

Vanessa G. Ecleo

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Block 14 Lot 19, Sunflower Street, Phase II, Bloomingdale Subd., Iponan,
Cagayan de Oro City, Misamis Oriental, 9000

CAREER OVERVIEW

I am well-versed in the food industry as a food processor. I ensure that the food we produce are of highest quality, following strict hygiene and safety rules, to satisfy the demands of the ever-growing global food market.

EXPERTISE

- Good Listener
 - Determined
 - Hospitable
 - Flexible
 - Report writing and presenting
 - Critical thinking skills
 - Multitasking
 - Computer Literate
 - Strong interpersonal skills
 - Proactive and self-motivated
 - Exceptional Organizational skills
 - Time Management
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PROFESSIONAL EXPERIENCE

Qatar Meat Production Company

Sept 2017 - May 2023

Labourer/ Packer

- Packing frozen and chilled products.
- Printing product dates for the packaging.
- Checking availability of the production materials.
- Labelling finished good products.
- Perform other duties as assigned.
- Operates various pieces of equipment.

Qatar Museum

July 2016 - April 2017

Food Server/Tea Girl

- Preparing food and drinks for our management staffs and visitors.
- Responsible for making the area clean and tidy.
- Keeps stocks of beverages, sugar, milk, tea, and etc.

Hamad Medical Corporation

May 2010 - July 2016

Food Server/ Dietitian Assistant

- Preparing food dietary for the patients.
- Delivers patient meals and supplemental nourishments.
- Cleans and sanitizes food service equipment before and after meals.

Chicken Express

Sept 2008 - Jan 2010

Cashier/ Service Crew

- Taking order from customers.
 - Issue receipts or change due to customers.
 - Compute and record totals of transactions.
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EDUCATIONAL ATTAINMENT

Bachelor of Science in Commerce
Major in Business Administration - 2000 (Undergrad)

SEMINARS ATTENDED

- Fire Safety Training - Dec 25, 2015
- World of Service Training - Dec 29, 2015
- Hazardous Materials and Control Management - Dec 2015
- Infection Prevention and Control Program - Feb 16, 2014
- World of Welcome Training - Jan 12, 2012
- Basic Life Support - July 11, 2011
- Immediate Disaster Administration and Management Support - July 12, 2011