

## JOHN PAUL SUNGA

@ sunga.paul1208@gmail.com

+63-945-620-7616

Phase 7A Block 04 Lot 11 Whorttleberry St. Grand Royale Subdivision Brngy.  
Lugam City of Malolos Bulacan Philippines



### Objective

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

### Experience

#### ● **Supreme Autozone Phils. Inc. - 1120 President Quirino Ave. Extension Paco Manila, Philippines**

*November 04, 2019 - Present*

Counter Sales Asst. /Car Accessories Counterman

- Entered invoices, sales orders and credit notes into organisational system within set time frames.
- Kept counter stocked at all times and immediately reported any shortage concerns to area manager.
- Educate customers about company products through product demonstration.
- Served and answered any incoming inquiries via telephone and shop counter sales.
- Processed sales for customers using in-store payment systems, quoting correct pricing, delivery date and stocks requirements.
- Served customer pleasantly and efficiently to complete transactions through company sales system.
- Scheduling of installation of car accessories and car tint.

#### ● **Karangalan Manpower-Room 407 West City Plaza West ave. Quezon city Metro Manila, Philippines**

*March 05, 2015 - August 09, 2019*

Merchandiser

- Interact face to face with customers to promote products and service to increase sales.
- Resolved customer concerns in adherence with company policy with customer satisfaction in mind.
- Communicated daily with team to recap campaign performance and make recommendation for next step.
- Educate customers about company products through product demonstration.
- Maintained and assisted with cleanliness and tidiness of designated working areas.
- Maintained Daily target to hit the given target per Month/Year.

### Education

#### ● **Bulacan Polytechnic College**

*2010-2012*

Hotel and Restaurant Services  
Malolos Bulacan, Philippines

#### ● **Calumpit National High School**

*2006-2010*

Calumpit Bulacan, Philippines

#### ● **Sulipan Elementary School**

*2000-2006*

Apalit Pampanga, Philippines



### Skills

- Good communication and interpersonal skills
- With Basic knowledge in Microsoft operations, internet surfing and emailing
- Product Expertise/Demonstration
- Customer assistance
- Sales
- Team Player
- Decision Making
- Basic Housekeeping
- Food Preparation/Food Handling



### Personal Details

- Date of Birth : December 08,1993
- Marital Status : Single
- Nationality : Filipino
- Religion : Roman Catholic
- Passport : P5986878C
- Weight : 73kg
- Height : 5'11
- Blood Type : AB+
- Age : 30



### Reference

- **Jason Paul Viray - Supreme Autozone Phils. Inc.**  
Sales Supervisor  
09175939187
- **Mirasol Castillo - Supreme Autozone Phils. Inc.**  
Counter Sales Supervisor  
09455816054