KIM BRYAN PRE

CONTACT

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Quezon City, Metro Manila, Philippines

SKILLS

Can easily adopt work environment
Photoshop and Video Editing Skills
Safety Officer II Certified
Microsoft Office Tools
Google Workspace
Computer Skills
Management Skills
Customer Service Skills
Driving Skills
Listening Skills

EDUCATION

BS in Information and Technology

Informatics International College

2008 to 2011

LANGUAGES

English
Filiino

CERTIFICATES

Certificate in Social Media Management
Certificate in AI Based Conversational Agent
Certificate in AI Designing Course
Certificate in Chatbot Automation
Certificate in Funnel Site Building

CAREER PROFILE

To build a career that embraces a global perspective, allowing me to work in diverse cultural and professional settings, adapt to international business dynamics, and contribute to the success of the organization on a global scale. Where I am seeking a role where I can leverage data-driven insights to make informed decisions, adapting to changing market conditions, and contributing to the organization's strategic goals through analytical thinking and problem-solving.

WORK EXPERIENCE

Gaming Insights Specialist

Independent Contractor - Remote November 2022 - Present

- My role as Gaming Insights Specialist is to analyze player behavior, interpret game metrics, and provide data-driven recommendations for optimizing game performance. Conduct manual handling if automated system fails and provide video recording as proof of evidence and images of the video and its game status to operations lead as may require. Investigate incidents and issues pertaining to the game site and solve issues immediately.

Administrative Assistant

Philippine Competition Commission-PCC March 8, 2022 - December 31, 2022

- My role in this job is to provide clerical support, manage office operations, and assist enforcement officers with scheduling, documentation, and organizational tasks in a dynamic enforcement environment. My duty also includes serving of subpoenas, communication letters and provides support in surveillance operation, such as setting up surveillance cameras and monitoring of each devices

Grab Transport Vehicle Driver

GRAB Philippines June 2017 - December 2019

- As a Grab operator and drivers of a transport vehicle I provide safe, courteous transportation services on passengers that need to ease commuting time, ensuring passenger comfort, adhering to local regulations, and delivering exceptional customer experiences and safe travels.

Administrative Assistant and IT Support

January 2017 - May 2017

PUNO & PENARROYO LAW OFFICES

- My role in this job is to provide clerical support, office operations, and assist lawyers with their scheduling, documentation, and organizational tasks in a law firm environment. My duty also includes serving of subpoenas and communication letters to the regional trial courts. Aside from that I'm also an IT support in the law firm which my duties also include technical assistance and diagnosing/solving hardware and software issues on their devices.

Administrative and Technical Support

May 2013 - June 2016

OFFICE OF THE OMBUDSMAN

- My role in this job is to provide clerical support, office operations, and assist prosecutors with their scheduling, documentation, and organizational tasks in a government office environment. My duty also includes serving of subpoenas and communication letters to the regional trial courts including travels just to serve on the accused. Additionally, i am also an IT support which my duties also includes technical assistance and Diagnosing/solving hardware and software issues on their devices assigned to the prosecutors. Also in charge on database of the cases that are filed and outsourcing IT related devices for investigation and surveillance.