOOL	2010-2011

SUBJECT	DESCRIPTIVE TITLE	RATING	RE-EX	UNITS
Sibugay Technical Institute Inc. - B.S. Business Administration major in HRDM				
First Semester, S.Y. 2011-2012				
Acctg 101	Fundamentals of Accounting	84		6
Eng 101	Communication Arts and Skills I	89		3
Fil 101	Sining ng Pakikipagtalastasan	93		3
Math 101	College Algebra	88		3
Mgt 101	Principles Management	85		3
NSTP 101	National Service Training program 1	98		3
Val Ed 101	Moral Recovery Program	92		3
P.E. 101	Self Testing Activities	DRP		0
Second Semester, S.Y. 2011-2012				
Mgt 102	Human Behavior in Organization	81		3
Bus. Math	Mathematics of Investment	87		3
Nat Sci 102	Biological Science	86		3
Fil 102	Pagbabasa at Pagsulat sa Ibat-ibang Disiplina	91		3
Econ 101	Principles of Economics w/ Taxation and Land Reform	90		3
Eng 102	Communication Arts/Skills II	84		3
Acctg 102	Principle of Accounting II	76		6
P.E. 102	Rhythmic Activities	86		2
NSTP 102	National Service Training Program 2	DRP		0
First Semester, S.Y. 2012-2013				
Bus. Law 201	Obligation and Contract Sales Agency & Bail	87		3
Eng 103	Oral English, Elocution & Mechanics of Public Speaking	92		3
Finance 201	Intro. to Business Finance & Phil. Financial System	90		3
Math 103	Math Analysis for Business	87		3
Mgt 103	Human Resource Management	92		3
Mgt 105	Business Policy & Strategy	89		3
Mgt 204	Total Quality Management	90		3
P.E. 203	Individual and Dual Sports	97		2
Soc Sci 103	Philippine History and Public Service	88		3
Second Semester, S.Y. 2012-2013				
P.E. 204	Team/Sports Games	87		2
Mgt 212	Organizational Development	84		3
Bus. Law 202	Laws on Business Organization	75		3
Marketing 201	Principles of Marketing	78		3
Math 104	Quantitative Tech for Business	75		3
Eng 204	Rhetoric, Argumentation & Debate	85		3
Mgt 211	Administrative and Office Management	83		3
humanities 201	Introduction Philosophy and Logic	80		3
Soc Sci 203	Philippine Government and Phil. Constitutions	81		3
NSTP 102	National Service Training Program 2	82		3

PAGE 10F2

Grading System: 95 - 100 Excellent 90 - 94 Very Good 85 - 89 Good
80 - 84 Satisfactory 75 - 79 Fair 75 below Failed

Remarks: For Employment Purposes
Not valid without school dry seal

MR. ERWIN B. CENAS
School Registrar

MA. BELLA CHIONG-JAVIER
School President



SIBUGAY TECHNICAL INSTITUTE INC.

Lower Taway, Ipil, Zamboanga Sibugay

Tel No. 062 - 333 - 2469

Fax No. 062 - 333 - 2469

OFFICE OF THE SCHOOL REGISTRAR

OFFICIAL TRANSCRIPT OF RECORDS

ID No. 2011-0157-BSBA **Sex:** Male **Status:** Single
Name: JOVER O. MABINI **Place of Birth:** J.S. PERFECTO R.T. LIM, ZAMBOANGA DEL SUR
Date of Birth: 7/22/1991 **Address:** J.S. PERFECTO R.T. LIM, ZAMBOANGA SIBUGAY
Parents: Mrs. Jovelyn O. Mabini **Entrance Data:** Form 137-A
Course: Bachelor of Science in Business Administration- major in Human Resource Development Management

RECORDS OF PRELIMINARY EDUCATION

Completed	School	S. Y.
ELEMENTARY	GUINABUCAN ELEMENTARY SCHOOL	2007-2008
SECONDARY	SAN FERNANDINO NATIONAL HIGH SCHOOL	2010-2011

SUBJECT	DESCRIPTIVE TITLE	RATING	RE-EX	UNITS
First Semester, S.Y. 2013-2014				
Business Law 303	Law on Negotiable Instruments	81		3
Eng 301	Rhetoric Argumentation & Debate	89		3
Humanities 302	Philosophy of Man	83		3
Literature 301	Philippine Literature	87		3
Math 303	Quantitative Tech for Business	85		3
Mgt 313	Business Ethics	83		3
Mgt 314	Recruitment and Selection	85		3
Mgt 315	Training and Development	82		3
Soc Sci 304	Society & Culture with Family Planning	90		3
Taxation 301	Philippine Tax System & Income Tax	83		3
P.E. 101	Self Testing Activities	88		2
Second Semester, S.Y. 2013-2014				
Mgt 319	Compensation Administration	80		3
Taxation 302	Business and Transfer Taxes	80		3
Socsci304	Society & Culture with Family Planning	93		3
Finance 302	Financial Management Part I	88		3
Mgt 318	Labor Law Legislation	80		3
Humanities 303	Art, Man and Society	82		3
Math 304	Business Statistics	82		3
Mgt 317	Sales Management	87		3
English 315	Business Communication	83		3
Mgt 316	Production & Operations Management	83		3
NSTP 102	National Service Training Program 2	84		3
First Semester, S.Y. 2014-2015				
Psych 101	General Psychology	80		3
Mgt 421	Social Responsibility & Good Governance	82		3
Mgt 422	Labor Relations and Negotiation	86		3
Mgt 424	Supervisory Management Elective	85		3
Mgt 425	Entrepreneurial Management (elective)	84		3
Mgt 426	Franchising (Elective)	86		3
Mgt 427	Strategic Human Resource Management	85		3
Mgt 428	Marketing Management (elective)	82		3
Second Semester, S.Y. 2014-2015				
Mgt 320	Environmental Management (Elective)	89		3
Mgt 429	International Management	88		3
Mgt 430	Special Topics in Human Resource Management	76		3
Mgt 431	Feasibility Study	80		3
Mgt 432	Practicum	86		6
Comp202	Fundamentals of Computer Software	82		3

PAGE 2 OF 2

Graduated from the Four-Year course in Bachelor of Science in Business Administration major in Human Resource Development Management as of March 30, 2015.

Grading System: 95 - 100 Exellent	90 - 94 Very Good	85 - 89 Good
80 - 84 Satisfactory	75 - 79 Fair	75 below Failed

Remarks: For Employment Purposes
 Not valid without school dry seal

MR. ERWIN B. CENAS
 School Registrar

MA. BELLA CHIONG-JAVIER
 School President