



## Jezziel B. Requilman,CHRP HR OFFICER

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- 🏠 Requilman St. Buayaen  
Bayambang Pang., Philippines

### EXPERTISE

- **Decision-making skills:**
  - Applicant screening
  - Background checks
  - Recruiting
  - Interviewing
  - Devising employee selection criteria
- **Multitasking skills**
- **Employee relations**
- **Human resources information software (HRIS)**
- **Payroll processing**
- **Performance Management**
- **Employees Compensation & Benefits**
- **Additional skills:** Attention to detail • Proficient communicator • Organized • Attentive

### WORK EXPERIENCE

#### Human Resource Officer

CSFIRST GREEN AGRI INDUSTRIAL DEVELOPMENT INC

July 08, 2019 up to present

#### Human Resource Executive

Trisys Electrical & Industrial Sales Inc

June 01, 2018 up to June 30, 2019

#### Human Resource Officer

Summithill Holdings Inc.

August 2015 up to March 31, 2018

### EDUCATION HISTORY



Tertiary;

Pangasinan State University – Bayambang Campus  
Bayambang, Pangasinan

Bachelor of Science in Business Administration  
Major in Marketing Management 2012-2013

Secondary;

Bayambang National High School  
Bayambang, Pangasinan 2005-2009

Elementary;

Buayaen Central School  
Bayambang, Pangasinan  
1999-2005

### CERTIFICATIONS ETC.



- 45<sup>th</sup> Certified Human Resource Professional Program
- 2 Day HR Core Training Program (Aug 19-20, 2023)
- Strategic HR and Organizational Development Certificate (January 7, 2023)
- Competency-Based HR Cert (January 14, 2023)
- Performance Management Training Cert (January 21, 2023)
- Talent Development Seminar (January 28, 2023)
- DOLE National Wages and Productivity Commission (NWPC) Certificate Promoting Productivity through Workplace Bipartite Mechanism (May 11, 2022)
- Social Security System (SSS) Certificate of Completion
  - Module 1- Sickness Benefit
  - Module 2- Maternity Benefit
  - Module 3-Unemployment Benefit
  - Module 4-Disability Benefit
- SSS In Depth Information Seminar July 3-4, 2023