

JOEY C. RAYOS DEL SOL

1-A TARTARIA PALINGON TIPAS TAGUIG CITY

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Email Address: joeyrds23@gmail.com



OBJECTIVE: A challenging and responsible job that could give me an opportunity to share my experience and to augment more knowledge

PERSONAL DATA:

DATE OF BIRTH	: October 24, 1981
AGE	: 42
PLACE OF BIRTH	: Ususan Taguig
RELIGION	: Roman Catholic
SEX	: Male
CIVIL STATUS	: Married
HEIGHT	: 5'5
WEIGHT	: 140 lbs.
CITIZENSHIP	: Filipino
LANGUAGES/DIALECT SPOKEN	: Tagalog and English
SPOUSE NAME	: Julie Ann Rayos del sol
FATHER'S NAME	: Rogelio M. Rayos del sol
MOTHER'S NAME	: Laura C. Rayos del sol
THEIR ADDRESS	: Tipas Taguig City
CONTACT PERSON IN CASE OF EMERGENCY	: Julie Ann Rayos del sol
THEIR ADDRESS	: Tipas Taguig City

SKILL:

- **COMPUTER LITERATE** (Excel, SAP , Exceed, WMS etc.)
 - **OPERATING FORKLIFT**
 - **MOTORCYCLE MECHANIC**
 - **DRIVING 4 TO 6 WHEELS / FORKLIFT CB RT**
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STRENGTHS

Highly organized, fast learner, attentive to details, goal and output oriented. Smart, athletic and can work under pressure.

WORKING EXPERIENCES:

2GO LOGISTICS.

MAYBUNGA PASIG CITY

WAREHOUSE SUPERVISOR

JANUARY 2022 TO PRESENT

- Duties and Responsibilities:
- Making and sending reports like KPI, HME etc. to management.
- Monitoring the Schedule and Attendance of manpower.
- Responsible for monitoring INBOUND and OUTBOUND.
- Conducting Daily toolbox meeting and Monthly general meeting with the team.
- Conducting safety always while working.
- Monitoring FIFO of stocks.
- Monitoring inventory of stocks.
- Counter checking for delivery loading.
- Monitoring Cleanliness of the warehouse.
- Monitoring facility and warehouse issue.
- Making evaluation for the manpower.

METROPAC LOGISTICS COMPANY INCORPORATED.

MAYBUNGA PASIG CITY

WAREHOUSE SUPERVISOR

MARCH 2020 TO DECEMBER 2021

- Duties and Responsibilities:
- Making and sending reports like KPI, HME etc. to management.
- Monitoring the Schedule and Attendance of manpower.
- Responsible for monitoring INBOUND and OUTBOUND.
- Conducting Daily toolbox meeting and Monthly general meeting with the team.
- Conducting safety always while working.
- Monitoring FIFO of stocks.
- Monitoring inventory of stocks.
- Counter checking for delivery loading.
- Monitoring Cleanliness of the warehouse.
- Monitoring facility and warehouse issue.
- Making evaluation for the manpower.

PREMIER TRUCKING INC.

CAINTA CITY

OPERATION SUPERVISOR

SEPTEMBER 2017 TO MARCH 2020

As a Operation Supervisor:

- Responsible for Bookings, Trucks, dispatch and monitoring Manpower.
- Collating data information and making reports like budget and availability of trucks.
- Making truck utilization for morning and evening reports.
- Monitoring all trucks in and outside the motor pool and All concern.
- Monitoring attendance of all driver and helper total of 250 employees.
- Conducting Daily toolbox meeting and Monthly general meeting with the team.

- Managing the office staff POD and Dispatcher personnel.
- Monitoring Truck allowance/budget for every trips.
- Making orientation for newly hired employee.

**LI-FUNG LOGISTICS-PHILIP MORRIS INTERNATIONAL
PASIG CITY
INVENTORY CONTROLLER / TEAMLEADER / FORKLIFT OPERATOR
APRIL 16, 2015 to SEPTEMBER 2017**

As a Inventory Controller:

- Responsible for monitoring incoming and outgoing of all Good and Bad stocks by making daily report and daily count to prevent variances. Always ensure zero variance everyday.

• Duties and Responsibilities:

- Encoding Incoming and Outgoing/ withdrawals for goods and bad stocks in Excel.
- Transacting to system(SAP) all the receive goods and all the withdrawals within the day.
- Consolidating Ending inventory vs system (SAP) for beginning inventory for the day.
- Actual Counting the Finished Goods and pull-out B.O. in designated location.
- Encode the count stocks to monitoring excel.
- Comparing the actual count to system (SAP) to know the variances.
- To be involved in reconciliation of physical stocks with the socks in the system.
- Filling all Documents such as Delivery Receipt(DR), Invoices, Purchase Order(P.O.) etc.
- Making daily reports and emailed to Supervisor and Manager.
- Operating Counter Balance for picking and receiving stocks.
- Preparing all need for the scheduled Count Wall to wall or Cycle count.

As a Teamleader & OIC:

- Responsible for monitoring all withdrawals and receiving Finished goods and Pull out B.O. and monitoring assigned personnel for picking and checking all transaction in the warehouse. And assuring cleanliness of warehouse.

• Duties and Responsibilities:

- Responsible for Cleanliness of the warehouse.
- Forward Delivery Receipts or Sales Invoices to Receiving Encoder for encoding.
- Count and check the outgoing items if they are the same with the dispatch sheet.
- Record all outgoing items in the monitoring sheet.
- Punctual and complete attendance on all company-required meetings, trainings and seminars involving warehouse improvement projects.
- Implement and comply with all the policies, procedures, and work documentations with the requirements of Quality Management System including Good Warehousing Practices (GWP), 5S and Safety.

**TOPLIS SOLUTION
LI-FUNG LOGISTICS- Red Ribbon operation
PASIG CITY
INVENTORY CONTROLLER / FORKLIFT OPERATOR
DECEMBER 01, 2013 TO APRIL 15, 2015.**

As a Inventory Controller:

- Responsible for monitoring incoming and outgoing of all Good and Bad stocks by making daily report and daily count to prevent variances. Always ensure zero variance everyday.

- **Duties and Responsibilities:**

- Operating Counter Balance for picking and receiving stocks.
- Encoding Incoming and Outgoing/ withdrawals for goods and bad stocks in Excel.
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- To be involved in reconciliation of physical stocks with the socks in the system.
- Filling all Documents such as Delivery Receipt (DR), Invoices, and Purchase Order (P.O.) etc.
- Making daily reports and emailed to Supervisor and Manager.
- Preparing all need for the scheduled Count Wall to wall or Cycle count.

READYMAN INC.

LI-FUNG LOGISTICS- Unilever operation

PASIG CITY

INVENTORY CONTROLLER

MAY 01, 2012 TO NOVEMBER 31, 2013

As a Inventory Controller:

- Responsible for monitoring incoming and outgoing of all Good and Bad stocks by making daily report and daily count to prevent variances. Always ensure zero variance every day.

- **Duties and Responsibilities:**

- Encoding Incoming and Outgoing/ withdrawals for goods and bad stocks in Excel.
- Transacting to system(SAP) all the receive goods and all the withdrawals within the day.
- Consolidating Ending inventory vs system (SAP) for beginning inventory for the day.
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- Making daily reports and emailed to Supervisor and Manager.

SANYO PHIL.

BAGONG BAYAN TAGUIG CITY

FACTORY WORKER

November 2003 to April 2004

As a Factory Worker

- Screwing the refrigerators door magnet while in conveyor.
- Maintain the cleanliness of work place.

JOLLIBEE food corp.
Mandaluyong City
Service crew
April 2001 to August 2001

- Buzzing the table.
- Maintain the cleanliness of work place.
- Assisting Customers needs.
- Mapping the Floor.

CHOWKING Foods Inc.
Mandaluyong City
Service crew
December 1998 to February 1999

- Buzzing the table.
- Maintain the cleanliness of work place.
- Assisting Customers needs.
- Mapping the Floor.

TRAININGS ATTENDED:

BOSH SO2
JL MULTISERV INC
September 26 – 30, 2022

POLLUTION CONTROL OFFICER
JP ENVIRONMENT CONSULTANCY SERVICES
September 19 to 23, 2022

FORKLIFT OPERATOR NCII
GOTIHED
October 27, 2022

EDUCATIONAL BACKGROUND:

ELEMENTARY : Tipas Elementary School
Palingon Tipas Taguig City
s.y. 1988 – 1994

SECONDARY : Gen. Ricardo Papa Mem. High School
Tuktukan Taguig City
s.y. 1994 – 1998

COLLEGE : STI (System Technology Institute)
Sampaloc Manila
s.y. 1998 – 2000

CHARACTER REFERENCES:

Nino Genodia – Metropac Movers (Operation Supervisor) – 0999 229 1964
Moses Cambel - Metropac Movers (Operation Manager) – 0920 974 8604
Ren Rellin - Metropac Movers (Operation Manager) – 0999 223 1256

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Joey Rayos del sol
Applicant