

KRISTEL ANARITA

Edmonton, Alberta

(780) 202-6144 ✦ anaritakristelp@gmail.com

EDUCATION

Laguna State Polytechnic University
Major in Architectural Drafting
San Pablo City, Philippines

SKILLS

Software

- AutoCAD
- SketchUp

- Adept at 2D drafting, AutoCAD software, layering management, technical drawing and problem solving
- Strong attention to details and time management
- Works well individually and in a team setting
- Computer literate and dedicated to continuous learning

TRAINING CERTIFICATES

NCII (National Certificate II) TESDA
Certificate No: 23131202002383 ULI-
AKP0152004056001

College of Industrial Technology
Member of CITSO (College of Industrial
Technology Student Organization)

PERSONAL SUMMARY

AutoCAD Operator with 6 months professional experience and 1-year on-the-job training in the field. Diligent, reliable with superior schedule management with communication, computer and strategic planning skills. Looking for junior-level position.

PROFESSIONAL EXPERIENCE

AutoCAD Operator

March 2023-August 2023

VRSO Interiors, Pasig City, Philippines

- Prepare 2D working drawings for each projects using AutoCAD software.
- Conducted on-site measuring of the project location.
- Interpreted a set of working drawings including base plans, elevations and shop drawings to the designer and head designer.
- Collaborating effectively in meetings with the designers, architects and other artists.
- Prepare templates for the whole team to save time for repetitive task.
- Interpreted and design plan set of drawings, resolving design and development problems in a timely manner.

AutoCAD Operator (Intern)

January 2021- February 2022

JVY Builders, San Pablo City, Philippines

- Created, printed, and modified drawings, resolving design and development problems in a timely manner.
- Interpreted & design plan set of working drawings including a whole set of plans with Philippine standards.
- Visit each site to verify if there's a conflict to report to the engineer and architect of the firm

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DRAFTING TECHNOLOGIST

Kristel Anarita
11604 168 Ave, NW
Edmonton, AB T5X 6B7
March 18, 2024

Dear Hiring Manager,

I am writing to express my interest in the Drafting Technologist position as advertised for CINPS in Saskatchewan, Alberta. With the 6 months professional experience and 1 year internship in drafting and design.

Although, I am currently residing in Edmonton, Alberta on Visit Visa, I am eager to secure a position and willing to relocate to contribute to the success of the province. My educational background includes my Diploma and NCII certificate in the field of Architectural Drafting, and I have gained valuable hands-on experience in drafting through internships and on field projects.

During my previous roles, I have developed proficiency in CAD software such as AutoCAD, allowing me to create detailed technical drawings as I attach my portfolio here. I am also adept at interpreting blueprints and collaborating with architects and engineers to ensure accurate designs. My attention to details, being a fast learner and ability to meet deadlines have been commended by our technical head.

My visit to Canada is not just about exploration but also about seeking opportunities to grow professionally and personally. I am flexible and adaptable, and I am confident that I can quickly integrate into the success not only for the team I will be able to join but also to the development of the province.

Thank you for considering my application.

Warm regards,

Kristel Anarita

PORTFOLIO LINK: <https://drive.google.com/file/d/1wI9jAoCXfvnw7I0Mj7bk5YyONg-Co3KO/view?usp=sharing>



Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY

NATIONAL CERTIFICATE II

in
TECHNICAL DRAFTING

is hereby awarded to

KRISTEL P. ANARITA

*for having completed the competency requirements under the Philippine TVET
 Competency Assessment and Certification System in the following units of competency:*

Unit Code	Unit Title
BASIC COMPETENCIES	
500311105	Participate in workplace communication
500311106	Work in a team environment
500311107	Practice career professionalism
500311108	Practice occupational health and safety procedures

Unit Code	Unit Title
COMMON COMPETENCIES	
CON311203	Perform mensuration and calculations
CON311202	Interpret technical drawings and plans
FUR714202	Apply quality standards
ICT311201	Operate personal computer

Unit Code	Unit Title
CORE COMPETENCIES	
CON311301	Draft architectural layout and details
CON311302	Prepare computer-aided drawings
CON311303	Draft structural layout and details
CON311304	Draft electrical and electronic layout and details
CON311305	Draft sanitary and plumbing layout and details
CON311306	Draft mechanical layout and details



Certificate No: **23131202002383**
ULI-AKP-01-520-04056-001

DANILO P. CRUZ
 TESDA DIRECTOR GENERAL

Issued on: **May 25, 2023**
 Valid until: **May 24, 2028**



This certificate is system generated through T2MIS

Republic of the Philippines
Laguna State Polytechnic University
Province of Laguna
San Pablo City Campus

To All Men To Whom These Presents May Come

GREETINGS

We it known, that the Board of Regents by authority of the Republic of the Philippines and on recommendation of the Academic Council, has conferred upon

KRISTEL P. ANARITA

who has fulfilled all the requirements thereof, the degree of

BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY

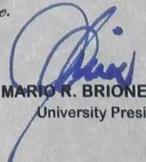
with all the rights, honors and privileges as well as the obligations and responsibilities thereunto appertaining.

In testimony whereof, the seal of the State University and the signatures of the President and the Registrar are herewith affixed.

Given at LSPU, San Pablo City Campus San Pablo City, Laguna, Philippines this 5th day of July in the year of our Lord Two Thousand and Twenty Three.




GREG R. REYES
Registrar III


MARIO R. BRIONES, EdD
University President