

## REY J. ABUNA

Tugbongan Consolacion Cebu

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### Objective

- To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my skills, while making a significant contribution to the success of the company. Task driven and well organized in the manufacturing department with hands-on experience in parts assembly of auto-mechanical equipment.

### Personal Information

Age	:	39
Height	:	160cm.
Weight	:	60 kg.
Date of Birth	:	December 25,1983
Place of Birth	:	Consolacion Cebu
Citizenship	:	Filipino
Religion	:	Roman Catholic
Status	:	Single
Father's Name	:	Faustino Abuna
Occupation	:	None
Mother's Name	:	Rosita Abuna
Occupation	:	Housewife

## **Work Experience**

### **AGR INDUSTRIAL TRADING & TECH. SOLUTION.**

July 2020 – to present [Production Support]

- Responsible for facility activities including, but not limited to safety, environmental and regulatory compliance, and testing.
- Responsible for maintaining accurate production reports, testing of safety and environmental equipment and documentation.
- Documented production by completing forms, reports, logs, and records of equipment and batches.

### **HANIL PLATEAU CO. LTD.**

Aug. 2012 – March 2016 [Production Worker]

- Executed batch records and production of material promptly and with the highest quality standards.
- Maintained accurate records and production logs, as well as completed batch records as required.

### **AJOO SANOP. LTD**

June 2011- June 2012 [Production Worker]

- Operate looming, knitting, braiding and looming machinery on a rotational schedule.
- Program and calibrated sewing and weaving machinery equipment and fetch tools such as needle thread and scissors.

**LEXMARK INTERNATIONAL  
PHILIPPINES INCORPORATED**

April 2008 - Aug.2011[Production Operator II ]

- Record information of products tested, meter readings on machinery and dates and times of processing activities.
- Maintained production standards and targets as well as identified areas for process improvement.
- Maintained documentation and functional work areas to GMP standards.
- Conduct preventive maintenance activities to ensure machinery remains in proper working order.
- Operated, maintained, assembled & disassembled, cleaned and set-up

**Skills**

- Highly organized and efficient
- Ability to work independently or as part of a team
- Quality checks
- Quality standards
- Basic user knowledge and understanding of Windows based computer systems such as Microsoft Office, with an ability to learn other computer based systems
- Strong attention to detail

**CHARACTER REFERENCE:**

- **DEXTER DALANON**  
**Fence World LTD.**

## **Educational Attainment**

**INFORMATICS COLLEGE CEBU**  
**[Vocational ]**

Computer System Servicing

**TECHNICAL EDUCATION &**  
**SKILLS DEV'T AUTHORITY**  
**[TESDA]**

Consumer Electronics

**TUGBONGAN NATIONAL HIGH SCHOOL**

High School Diploma