



Contact



(0932)-727-9007



margarette04argallon@gmail.com



B10 L10 Phase 1 Hanniyah Homes
Subdivision, Babag Lapu-Lapu City, Cebu
Philippines

Education

2017 - Meritus

MBA major in HRM

UC Main Campus
(Cebu City, Cebu)

2011 – Graduate/academic awardee

BS in Hotel and Restaurant Management

University of Cebu LM
(Mandaue City, Cebu)

Skills

- **Receptionist & Bartending**
- **Management in Hotel & Service Industry**
- **Other MS Office Applications**

OTHER TRAININGS AND CERTIFICATIONS

Educators Association for Regional Tourism and Hospitality, Inc. – Member

National Certificate II in Front Office Services

National Certificate II in Housekeeping Services

AAHRMEI -Member

Margarete Argallon-Taoc

College Instructor

Trustworthy and dedicated to work strategically, being part of the solution and not a problem, believing that there is always a better way. To share my skills, knowledge, and experiences to other people is the legacy that I want to live with.

Experience

Faculty Member (Teaching Staff)

UNIVERSITY OF CEBU-LAPU LAPU AND MANDAUE
A.C. Cortes Avenue, Looc Mandaue City, Cebu.

Aug 2015-**Present**

- Teach and supervise students using lectures, demonstrations, discussion groups, laboratory workshop. sessions, seminars, case studies, field assignments and independent or group projects.
- Develop curriculum and prepare teaching material and course outlines.
- Share knowledge, providing educational guidance, and ensuring students understand the subjects.

Cocktail Stunner/Server

SOLAIRE RESORT AND CASINO – MANILA

Entertainment City, 1 Aseana Ave, Tambo, Parañaque, 1701 Metro Manila
Jan 2013- Jun 2014

- Attend guest/s needs and inquiries.
- Offer complimentary drinks and food to our players and patrons.
- Offer and up selling Cocktails and Mock tails in the house.
- Obtaining High Standard Services and maintaining good grooming

Service/Receptionist

FOODPARKS BY RAINTREE

106 Paseo de Roxas, Legazpi Village, Makati, Metro Manila

2011-2013

- Responsible for guest table assignments
- Presenting Menu and Take orders.
- Clearing and Dish outing
- Greeting and welcoming the guests
- Multi-tasking in Cashiering and Bar tending.

Character Reference

Dr. Grayfield T. Bajao

Dean, CHTM
UCLM
(345) 6666 loc.215

Pastor Jaime Casinillo

Senior Pastor
City Light Church
(0943)-071-6855