

MARY JASMINE PUDANG BORIGAS

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SUMMARY:

An organized and flexible worker with direct exposure to farm work. Physically capable of handling all the tasks of a farm laborer with efficiency and dedication. Enthusiastic about growing and harvesting vegetables, fruits, and root crops, and dedicated to maintaining their freshness and excellent quality.

SKILLS AND QUALIFICATIONS:

- Many years of exposure to farm works for living in the province.
- Experienced in fruit and vegetable farming being the crops raised by the family such as: corns, stringed beans, eggplants, squash, Chinese white cabbage, tomatoes, jackfruit, bananas, coconuts, sweet potatoes, cassava, etc.
- Knowledgeable in agricultural management such as land preparation, pruning, hand harvesting of vegetables and fruits and cleaning crops all year round.
- Has extensive background in examining produce for quality check before selling them in the local market.
- Skilled in handling physically demanding tasks such as loading, unloading, and transferring crates, supplies and farm produce, livestock, and poultry.
- Detail oriented, organized and always maintain cleanliness before and after work.
- Fast learner and able to work well in a team.

WORK EXPERIENCE:

Subrogation Analyst

Optum Global Solutions – One Ayala, Ayala Avenue, Makati City, Philippines

November 2021 – Present

The Subrogation Analyst investigates multiple sources of health insurance data to identify possible accidents and/or physical injuries.

- Investigates and determines whether medical insurance claims are recoverable or non-recoverable.
- Communicates and negotiates with healthcare plan members, insurance adjusters, and attorneys.
- Utilizes computer systems to accurately document collected information.

- Applies organizational, analytical, and time management skills to manage daily workflow.
- Reviews and understands healthcare contracts.

Fraud Analyst

Optum Global Solutions – McKinley Hill, Taguig City, Philippines

August 2019 – November 2021

- Perform data analytics to identify fraud, waste, or abuse in claim data.
- Responsible for investigating, researching, and analyzing medical records in order to detect fraudulent, abusive or wasteful activities/practices.
- Use knowledge of health care coding conventions, fraud schemes, general areas of vulnerability, reimbursement methodologies and relevant laws to find suspicious patterns in claims data and other sources.
- Develop and maintain general knowledge of healthcare reimbursement policies and state and federal regulations related to healthcare fraud and abuse.
- Work cooperatively and constructively with team members, including mentoring, training, and assisting team members as required.
- Maintain security and confidentiality of all protected health information encountered in performance of duties.

Coverage Determination Analyst

Accenture – Global One Center, Eastwood City, Quezon City, Philippines

December 2017 – April 2019

Coverage determination decision about whether a drug prescribed will be covered by insurance company and the amount customer needs to pay.

- Obtain prior authorizations; initiate requests, track progress, and expedite responses from insurance carriers and other payers.
- Gather all necessary information from prescriber offices to complete authorization forms.
- Review prescription for accuracy of prescribed treatment regimen prior to submission of authorization.
- Perform call to prescriber office for status of authorization or request for additional information.
- Responsible for all documentation of authorization statuses into progress notes.

EDUCATION:

Bachelor in Secondary Education-Major in English
Polytechnic University of the Philippines – Taguig

Graduated in April 2017

ACHIEVEMENTS:

Dean’s Lister
President’s Lister
Licensure Examination for Professional Teachers Passer

S.Y. 2014 – 2016
S.Y. 2016 – 2017
September 2017

VOLUNTEER WORK:

Volunteer

Our Lady of the Holy Rosary Parish located in Lower Bicutan, Taguig City, Philippines

- Monthly Feeding Program for the Poor and Children in Need at the same Parish
- Active Choir Member

CHARACTER REFERENCES:

Available upon request.

I hereby certify that the information and/or statements in this application and the exhibit submitted in support thereof are all true and correct to the best of my own knowledge.



Applicant’s Signature