

Jennifer Dela Cruz

336 Barangay III San Pedro Street, Alaminos, Laguna, Philippines

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Email Address: cabuangjiferdc@gmail.com



EDUCATIONAL BACKGROUND

Tertiary:

Bachelor of Science in Hotel and Restaurant Management 2011 - 2015

Virgen Milagrosa University Foundation

Don Martin P. Posadas Avenue, San Carlos City, Pangasinan, Philippines

Secondary:

San Carlos College 2007 - 2011

Mabini St. San Carlos City, Pangasinan, Philippines

EMPLOYMENT HISTORY

Store Supervisor

Punto Café and Bento

San Juan, Alaminos, Laguna, Philippines

December 2023 – September 2021

- Overseeing store operations.
- Supervise, train and develop team members in accordance with company policies and procedures.
- Communicate with and motivate employees and costumers, resolving issues and initiating corrective actions.
- Keeping the work environment sanitary and organized.
- Developing new and seasonal drinks.

Social Media Manager (*Assistant*)

Sto. Tomas Batangas

September 2021 – December 2020

- Email management
- Email reach out with influencers for collaborations
- Social media outreach
- Communicate with influencers (Instagram, Facebook, Tiktok and YouTube) to promote a product
- Schedule posting

Team Member

It's Time for Tims Coffee Inc., – Tim Hortons Philippines

Sta. Rosa, Laguna, Philippines

February 2021 – February 2020

- Warmly greets the guests
- Prepares beverages, baked goods, sandwiches and serving with utmost quality
- Ensures fast and excellent service with attention to detail.
- Respond to orders, questions, concerns, and complaints in a polite and efficient manner.
- Maintain sanitation of work stations at all times

Food Prep

Figaro Coffee Company

Sto. Tomas, Batangas, Philippines

October 2019 – December 2016

- Prepare and serve quality food and beverage items being served
- Ensure quick and fast delivery of beverages to customers
- Maintain the cleanliness, orderliness, and completeness of the bar station.

TRAININGS / SEMINARS

G.U.E.S.T Training.

June 17, 2019

Tim Hortons Training Center

Tambo, Parañaque Philippines

Front of the House Training

March 20, 2019

It's Time for Tims Coffee Inc., – Tim Hortons Philippines

Vista Mall Sta. Rosa, Laguna, Philippines

Beverage Station Training

March 20, 2019

It's Time for Tims Coffee Inc., – Tim Hortons Philippines

Vista Mall Sta. Rosa, Laguna, Philippines

Soup and Sandwich Station Training

March 20, 2019

It's Time for Tims Coffee Inc., – Tim Hortons Philippines

Festival Mall Alabang, Muntinlupa, Philippines

Baking Station Training

March 20, 2019

It's Time for Tims Coffee Inc., – Tim Hortons Philippines

Festival Mall Alabang, Muntinlupa, Philippines

Housekeeping
Tesda Provincial Training Center
Capitol Compound Lingayen, Pangasinan

April 1, 2015

AWARDS / CERTIFICATES

Best Beverage Tim Member of the Year
Tim Hortons Vistamall Sta. Rosa (Tim Hortons Philippines)

December 4, 2019

2nd Batch Rookie Tim Member
Tim Hortons Vistamall Sta. Rosa (Tim Hortons Philippines)

December 4, 2019

PERSONAL INFORMATION

Birthdate: December 7, 1994

Civil Status: Single

Nationality: Filipino

CHARACTER REFERENCES

Christreeno Jeano Dizon

Restaurant Manager
It's Time for Tims Coffee Inc., – Tim Hortons Philippines
Sta. Rosa City, Laguna, Philippines
Contact Number: +639178719264

Tristan Tenorio

Assistant Restaurant Manager
It's Time for Tims Coffee Inc., – Tim Hortons Philippines
Sta. Rosa City, Laguna, Philippines
Contact Number: +639051738471

Natividad Balicha

Head Chef
Punto Café and Bento
San Juan, Alaminos, Laguna, Philippines
Contact Number: +639167675155

