

ANNABEL O. BALLAN

Address: **Blk 4 Lot52 Phase 1 Springtown Villas Gaya Gaya**

CSJDM,Bulacan, Philippines

Contact No: **+639932879081**

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OBJECTIVE

“I want to obtain a responsible and challenging position with a progressive company where my talent and ability will have valuable application and utilization of my opportunity for advancement of the firm.”

SKILLS and QUALIFICATIONS

1. Microsoft Office Applications such as Word,Excel and Powerpoint.
2. Able to adapt new environment and establish good relationship to co-workers.
3. Dedicated a team player and willing to be trained

PERSONAL INFORMATION

Nickname: Bel Height: 5'3"
Date of Birth: 1/07/74 Weight: 60lbs
Place of Birth: Masantol, Pampanga Phils.
Religion: R. Catholic Status: Married
Nationality: Filipino

EDUCATIONAL ATTAINMENT

GRADUATE SCHOOL : Master of Education (33 unit)
University of Caloccan city
Samson Road, Caloocan City
S.Y. 2010-2012

TERTIARY : Caloocan City Polytechnic Colloge
Bachelor of Elementary Education
S.Y. 1990 - 1994

SECONDARY : Pampanga Institute
Masantol, Pampanga
S.Y. 1986-1990

PRIMARY : Baco-Alauli Elemetary School
Balibago Masantol Pampanga
S.Y. 1980-1986

WORK EXPERIENCE :

- ❖ Office Clerk
Bottle Caps of the Phils.
Parada Valenzuela City
Aug 1995-1998

- ❖ Elementary Teacher (Private)
Kings' Montessori School
Novaliches Quezon City
June 1998- March 2002
- ❖ Elementary Teacher (Substitute Teacher)
Doña Rosario Elementary School
June 2002- June,2004
- ❖ Elementary Teacher (Regular Permanent)
Teacher 3
Manuel Luis Quezon Elementary School
August, 2004 to present

CHARACTER REFERENCE

ARNEL S. BALLAN

Slaughter Department Supervisor
SUNTERRA MEAT- TROCHU

LALEN R. BERNESTO

MLQES – Quezon City
+639060523035

JAYSON PADUA BELO

Warehouse and Transport Manager
Globe International Distribution Inc.
+63 917-8079784

I hereby declare that the information above in my resume are correct to the best of my knowledge and belief.



ANNABEL O. BALLAN

Applicant's Signature

