

MELUDENA S. CALUNSAG

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PERSONAL SUMMARY

An individual with high level energy and reliable with 13 years of work experience in the position of factory worker and manufacturing technician. Service oriented, skilled in analyzing specifications, setting-up, operating and maintaining manual machines. To obtain the position of factory worker in a high paced manufacturing outfit. Bringing outstanding machinery skills and ability to follow safety procedures. With focus on quality output and attention to detail, ensuring that all processes are run effectively and efficiently.

QUALIFICATIONS

- Able to operate different kinds of machines like Mechatronics, Ultratech, Wolfmasch, Shinkawa Wire Bond, Tazmo, Nikon Optistation, Pneumatics, Semi-automatic and other robotics.
- Trained in International Standardization Organization 9001, 14001 and 18001.
- Certified Safety Officer
- Authorized Gas Tester
- Certified Chemical Handler
- (IDOSHE) International Diploma in Occupational Safety, Health and Environment
- Quality Assurance Controller and Inspector
- Certified First Aider

EXPERIENCE

Company : **Kerox Trading and Industrial**
Soskut, Hungary

Position : **Machinist**

Date : **January 20, 2022 – December 31, 2023**

Duties and Responsibilities

- Set up machine to start production cycle.
- Feed raw materials or parts to semi-automated machine.
- Verify that adequate materials and supplies are available to complete operations.
- Ensuring all equipments is maintained and used in accordance with company health and safety regulations.
- Secure quality products during production cycle.
- Keep a clean and tidy workplace.

Company : **J Devices**

Fukuoka, Japan

Position : **Trainees and Technical Intern**

Date : **October 2, 2017 – March 16, 2019**

Duties and Responsibilities

- Establish a safe workplace according to legal standards and foster a culture of attention to health and safety.
- Keep an eye on running products to ensure quality and accuracy of production that meets the set of customers standards
- Oversee machines, any moving pieces during the production process and adjust speed or movements as needed.
- Prepare reports on occurrence and provide statistical information.
- Keep the daily activity log of production (including daily output totals, defects downtimes etc.)
- Set-up , maintain, and repair machinery as needed.
- Ensuring the smooth and efficient running of machines.
- Conduct periodic checks on output efficiency.
- Verify that adequate materials and supplies are available.
- Gathers components needed to meet production schedules.
- Sets up equipment and solders components together.
- Performs various types of soldering including surface mount, thru-hole, and hand soldering.

Company :**Siliconware Precision Industries**

Taichung, Taiwan

Position : **Machinist and Inspector**

Date : **March 19, 2014 – March 10, 2017**

January 26, 2011 – January 24, 2014

Duties and Responsibilities

- Operating Equipment, making sure machines are kept in good condition
- Machine troubleshooting.
- Control automated process and temperature.
- In-charge of basic maintenance and fixing of alarms, replacement of damaged parts of machine.
- Oversee installations, maintenance, disposal of chemical substances, etc
- Stop any unsafe processes that seem dangerous or unhealthy.
- Advice and instruct on various safety related topics (noise levels, use of machinery and tools)
- Conduct data analysis and reporting statistics.

Company : **TDK Fujitsu Philippines**
Laguna, Philippines

Position : **Inspector**

Date : **November 24, 2006 – April 18, 2009**

Duties and Responsibilities

- Inspect incoming products.
- Start machinery and make adjustments when necessary to improve performance.
- Perform Quality Control, follow reporting and record keeping procedures and report problems to line leaders.
- Clean machinery and maintain cleanliness in the work area.
- Conduct quality checks periodically.
- Monitor and Check the alarm history of machine effectiveness.

TRAININGS AND SEMINARS

- Certificate Standard First Aid, CPR and AED
- Certificate of H2S Specialist/Authorized Gas Tester
- Certificate of Registered Safety Officer
- Certificate of Course Completion in US OSHA 10-Hrs General Safety

- Certificate of Course Completion in US OSHA 30-Hrs Construction Safety and Health
- Certificate of Course Completion in US OSHA 36-Hrs for Supervisory Level
- Certificate of Fire and Safety Management
- Certificate of RIGPASS Onshore and Offshore Endorsement
- Construction of Occupational Safety and Health
- Trained in International Standardization Organization of Health and Safety Management (ISO 18001) (19001) (14001)

PERSONAL INFORMATION

Date of Birth : November 14, 1986 Place of Birth : Mati, Davao Oriental

Age : 37 yrs. old

Height : 5'3

Weight : 61 kgs.

Father's Name : Fructuso Calunsag

Mother's Name : Nemesia Calunsag

Religion : Roman Catholic

Sex : Female

Status : Single

Citizenship : Filipino

EDUCATION

Tertiary : **Davao Oriental State College of Science and Technology Mati, Davao Oriental**

Course : Bachelor of Science in Business Administration Major in Financial
Management

Date : June 4, 2004 – March 20, 2006

Vocational : Rodech Training Service Links Intl. Inc / International Diploma in Occupational
Safety Health & Environment October 2019- October 2020

Secondary : Taguibo Agricultural Vocational High School Mati, Davao Oriental
June 5, 1999 – April 3, 2004

Character Reference

1. **Mr. Rodelio T. Viado** RSP, CSM, STS, HTS

RODECH President /CEO

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2. **Ms. Queenie May A. Tana, RN.**

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MOH-KSA

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