



# Catherine Manzala

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 AL Mansouta Doha  
Qatar

## Certificate

### CUSTOMS LAW

2004

- 1.WTO VALUATION/COMPUTATION ON MOTOR VEHICLES
2. PRACTICAL COMPUTATION
- 3.ADMINISTRATIVE AND JUDICIAL PROCEEDINGS

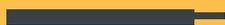
2005

### BASIC FIRST AID PLUS CPR 2018

### FIRE WARDEN COURSE 2018

## Skills

Operate POS 

Flexibility 

Customer Service 

Sales Expertise 

Retail Merchandising 

Party Hosting 

To have productive career in a stable competitive company where the skills and knowledge I have required and learned will be used effectively.



## Work Experience

- 2016- CURRENT    GUEST SERVICE (KIDS ENTERTAINMENT)  
AURA ENTERTAINMENT

  - Resolved problems, improved operations and provided exceptional service.
  - Adoptable and proficient in learning new concepts quickly and efficiently
  - Passionate about learning and committed to continual Improvement.
  - Party Hosting Entertain the kids some games and Decorating Theme Birthday and Balloons.
- 2011-2014.        CASHIER  
ABU DHABI COOPERATIVE SOCIETY

  - Worked flexible schedule and extra shifts.
  - Operated cash register for cash, check and credit card transactions.
  - Helped customers complete purchases and locate items.
  - Shifting area/duty as needed manpower.
- 2009-2010.        CASHIERS /SALES ASSOCIATE  
BE CONNECTED (BENCH)

  - Proficient in Customer Service
  - Monitoring stocks and Inventory.
  - Operating cash registered.
- 2007                CASHIER  
THE LANDMARK

  - Handling POINT OF SALE.
  - Skilled at working independently and collaboratively in a team environment.
- 2006 March - Aug.        CASHIER  
SM STAR APPLIANCE CENTER INC.

  - Counted Money in cash drawers at beginning and end of shifts to maintain accuracy.
  - Check big items like appliances for check out
  - Assits for warranty items.



## Education

BACHELOR OF SCIENCE IN CUSTOMS  
ADMINISTRATION  
PHILIPPINE MARITIME INSTITUTE  
2001-2005